



Town of West Boylston
140 Worcester Street, West Boylston, Massachusetts 01583

Board of Selectmen/Sewer Commission Meeting Minutes

Date / Time / Location of Meeting May 15, 2019; 7:00 p.m.; Selectmen's Meeting Room, 140 Worcester Street

Members Present Christopher A. Rucho, Chairman Patrick J. Crowley, Vice Chair Barur R. Rajeshkumar, Clerk Siobhan M. Bohnson, Selectman John W. Hadley, Selectman

Members NOT Present

Invited Guests:

Mr. Rucho convened the meeting at 7:00 p.m. All members are present

PUBLIC COMMENT – 7:05PM:

No one came forward under this agenda item.

APPROVAL OF MEETING MINUTES:

1. May 8, 2019, regular session
Motion Mr. Hadley to approve, second by Mr. Rajeshkumar, all in favor.
2. May 8, 2019, executive session
Motion Ms. Bohnson to approve, second by Mr. Crowley, all in favor.

REVIEW AND VOTE TO APPROVE WARRANTS FOR THE PERIOD COVERING MAY 9, 2019 TO MAY 15, 2019: Town Payable Warrants FY2019-46; Sewer FY2019-SE23; Municipal Light Plant #29A, & 30

Motion Mr. Crowley to approve the warrants as noted, second by Mr. Rajeshkumar, all in favor. It was noted that either Mr. Crowley or Mr. Rajeshkumar thoroughly review each warrant every weekend and should they have a questions, they ask it via a post-it note for clarification. Following that process, the warrant is included on the Board's agenda for approval.

Eagle Scout Request for Approval of Eagle Scout Project – Lucas Rinker

Lucas Rinker joined the Board with Veterans' Services Officer Doug Horka. Mr. Horka reports that Lucas approached him and asked if we could help support his proposed Eagle Scout Project. He would like to build a battlefield cross monument for Veterans. The project will cost around \$6,000 and Lucas reports that he has already selected a sculptor and it is the same individual who did the monument in Leominster. He plans to raise the funds he needs by having a spaghetti supper in a tent behind the Masonic Lodge. He would like assistance on selecting a site. Mr. Horka states that one of the proposed locations would be the triangle close by to the newly dedicated Kyle Little bridge. However, they just learned that the triangle is part of the Adopt an Island Program so that won't be possible. He suggested an area along Route 140 before you get to the bridge. Lucas would like the monument along the road when the Veterans do their motor cycle ride. Mr. Hadley suggested the island where Bob the Hot Dog man used to park. Mr. Rucho suggested The Common along with the other memorials and checking with Jack McCormick. It is a monument for all military and currently we have monuments for World War II, Korea and Vietnam. Mr. Rucho advised that the Selectmen can approve The Common. Mr. Horka will speak with Mr. McCormick. The target is Veterans Day 2019, July 1 he will start fund raising.

Lucas shared that he has lived in two for eight or nine years, he used to live in Orchard Knoll and they now live near the Kyle Little Bridge. He is in 11th grade. Ms. Bohnson asked how he selected his project. Lucas states that he has seen a lot of eagle projects and he wanted something that would last and mean something. Ms. Bohnson asked how long he had been in scouting. Lucas replied since I was four. Ms. Bohnson wished him good luck with his project. Mr. Crowley asked if he had decided on the verbiage for a plaque. Lucas does not intend to have a plaque, just the monument. The plaque would be an extra \$1,000 and he has to raise \$6,000 for the monument. The Board feels The Common would be a good location. Mr. Crowley added that any site the town owns he doesn't think the Board would have a problem with. Mr. Rucho thinks it would be nice to have the monuments in the same area. Mr. Crowley does not have a problem with this being in another location.

Interim DPW Director

1. Update on Sidewalk Plan

Mr. Kellaher reports that shortly after he came in he met with Ms. Lucier and the engineers from Milone & MacBroom. Ms. Lucier asked him to reach out to the Gardners to let them know the plan and show them the schedule. He learned that that they were not aware of the project. Shortly there after we all went out to the site and met with the Gardners and their neighbor Steve Gilson who lives across the street. At the site visit it appears that the sidewalk was going down the wrong side of the street. He was told that part of the project would abut DCR property and asked Ms. Lucier's permission to reach out to DCR, which he did and he they agreed. He reached out to the Gardners and Mr. Gilson again today and sent them the new sketch. They did have some concerns and we have another site meeting scheduled for next Monday at 9:00. He thinks the new plan is the way to go. It will be a safe and well-built project. There will be a minor additional charge for the engineers, which we can use Chapter 90 funds for. Mr. Kellaher asked Arthur Frost if an extension of the contract is possible as the deadline is June 30, 2019. The reason for the extension is we do not want to have active construction in the school zone while school is in session. We have a verbal approval for a six-month extension.

The project will start on Pine Arden Drive and turn onto Crescent Street and cross at the driveway of the Gardner property at the beginning of the culvert. It is a better site distance because

of the hill and site distance of the crosswalk at Lynwood Lane in the initial plan. The flashing crosswalk lights will be on timers. Mr. Crowley recalled the Board authorizing the use of Chapter 90 to install four push button cross walk units. He thought they were on order and they were white lights and the former director worked with the MLP on the project. They were supposed to be at the AB field, the softball field and it was Crescent and Goodale Streets. Mr. Kellaheer will look into it. Mr. Rucho pointed out that we need to look into how bright the lights are as neighbors previously expressed concern over the flashing stop signs the town installed. Mr. Kellaheer will look into the sidewalk guidelines of the Complete Streets Program. Mr. Rucho feels if we are going to spend money on crosswalks other locations might have more of a need. Mr. Kellaheer noted that they are still working on the details of the lights.

2.Update on Winter Plow Damage List

Mr. Kellaheer provided the Board with an updated list. Everything in green has been completed as far as plow damage. They did fall behind because part of the MS4 requirements is street sweeping. He met with the entire staff and now that the street sweeping is done they will concentrate their efforts on the list.

3.Update on Catch Basin Repair

With regard to the catch basin repairs, in some instances they need riser and other parts. At this time the DPW does not have the funds for those repairs. Mr. Hadley was told that the practice was that whoever drives the plow route where the damage was done was responsible to fix the property. Mr. Kellaheer noted that in a perfect world that might work. He asked for a concerted effort.

Mr. Hadley asked how the curb machine works. Mr. Kellaheer reports it is a good asset and he is very impressed with the machine. Mr. Rucho noted that he lives on Colonial Hill Drive and the damage to those properties was all caused during the first snow storm. The lawn repair was done. He indicated that he is pleased with the progress on the list and noted that for the residents it has to be a priority because if it is too late they miss the growing season. Ms. Bohnson asked when he thought the list would be completed. Mr. Kellaheer reports that today was a big job that took most of the day. They will complete the list once they transfer additional funds at town meeting into their budget. Catch basin risers and frames get damaged due to the constant freeze and thaw cycle. He did authorize the purchase of concrete aggregate sand. He intends to go out, look at the situation and determine which are most hazardous. It was noted that the catch basin on Central Street is a severely collapsed structure that needs to be rebuilt. Mr. Kellaheer noted that every small community goes through this there are a lot of catch basins that need to be fixed. They are trying to stay ahead of it. He will continue to update the Board and encourages residents to call the office.

4.Other

Mr. Kellaheer presented the Board with two Chapter 90 requests for the work on Keyes and Hosmer Streets. He solicited three bids and did get very good prices. Keyes came in at \$77,306.50 and Hosmer \$137,383. The reclamation portion was never bid.

With regard to Chapter 90, the new allotment has been approved. We will check on those funds to see if the town received them. Mr. Kellaheer reports that the paver is trying to get the job

lined up before the end of June. We will send a mailer out and use signage and the message board to inform the residents.

Ms. Bohnson asked about the additional signage for the top of Newton and Goodale alerting vehicles to the bridge closure. Mr. Kellaheer will reach out to them again. He reports that they have done some good repairs and with a tight budget the guys are being innovative in getting things done. He had a refreshing meeting with them this week, the respect factor is there on both sides.

Mr. Rucho asked about the condition of the back of the DPW property. Mr. Kellaheer has that on his radar as it does need to be cleaned up and it will be a rainy day project. Mr. Rucho suggested crushing the cement cells and dumping them. Mr. Kellaheer will look at them.

NEW BUSINESS:

1.Request from Heart of New England Council, Boy Scouts of America for a one-day beer & wine license for June 21, 2019 from 5-10:00 p.m. for Trivia Night Fundraiser

This request was withdrawn.

2.Consider sending formal request to Rep. O'Day and Senator Chandler to introduce legislation for a nip refund bill

Mr. Crowley and Mr. Rucho requested this agenda item. They noted that to anyone who worked on the town clean up day, it was clear the biggest offender was nip bottles. Mr. Crowley noted that years ago the offender was soda and beer cans and bottles, but once they put a 5¢ deposit on them they disappeared. It is a refundable tax and if you don't return the empty bottle the state gets to keep your deposit. He would like to send a formal request to our legislators as an informal request was made and met with less than enthusiastic support. Mr. Rucho received information from Rep. O'Day's office on a bill for a 5¢ deposit on single serve alcohol bottles. There is also a group that is calling it another way to tax people. Mr. Hadley is in favor of it. Mr. Rajeshkumar asked if there is already a bill pending, what is the point. It was noted that 72 representatives have signed onto the bill.

Motion Mr. Hadley for the Board to ask Senator Chandler and Rep. O'Day to help us move forward with supporting the bill, second by Ms. Bohnson, all in favor.

3.Acknowledge receipt of Traffic Impact & Access Study Report for a proposed Commercial Development on 1175 West Boylston Street, Worcester

The Board received notice that a commercial development is being proposed at 1175 West Boylston Street in Worcester. The project will include a bank, gas station, convenience store, a drive through, and a multi-tenant retail building.

4.Bandstand Committee and to approve expenditure of these funds for general purposes: \$265 from Beverly Goodale, \$265 from Susan Meola, \$265 from A.A. Beardsley Inc., \$265 from Miles Funeral Home, \$265 from Neil Casey OD and \$265 from Curtis Industries

Motion Mr. Hadley to approve expenditure of the funds, second by Mr. Crowley, all in favor.

FISP UPDATE:

Consider approving the following invoices previously reviewed & approved by FISP for the Senior Center project.

Fortigate-60e with 3 year support & Fortigate Rack Mount Kit: \$1,510.00

Motion Mr. Crowley, second by Mr. Hadley, all in favor. Shanahan Invoice #27375, \$3,344.83

Motion Mr. Hadley, second Mr. Crowley, all in favor.

Yankee Engineering & Testing, Inc Inv 25884, \$545.00

Motion Mr. Hadley, second Mr. Rajeshkumar, all in favor.

Canon Solutions Inv #162889582, \$4,110.00

Motion Mr. Rajeshkumar, second Ms. Bohnson, all in favor.

Westerman Invoice #03282019, \$4,801.65

Motion Mr. Crowley, second Ms. Bohnson, all in favor.

Colliers Inv #001605, \$9,231.67

Motion Mr. Hadley, second Mr. Crowley, all in favor.

The Stage Door Inv #7633, \$7,899.99

Motion Mr. Hadley, second Mr. Crowley, all in favor.

Dell Invoice #10306676700 \$1,618.29

Motion Mr. Rajeshkumar, second Mr. Hadley, all in favor.

CM Geeks, Inc., Invoice #10300210696, \$1,695.75

Motion Mr. Rajeshkumar, second Mr. Crowley, all in favor.

Mr. Rucho noted that there was a lot of discussion at the FISP meeting about the condition of the field at Mixer. Funds are being held back and we will work with the contractor to insure that the property is returned back to its original state. Mr. Crowley pointed out that a big problem is it has been raining for one month.

MEETINGS, INVITATIONS & ANNOUNCEMENTS:

1. May 20, 2019, 6:30 – Special Board meeting prior to Town Meeting
2. May 20, 2019, 7:00 – Semi-Annual Town Meeting
3. May 27th Memorial Day Exercises: St. Lukes Cemetery (Lancaster Street) 8:30 a.m. High Plains Cemetery (Oakdale) 9:15 a.m.; Mount Vernon Cemetery and Parade assemblies at Beaman Public Library at 10:30 a.m. for parade to Mount Vernon Cemetery. In case of inclement weather the Memorial Services will be held on May 27th at 10:30 a.m. in the Middle/High School Auditorium
4. May 31, 10-12:00 – Retirement Coffee for Bonnie Yasick, our Treasurer/Collector
5. Reminder - voting on June 4th from 12-8 at the senior center, 120 Prescott Street
6. June 9, 2:30 – Eagle Scout Court of Honor for John Suraci at First Congregational Church
7. Mr. Rajeshkumar announced that absentee ballots are available in the Town Clerk's Office during work hours.

FUTURE AGENDA ITEMS/SELECTMENS REPORTS:

Mr. Hadley would like to ban single used plastic bags and he thinks the name of the Board should be Selectboard rather than Board of Selectmen

Ms. Bohnson announced that May 23 is Candidates' Night. She feels it is great so many people are willing to give their time. She thanked the Town for the support they have given her these last 6 years as a Selectman and 7 years before as a member of the School Committee. She states that she

has learned a lot. She noted the town hall, police station, and senior center projects that happened through the work of predecessors and she doesn't rule out a future run for the Board. Mr. Crowley thanks Ms. Bohnson for her work on the Board and her years of service and presented her with a bouquet of flowers.

Motion Mr. Rajeshkumar at 8:04 p.m. to enter into executive session under the provisions of MGL, Chapter 30a, Section 21(A), Part 2 to discuss strategy contract negotiations with non-union personnel (Treasurer/Tax Collector and Town Administrator). Roll call: Mr. Rajeshkumar yes, Mr. Hadley yes, Mr. Rucho yes, Mr. Crowley yes, Ms. Bohnson yes. The Board may reconvene in open session

Motion Mr. Hadley at 8:55 p.m. to come out of executive session, second by Mr. Crowley. Roll call vote: Mr. Rajeshkumar yes, Mr. Hadley yes, Mr. Rucho yes, Mr. Crowley yes, Ms. Bohnson yes

RECONVENE AFTER EXECUTIVE SESSION

1. Consider appointment of Treasurer/Tax Collector

Motion Mr. Crowley to concur with the appointment of Cheryl St. Louis to the position of Treasurer/Tax Collector effective June 14, 2019, second by Mr. Rajeshkumar, all in favor.

2. Consider signing Employment Agreement for Treasurer/Tax Collector

Motion Mr. Hadley to sign the employment contract with Cheryl St. Louis, second by Mr. Crowley, all in favor. Ms. Bohnson welcomes hiring somebody from town and wishes her the best of luck.

3. Consider appointment of permanent Town Administrator and Consider signing Employment Agreement for permanent Town Administrator

These items will be put off until the next meeting.

Motion Mr. Rajeshkumar at 9:00 p.m. to adjourn, second by Mr. Crowley, all in favor.

Respectfully submitted,

Approved: June 5, 2019

Nancy E. Lucier, Municipal Assistant

Christopher A. Rucho, Chairman

Patrick J. Crowley, Vice Chairman

Barur R. Rajeshkumar, Clerk

Siobhan M. Bohnson, Selectman

John W. Hadley, Selectman