



Town of West Boylston
140 Worcester Street, West Boylston, Massachusetts 01583

Board of Selectmen/Sewer Commission Meeting Minutes

Date / Time / Location of Meeting July 25, 2018; 6:30 p.m.; Selectmen's Meeting Room, 140 Worcester Street
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Members Present Christopher A. Rucho, Chairman Patrick J. Crowley, Vice Chair Barur R. Rajeshkumar, Clerk Siobhan M. Bohnson, Selectman John W. Hadley, Selectman

Members NOT Present

Invited Guests:

CONVENE MEETING – 6:30PM:

- Roll call

Motion Mr. Rajeshkumar at 6:30 p.m. to enter into executive session under the provisions of Massachusetts General Laws, Chapter 30a, Section 21(A), Part 3 to discuss contract negotiations with union personnel (police), seconded by Mr. Crowley. The Chair declared that an open meeting discussion may have a detrimental effect on the bargaining position of the public body and announced that the Selectboard will reconvene in open session. Roll call vote: Mr. Rajeshkumar yes, Mr. Rucho yes, Mr. Hadley yes, Mr. Crowley yes, Ms. Bohnson yes.

Motion Mr. Crowley to adjourn at 7:05 pm., seconded by Ms. Bohnson. Roll call vote: Ms. Bohnson yes, Mr. Crowley yes, Mr. Rajeshkumar yes, Mr. Hadley yes, Mr. Rucho yes.

RECONVENE AT 7:05 P.M.

PUBLIC COMMENT – 7:05PM:

No one came forward for this agenda item.

APPROVAL OF MEETING MINUTES:

1. June 6, 2018, regular session

Motion Mr. Rajeshkumar, second Mr. Hadley, all in favor.

2. June 20, 2018, regular session

- Motion Mr. Crowley, second Mr. Hadley, all in favor.
3. June 28, 2018, regular session
Motion Mr. Crowley, second Mr. Rajeshkumar, all in favor.
4. June 28, 2018, executive session
Motion Mr. Rajeshkumar, second Mr. Crowley, all in favor.
5. July 2, 2018, regular session
Motion Mr. Hadley second Mr. Rajeshkumar. Vote on the motion – Messrs. Rucho, Rajeshkumar and Hadley yes; Mr. Crowley and Ms. Bohnson abstain as they were not present.

REVIEW AND VOTE TO APPROVE WARRANTS: For The Period Covering June 21, 2018 To July 25, 2018:

1.TOWN PAYABLE WARRANT FY2018-52 THRU FY2018-54; AND FY2019-01 THRU FY2019-03

Motion Mr. Crowley to approve the above payrolls, second by Mr. Rajeshkumar, all in favor.

2.TOWN PAYROLL WARRANTS FY2018-16 & 17; and FY2018-01

Motion Mr. Rajeshkumar to approve, second Mr. Crowley, all in favor.

3.SEWER WARRANT FY2018-SE30 THRU FY2018-SE32; AND FY2019-SE01 – FY2019SE-03A

Motion Mr. Crowley to approve the above payrolls, second by Mr. Rajeshkumar, all in favor.

4.SCHOOL WARRANT FY2018-S23

Motion Mr. Rajeshkumar to approve, second Mr. Crowley, all in favor.

5.MLP 2018-28; AND MLP 2019-1, 1A, 2 AND 3

Motion Mr. Hadley to approve, second by Mr. Rajeshkumar, all in favor.

HEARINGS & APPOINTMENTS:

7:10 pm Public Hearing: Application for an All Alcoholic Beverages Liquor License from Funny Guys LLC, d/b/a Recess, 216 West Boylston Street

Mr. Rucho opened the public hearing and Mr. Rajeshkumar read the following notice. The Board of Selectmen of the Town of West Boylston will hold a public hearing on the Application for an All Alcoholic Beverage License for a recreation facility to sell all alcoholic beverages from Funny Guys, LLC., d/b/a Recess, 216 West Boylston Street. The public hearing will be held on Wednesday, July 25, 2018 at 7:10 p.m. in the Selectmen's Meeting Room of town hall, 140 Worcester Street, West Boylston, MA. All interested persons, groups, and agencies are invited to attend. Christopher A. Rucho, Chairman, advertised on July 10, 2018.

Christopher Clark and Christopher Goodney joined the Board. Mr. Clark explained that after a long search they found this building and they intend to have all outdoor games inside such as kickball, cornball and frisbee. He added that working with the town boards has been excellent. Mr. Hadley asked if they intend to serve food. He replied no. They are asking for a full liquor license and plan to work with local breweries to get their names out there. Mr. Crowley asked if it is a membership. Mr. Clark explained that it will be reservation based, corporate events, birthday parties,

and leagues. They will have a drop in area, and life-size checkers. It will be a \$10-\$15 charge per person. It will be a fee to come in. Hours of operation are Monday to Thursday 4-10; Friday and Saturday 12-12; and Sundays 12-10. They do not plan to have childrens' parties. Their plan is to open it up to young adults. They will have wrist bands for over age and underage. Friday and Saturday is 21 and over only. They will not do any younger than 16 and up. It is id based, you get checked in and scanned at the door and get a wrist band. The area is 18,800 square feet and the bar is 700 square feet. There will be sections for whiffle ball, kick ball, and they will be separated by netting, no walls. They are working with an architect to build them an exit and entrance. People will drive to the right and back of the building to enter.

Mr. Rucho asked if we go in and buy a beer we can play everything for \$10 or \$15. Mr. Clark explained that there will be a fee for them to come in and play the games and it is broken up if you are playing in a league or just playing. You pay the fee to come in the building and then you can have a drink. The main business is the recreation portion. They live in Leicester and searched a few months for a building. It is a good location in an up and coming area. They also heard it is a good place to build a business. Everything will be indoors, all outside activities inside. They are also looking forward to corporative events during the day. They want to work with the town to make sure they are offering a safe environment. Maximum capacity will be up to 200. The plan is not to add a lot of parking. The Fire Chief mentioned that he didn't realize the parking went so far back in the building. After the meeting this evening they will work with the architect. They had a meeting on Monday with the Fire Chief, Building Inspector and Police Chief. The build out is minimal. Micah Chase, the landlord, will do the bathrooms and exits and entrance work. Mr. Crowley voiced his concern over the items listed in the Fire Chief's email. It was noted that the Fire Chief's concerns were addressed at the meeting on Monday. He is all set with the request. Mr. Rucho wants to make sure that all issues are addressed prior to the license being issued and it will not be released until then. Mr. Rajeshkumar reports that they did come before the Planning Board. He is concerned with parking and questions whether this will be traffic issue. It is also a change of use. Mr. Clark noted that the letter of intent for the unit is contingent upon them getting the liquor license.

Motion Mr. Crowley to approve conditional upon the business getting all of the other approvals to open, seconded by Mr. Hadley. Ms. Bohnson questioned time frame to open. Mr. Clark estimates two and a half to three months.

David Carr 49 Carol Drive voiced concern about a full liquor license commenting that it seems like a lot for a sports place. He would be more comfortable with beer and wine. The Board has no concern about that Mr. Crowley noted that the intent is mostly beer and there are some people who would want a mixed drink. He doesn't think people are going there to drink. They are going there because of the sports. Mr. Rajeshkumar commented, who would want to pay an entrance fee to go and drink. Ms. Bohnson asked if he was going to put in the old bowling lanes. Mr. Clark states that the whole concept is school sports. Mr. Rucho advised that Kennebunk Maine has the same set up with corn hole. Mr. Rajeshkumar is concerned about the business on the other side of Shrine. The entrance will be towards Wachusett Plaza. Mr. Carr knows Ultimate Obstacles fills the parking lot every day and the parking overflows onto Carol and Helen Dive. Mr. Rucho feels we should let the Chief know. We have not received any complaints. Mr. Rajeshkumar noted that when Ultimate Obstacles came into the Planning Board they said no parking on Shrine Ave. That is the reason they asked for no parking signs. They did not think people would go to Carol Drive. Mr. Rucho believes Mr. Clark will have to go to the Planning Board and the Planning Board will hold a public hearing on this. No one else to speak on this.

Motion Mr. Hadley to close the public hearing, seconded by Mr. Crowley, all in favor.

Motion Mr. Crowley to approve conditional upon receiving approval from the other boards/departments, seconded by Mr. Hadley, all in favor.

OLD BUSINESS:

John Surachi Eagle Scout Project

Ed Surachi is present for his son, John, who is unable to attend the meeting this evening due to work, to request the Board's approval on the wording of the plaque which is going to be mounted to the piece. The cost will be \$21.00 and when the Board voted the original proposal the Surachi's said they would not do any work without the approval of the Board. It will be mounted on the black square mounted on the front of the piece. Ms. Bohnson noted that as part of the project there is supposed to be a fundraising piece. Mr. Surachi states that all materials were donated and the cost of the materials were \$300-\$500. When they presented it to the Board in September the plaque language was not yet developed. This is the final piece. Mr. Hadley pointed out that the \$21.00 has to come from John. The piece has eleven stars for the eleven emergency responders who went out from Rescue one and didn't return. There is also a plaque on the base that says FDNY. A three to four sentence explanation of the memorial will be framed in a plaque and hung on the wall. Initially he thought the bronze casting would cost \$400, however, this is a bronze on black indoor plaque material.

Motion Mr. Hadley to approve the wording, second by Mr. Crowley, all in favor.

DPW Director Vernon Jackson

1. Malone and MacBroom, Inc. Engineering Proposal: Review and approve engineering proposal for Complete Streets sidewalk project. Approve related C90 funds

Mr. Jackson explained that this contract is under our Complete Streets award for \$190,000 to complete the sidewalks between Pine Arden Drive to the schools. The plan was changed a little as there was sufficient money to bring the sidewalk down to the school. It will begin on the Pine Arden side and cross over Crescent Street near the Lutheran Church parking lot with a flashing light cross walk. It will go down towards the baseball field. They will have to move six or seven light poles and it is 1,400 feet. The funds are for this project only and we will have granite curbs with asphalt sidewalks. The engineering work for this is \$33,550 and it will come from Chapter 90. The crossing lights cost \$1,000 each. Mr. Rucho reports that the school zones lights are on over the weekends and they should only flash when school is open. These lights will flash when you press the button. Mr. Crowley would like to make sure these are what we are getting. Mr. Jackson noted that the lights are available in solar, however, it is not a spot without a canopy.

Motion Mr. Hadley to approve the contract with Malone and MacBroom and the use of Chapter 90 funds for the project, seconded by Mr. Crowley, all in favor.

2. Goodale Street (Malden Street) closure in Holden: Update

Mr. Jackson reports that as you go to the end of Goodale Street and it turns to Malden Street the plan is to close the bridge for 65 days for repairs. They will detour traffic onto Lee Street and will install signage. He has asked for a couple of message boards. Ms. Scheipers added that they will have lane closures on Route 190 when doing the work. It is being through Mass DOT. Ms. Bohnson suggested signing on Newton Street to give motorists advanced warning.

3. Chapter 90 Paving: Approval of Plan

The list of streets include Bowen, Church, Crescent, Henry, Maple, Parker, Pierce and Prospect. Mr. Jackson states that we are not going to do Pierce or Parker, it is possible they might get to them. Total cost is not to exceed \$315,000. These roads will be done before the winter. He is also going to do lower Newton as he has to mill and pave before he can paint it. They will install an asphalt berm and loam to the sidewalks with no parking signs. Mr. Jackson will add lower Newton and remove Parker and Pierce on the paperwork. The reason he is not doing Pierce and Parker is would only give him \$187,000 left over so he will get to them next year.

Motion Mr. Hadley to approve the plan with the addition of lower Newton, seconded by Mr. Rajeshkumar. Vote on the motion – Messrs. Rucho, Rajeshkumar, Hadley and Ms. Bohnson yes; Mr. Crowley abstains as he lives on one of the streets.

4. Lee Street at Goodale: Flooding - approval to hire an Engineering Company

Mr. Jackson reports that the end of Lee Street has a huge drainage issue every time it rains it is in a gully. If we installed a catch basin it would be too difficult for the DPW to do. He would like to get an engineering company in to come up with a plan. He gets a lot of public feedback about the two large puddles that develop at Lee and Goodale. Mr. Jackson would like the Board's approve to go out and get a quote.

Motion Mr. Crowley to approve the request, second by Mr. Hadley, all in favor.

5. MS4 Team Update

Mr. Jackson reports that we have a new permit for 2018, it is for the stormwater rules and regulations. We are in pretty good shape, there is a lot to it and there are six portions of best practice items we need to do a Notice of Intent by October 1. We are part of a coalition and they hired an engineer to prefill the forms, which we can download and put on our website. As we have a brand new sweeper and we clean our catch basins on an annual basis, we are in good shape. Mr. Jackson did form a committee but he doesn't think he will need them a lot.

Ms. Bohnson received a couple of calls about how the state left the center. The street leading to the cemetery now has a large puddle and a lot of people walk there. Mr. Jackson noted that the puddle is on 140 and it belongs to the town. He will look into the puddling. Mr. Hadley complimented him on the completion of the modifications to the rerouting of traffic around the Prospect and Woodland Streets. Mr. Rucho complimented him on the work at the Library. He also asked if the state is done with the Route 140 work at the Boylston line. If so he would like them to remove the signs they left behind. Mr. Jackson is working with the state on the triangle and the way they left it. They will go out tomorrow and mow the area.

NEW BUSINESS:

1. Request for transfer of common victualar license from J&J News to J&J Variety, 360 West Boylston Street, Unit #101

Motion Mr. Hadley to approve, second by Mr. Crowley, all in favor.

2. Recognize the acceptance of the following donations for the Bandstand Committee and to approve expenditure of these funds for general purposes; \$180.26 in free will donations from July 1 concert, \$319.39 in free will donations from July 8 concert, \$250 sponsor donation from Finders Pub, and \$265 sponsor donation from Lester's Refrigeration

Motion Mr. Crowley to recognize the acceptance, second by Ms. Bohnson, all in favor.

3. Recognize the acceptance of \$2,040.34 in donations from the public to the Library Revolving Account from payments of lost or damaged books or other materials, donations for the use of printers, copier and fax machines, memorial gifts and other donations given to support the general needs of the library

Motion Mr. Rajeshkumar to recognize the acceptance, second by Mr. Hadley, all in favor.

4. Vote to approve schedule for October 15, 2018 Semi-Annual Town Meeting

Motion Mr. Crowley to recognize the acceptance, second by Mr. Rajeshkumar, all in favor.

5. Review of the chosen FY19 Select board and Town Administrator Goals

Ms. Scheipers distributed the list of goals with an action plan to accomplish each of the goals. She requested the Board review the action items and she welcomes suggestions. It will be on the next regular agenda. The Town Administrator goals include Developing a Succession Plan for key staff members, expand the use of Muncipity software by all permitting boards and offices to capture all parcel data into one data base, establish regular employee workshops on communication, team building and customer service and replace the 10-year Capital Plan with a 200-year database that can easily be updated. Mr. Crowley suggested she get Fin Com Chair Ray Bricault's spreadsheet.

The Board's goals being carried over include Develop a Facility Manager position, citizen and employee surveys and the Blight Bylaw. New goals will be an OPEB Policy, minimize taxes/keep budget from going up, adding the island at Route 12/140 under Town Beautification, formalizing a communication plan/policy, develop a proposed action plan for DPW/Cemetery merger and establish a Recreational Marijuana Bylaw.

6. Review, approval and signing of the Cemetery Union contract

The document has been finalized per the proposal the Board gave to the union and is ready for signature.

Motion Mr. Hadley to approve and sign the contract, second by Mr. Crowley, all in favor.

7. Consider voting to sign warrant for the September 4, 2018 state primary

Motion Mr. Crowley to sign the warrant, second by Mr. Hadley, all in favor.

8. Consider voting to sign Compliance with Site Plan Review letter for Marjam Enterprises Inc. d/b/a Flagg RV

Ms. Scheipers reports that the permitting board Chairs have been meeting monthly and looking at the list of businesses and sites not in compliance. This was on their list and it was recommended that the Board issue this letter, which would give them fair warning about compliance prior to license renewal. Mr. Crowley asked if the intention is that businesses within the past three years not in compliance will be getting these notices. Ms. Scheipers explained that the conversation is ongoing. Mr. Rajeshkumar feels we are singling out only one business. Ms. Scheipers noted that this is the only business that the Board of Selectmen issues a license for. Ms. Bohnson questioned the violation. Ms. Scheipers advised that it is an issue with the Planning Board. They built a larger structure than what was reflect on their plan.

The letter reads as follows, Dear Mr. Flagg, The Board of Selectmen have been made aware that your site located at 76 West Boylston Street is still not compliant with the Planning Board's site plan approval requirements. Since it is the requirement of this Board of Selectmen to ensure

compliance with all permitting mandated by all boards and committees of the Town, we urge you to work with the Planning Board to resolve any remaining site issues and to become fully compliant with their site plan requirements as quickly as possible. If these issues remain unresolved when the time comes for the Selectmen to renew your Class I License, the Board may be unable to approve such license renewal without proof of full compliance with the site plan process. Regards, Town of West Boylston, Christopher A. Rucho. Chairman.

Ms. Bohnson asked if we should include in the letter that it is pertaining to the building. Ms. Scheipers doesn't think it is necessary. Mr. Rajeshkumar reports that he has been to the Planning Board several times.

Motion Mr. Crowley to sign and send the letter, second by Mr. Hadley, all in favor.

APPOINTMENTS AND RESIGNATIONS:

1. Concurrence on the appointment of Gene Bixler to the PEG Board as a resident, for a term to expire on June 30, 2019

Motion Mr. Hadley to concur, second by Mr. Crowley, all in favor.

OLD BUSINESS:

Review of ZBA legal expenses

Mr. Hadley requested Ms. Scheipers put together this analysis of the legal expenses incurred by the ZBA. It shows that in FY17 the cost was \$9,045.26 and thus far in FY18, not including June they incurred \$11,369. Mr. Rucho asked if we had a comparison to other groups. Ms. Scheipers was not asked for that information. Mr. Rucho noted that it tells us what was spent, but it doesn't tell us what it is for. Mr. Hadley hopes the new fees will cover their costs. Moving forward Ms. Scheipers will be asking all boards to look at updating their fees. Ms. Bohnson asked if they are required to get permission prior to contacting town counsel. Ms. Scheipers confirmed that the requests go through her and say this is the question I have. She lets counsel know the question. It was noted that the listing includes the date and issue along with the amount charged. It is difficult to tell if it is a ZBA meeting night. Mr. Hadley feels that conversations should be a simple yes or no and not a lengthy conversation. Mr. Scheipers asked the purpose of the information. Mr. Hadley feels the ZBA uses counsel way too much. Ms. Bohnson suggested setting a dollar value and above that, we would look for more information. Mr. Rajeshkumar advised that only the Chair of the ZBA has access to town counsel. Mr. Rucho requested the Town Administrator look through the bills. He doesn't think there is a way to put a cap on this, but requested Ms. Scheipers keep on top of it.

TOWN ADMINISTRATOR'S REPORT

1. Building Commissioner Resignation

Ms. Scheipers reports that tomorrow is the inspector's last day with the town. She contacted the Chair of the permitting group he works with so he could address any last minute compliance items with him. We have an assistant who will take over until a permanent replacement is found. Tomorrow morning at 10:00 we will have a coffee for the departing inspector. Chris Lund is our back up and he will take on the open issues.

2.Transportation Impact Funds – Process update

Originally we were told that the \$613.50 allocation did not need town meeting appropriation. However, the Transportation Network Company /division of the Department of Public Utilities has reversed their guidance and it will need to be on the October town meeting warrant for approval to spend the funds.

4.New Draft Financial Policies – Process update

Twelve new draft policies are under review by the Finance Committee. They decided only six would require full review and they include Capital Planning, Financial Reserves, OPEB, Forecasting, Debt Management and New Growth. Their review will be completed by the end of August.

5.ABM response to remaining lighting issues – Update

We are continuing to have conversations with ABM. The schools will use their own technicians to resolve the boiler issue since it is an item not included under the ABM warranty. The Fire Department resolved their issues using the leftover bulbs and ballasts ABM left when the lighting was installed and the Library issue should be resolved by the end of August. The Board will then need to decide if they wish to have ABM complete the M&V for this past year.

6.Start-up of a 1/4ly Town Administrator Newsletter

In the beginning of September Ms. Scheipers will be sending out a quarterly newsletter to the public. It will consist of timely reminders and information from various departments. All boards and committees will be asked to contribute. We will grow into the document to be distributed via the website list serve, posted on the website and hard copies will be available in various town buildings.

7.Community Compact Program – Consider next round of Best Practices to apply for

All our 2017 projects will be completed by September and we will be eligible to submit an application for the next round of Best Practices Program Grants. She provided the Board with a listing of possible areas to consider and will request feedback at the September 5th Board meeting. Mr. Crowley asked how many best practices we should pick. Ms. Scheipers states it depends on how much is involved.

8. Quarterly Grant Reports

Ms. Scheipers will be tracking all town-wide grants using a comprehensive spreadsheet that lists the department, granting agenda, dollar value, deadline information and the granting agency so we can track our success with grants.

9. Business News

We have been getting a lot of interest for land off of Hartwell Street for a potential site for a marijuana grow facility or an adult use recreational facility. Medical is already allowed. It would be an indoor new construction on vacant land.

10. Staff Highlights and Successes - MIIA Rewards and Participation Credits

Ms. Scheipers announced that thanks to the work of the Safety Committee and various town departments taking advantage of the various loss control savings, the Town will be receiving \$15,417 in MIIA Rewards. We will be able to use 50% of those funds to purchase safety related items. Mr. Rucho asked what the total insurance bill is.

FISP UPDATE:

1.General project updates

Mr. Hadley reports that all the walls are up and they are putting trusses on the roof.

2.Approval of Change Orders: RAC Builders, Inc. - CO # 1 for \$130,634.00

This is to address some items left behind after the demo of the Mixer Building.

Motion to approve Mr. Hadley, second Mr. Crowley, all in favor.

3.Approval of Invoices

CBA – Inv. 5807 for \$9,817.50 – motion Mr. Rajeshkumar to approve, second by Mr. Hadley, all in favor.

RAC Builders, Inc. – Inv. 3 for \$314,051 – motion Mr. Crowley to approve, second by Mr. Hadley, all in favor.

Yankee Engineering & Testing Inc. – Inv. 25035 for \$2,199 – motion Mr. Hadley to approve, second by Mr. Rajeshkumar, all in favor.

Alliance Environmental Group – Inv. 59261077 for \$6,351.97 -- motion Mr. Hadley to approve, second by Mr. Rajeshkumar, all in favor.

KP Law - Inv. 116979 for \$425.50 – we will table this as FISP did not act on it.

Valley Communication \$1,666.21 - motion to approve Mr. Hadley, second Mr. Crowley, all in favor.

APPOINTMENTS AND RESIGNATIONS (cont):

Consider Town Administrator Appointments:

1.Concurrence on the appointment of James Murray of Spencer as a Special Officer to work details work at a rate of \$48 an hour for the period covering July 25, 2018 through June 30, 2019

Motion Mr. Crowley to concur, second by Ms. Bohnson, all in favor.

2.Concurrence on the appointment of Kevin Lamb of Lancaster as a Special Officer to work details work at a rate of \$48 an hour for the period covering July 25, 2018 through June 30, 2019

Motion Mr. Crowley to concur, second by Ms. Bohnson, all in favor.

3.Concurrence on the following Earth Removal Board appointments for a term to expire on June 30, 2019: Robert Barrell, designee of the Board of Health, Gary Flynn, designee of the Water District, Barur Rajeshkumar, designee of the Planning Board, and William Chase, designee of the Conservation Commission

Motion Mr. Crowley to concur, second by Mr. Hadley, all in favor.

4.Concurrence on the appointment of Paul Anderson to Transportation Committee as the designee of the Planning Board for a term to expire on June 30, 2019

Motion Mr. Rajeshkumar to concur, second by Mr. Crowley, all in favor.

5.Concurrence on the appointment of Vincent Vignaly to the Town-wide Planning Committee as the designee of the Planning Board for a term to expire on June 30, 2019

Motion Mr. Rajeshkumar to concur, second by Mr. Hadley, all in favor.

6.Concurrence on the appointment of Vincent Vignaly to the Open Space Implementation Committee as the designee of the Planning Board for a term to expire on June 30, 2019

Motion Ms. Bohnson to concur, second by Mr. Crowley, all in favor.

7. Concurrence on the reappointment of Richard Simmarano as PEG Equipment Coordinator effective August 1, 2018 for a term to expire on December 31, 2018 at a \$250/month stipend

Motion Mr. Crowley to concur with the appointment, seconded by Ms. Bohnson. Mr. Rajeshkumar questioned how the position is being used. Mr. Rucho reports that the position is responsible for inventorying all the equipment and they hope to prepare a list of surplus items. Mr. Rajeshkumar asked if the job description is done. Ms. Scheipers advised that there currently is not one for the PEG Equipment Coordinator position. They have a scope of work for the position but not a formal job description. Vote on the motion – all in favor.

8. Concurrence on the appointment of Sarah Miles to the Economic Development Task Force as the designee of the Planning Board for a term to expire on June 30, 2019; Concurrence on the appointment of Sarah Miles to the Community Preservation Committee as the designee of the Planning Board for a term to expire on June 30, 2019; 11. Concurrence on the appointment of Gary Flynn to the Open Space Implementation Committee as the designee of the Parks Commission for a term to expire on June 30, 2019; 12. Concurrence on the appointment of William Chase to the Community Preservation Committee as the designee of the Conservation Commission for a term to expire on June 30, 2019; concurrence on the appointment of John Hadley to the Open Space Implementation Committee as the designee of the Conservation Commission for a term to expire on June 30, 2019; 14. Concurrence on the appointment of Louis Massa as Assistant Animal Control Officer effective July 29, 2018 for a term to expire on June 30, 2019 at a rate of \$50 per call; 15. Concurrence on the appointment of Whitney Barnard to the Municipal Buildings Committee as the Library ex officio member for a term to expire on June 30, 2019; and Concurrence on the appointment of John Sullivan to the Board of Health for a term to expire on April 30, 2022

Motion Mr. Crowley to concur with the appointments as noted, seconded by Ms. Bohnson, all in favor.

Consider Board of Selectmen Appointments:

1. Marc Frieden to the Affordable Housing Task Force as the designee of the Planning Board for a term to expire on June 30, 2019; 2. Gerald Condon to the position of Elections Constable for a term to expire on August 15, 2021; and 3. Paul Anderson to the Bylaw Committee as the Chair of the Planning Board for a term to expire on June 30, 2019

Motion Mr. Crowley to approve the list as noted, seconded by Ms. Bohnson, all in favor.

Policy L-18 Public Hearing (cont'd): Consider amending Policy L-18, Beautification of Town Squares and Islands

This hearing was originally scheduled for June 6th, was continued until June 20th and continued until this evening. Mr. Hadley has no problem with allowing up to two names on the sign. He prefers the islands be returned every three years and if no one puts in for it the person who previously had it may keep it. Mr. Crowley doesn't agree because if you get an island in bad shape you put it in good shape and we will yank it away. Mr. Rucho has no problem with two names on a sign but the person who fills out the application and gets the island has to be on the application. Ms. Bohnson suggested a five-year limit for island ownership.

Ms. Bohnson would like to allow two names on the sign, and recommends the modification of item 5 on page 2 to allow up to two names, both names must be West Boylston businesses.

Mr. Rucho stated that he would hate it if the people in Oakdale lost their island. Mr. Crowley thinks the people who have these islands have taken very good care of them. He suggested a statement such as 'the Board of Selectmen has the right to redistribute these islands at any time.' He would not have a problem including that under the Purpose section. We will follow that with local business add West Boylston on page 2. Item 5 in the middle insert there may be up to two names of businesses and sponsor on the sign. The names must include the applicant and the other would be the sponsor. It will be under I agree to the following conditions a new number 7.

There is no public comment on this item.

Motion Mr. Hadley to close the public hearing seconded by Mr. Crowley, all in favor.

Motion Mr. Crowley to approve the changes, seconded by Ms. Bohnson, all in favor.

MEETINGS, INVITATIONS & ANNOUNCEMENTS:

1. August 8, 2018 Special Board Meeting at 6:45 p.m. to sign the new ban for the \$5.7 million for the senior center
2. Ms. Scheipers announced that a mosquito tested positive to West Nile Virus was found at the Mt. Vernon Cemetery. We encourage residents to take precautions and our Board of Health has posted a lot of good information on their website.
3. On August 7th the Library will have a New England Style Stone Wall program. People need to sign up in advance
4. October 13th we will have a town-wide clean up with a rain date of October 20th. Refreshments will follow the clean up and local community groups will be hosting informational boots. We will be developing a webpage on the event. If people are interested in volunteering they need to contact the Town Administrator.

Motion Mr. Rajeshkumar at 9:08 p.m. to adjourn, second by Mr. Hadley, all in favor.

Respectfully submitted,

Approved: August 15, 2018

Nancy E. Lucier, Municipal Assistant

Christopher A. Rucho, Chairman

Patrick J. Crowley, Vice Chairman

Barur R. Rajeshkumar, Clerk

Siobhan M. Bohnson, Selectman

John W. Hadley, Selectman