



**Town of West Boylston**  
140 Worcester Street, West Boylston, Massachusetts 01583

## **Board of Selectmen/Sewer Commission Meeting Minutes**

<b>Date / Time / Location of Meeting</b> June 6, 2018; 6:15 p.m.; Selectmen's Meeting Room, 140 Worcester Street
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<b>Members Present</b> John W. Hadley, Chairman Christopher A. Rucho, Vice Chair Barur R. Rajeshkumar, Clerk Patrick J. Crowley, Selectman Siobhan M. Bohnson, Selectman
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<b>Members NOT Present</b>
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<b>Invited Guests:</b>
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### **CONVENE MEETING – 6:15PM:**

- Roll call

Motion Mr. Rajeshkumar at 6:15 p.m. to enter into executive session under the provisions of MGL, Chapter 30a, Section 21(A), Parts 2 and 3 to discuss strategy with respect to contract negotiations with non-union personnel the Building Commissioner, and to discuss litigation of, and consider a possible settlement agreement of, the matter of Concerned Citizens of West Boylston v. Almstrom and ZBA, Worcester Superior Court Civil Action No. 1685CV00811, and to discuss contract negotiations with the Cemetery Union, seconded by Mr. Rucho. The Chair declared that an open meeting discussion may have a detrimental effect on the bargaining position of the public body. Roll call vote: Mr. Rajeshkumar yes, Mr. Rucho yes, Mr. Hadley yes, Mr. Crowley yes, Ms. Bohnson yes. Members of the Zoning Board of Appeals and Carolyn Murray of KP Law will join the Board for the Concerned Citizens of West Boylston v. Almstrom and ZBA portion of the discussion.

Motion Mr. Rucho at 7:20 p.m. to come out of executive session, seconded by Mr. Crowley. Roll call vote: Mr. Rajeshkumar yes, Mr. Crowley yes, Mr. Rucho, Mr. Hadley yes, Ms. Bohnson yes.

The Board reconvened at 7:21 p.m.

### **PUBLIC COMMENT**

No one is present this evening under this agenda.

**BOARD REORGANIZATION – BOARD OF SELECTMEN & BOARD OF SEWER COMMISSIONERS: Vote Chairman, Vice Chairman and Clerk**

Motion Mr. Rajeshkumar to have Mr. Rucho serve as Chairman, seconded by Mr. Hadley, all in favor.

Motion Mr. Rucho to have Mr. Crowley serve as Vice Chairman, seconded by Mr. Rajeshkumar, all in favor.

Motion Mr. Crowley to have Mr. Rajeshkumar serve as Clerk, seconded by Mr. Hadley, all in favor.

**Consider Designating Other Selectmen Assignments for 2018-2019, below is 2017-2018 listing**

1. Earth Removal Board – Mr. Hadley – Mr. Hadley offered to continue – motion Mr. Crowley to appoint Mr. Hadley, seconded by Mr. Rajeshkumar, all in favor.
2. TWPC – Ms. Bohnson – Ms. Bohnson offered to continue – motion Mr. Rajeshkumar to appoint Ms. Bohnson, seconded by Mr. Hadley, all in favor.
3. Upper Blackstone Water Pollution Abatement District (alternate) – Mr. Crowley – Mr. Crowley offered to continue – motion Mr. Hadley to appoint Mr. Crowley, seconded by Ms. Bohnson, all in favor.
4. MBTA – Ms. Bohnson – Ms. Bohnson offered to continue – motion Mr. Hadley to appoint Ms. Bohnson, seconded by Mr. Rajeshkumar, all in favor.
5. Parks Facilities Committee – Mr. Rajeshkumar & Mr. Crowley – both offered to continue – motion Mr. Hadley to appoint both, seconded by Ms. Bohnson, all in favor.
6. MWRA – alternate Mr. Crowley – Mr. Crowley offered to continue – motion Mr. Hadley to appoint Mr. Crowley, seconded by Ms. Bohnson, all in favor.
7. Affordable Housing Trust Board of Trustees – Mr. Hadley – Mr. Hadley offered to continue – motion Mr. Crowley to appoint Mr. Hadley, seconded by Ms. Bohnson, all in favor.
8. CMRPC alternate – Mr. Rajeshkumar – Mr. Rajeshkumar offered to continue – motion Mr. Hadley to appoint Mr. Rajeshkumar, seconded by Mr. Crowley, all in favor.
9. Bylaws Committee – Mr. Hadley – this is a Chairman appointment – motion Mr. Hadley to appoint Mr. Rucho, seconded by Mr. Crowley, all in favor.
10. Economic Development Committee – Mr. Rucho – Mr. Rucho offered to continue – motion Mr. Hadley to appoint Mr. Rucho, seconded by Mr. Crowley, all in favor.
11. Municipal Buildings Committee – Mr. Rajeshkumar – Mr. Rajeshkumar offered to continue – motion Mr. Hadley to appoint Mr. Rajeshkumar, seconded by Mr. Crowley, all in favor.
12. Transportation Cmte. ex officio – Mr. Rajeshkumar – Mr. Rajeshkumar offered to continue – motion Mr. Hadley to appoint Mr. Rajeshkumar, seconded by Mr. Crowley, all in favor.
13. PEG Board – Mr. Rucho – Mr. Rucho offered to continue – motion Mr. Hadley to appoint Mr. Rucho, seconded by Ms. Bohnson, all in favor.
14. Citizen's Survey liaisons Mr. Rucho and Mr. Rajeshkumar – both offered to continue – motion Mr. Hadley to appoint both, seconded by Mr. Crowley, all in favor.
15. Town Beautification liaisons Mr. Hadley and Mr. Crowley – both offered to continue – motion Mr. Rajeshkumar to appoint both, seconded by Mr. Crowley, all in favor.
16. Mr. Rucho police contract negotiations – not needed contract completed.
17. Mr. Hadley fire contract negotiations – not needed, contract completed.

18.Messrs. Hadley and Rajeshkumar cemetery contract negotiations – both offered to continue – motion Mr. Crowley to appoint both, seconded by Ms. Bohnson, all in favor.

Ms. Bohnson asked when the school contract negotiations will begin and was told that the school will notify the town as they get closer.

#### **APPROVAL OF MEETING MINUTES:**

Motion to approve May 8, 2018 regular session: Motion Mr. Rajeshkumar, seconded by Mr. Hadley, all in favor.

Motion to approve May 16, 2018 regular session: Motion Mr. Hadley, seconded by Mr. Rajeshkumar, all in favor.

Motion to approve May 16, 2018 executive session: Motion Mr. Rajeshkumar, seconded by Mr. Crowley, all in favor.

Motion to Approve May 21, 2018 executive session: Motion Mr. Hadley, seconded by Mr. Crowley, all in favor.

#### **Review and vote to approve warrants for the period covering May 16, 2018 to June 6, 2018: payable warrants for the town FY2018- 48 & 49, payroll warrant FY2018 #24, sewer warrants FY2018-SE28; FY2018-SE29, school warrants FY2018-S20; FY2018-21, and Municipal Light Plant warrants FY18 #25**

Motion to Approve: Mr. Crowley, seconded by Mr. Rajeshkumar, all in favor

#### **7:15 p.m. Public Hearing, consider amending Policy L-18, Beautification of Town Squares and Islands**

Mr. Hadley opened the public hearing and Mr. Crowley read the following notice. Public notice is hereby given, in conformity with the requirements of the General Bylaws of the Town of West Boylston, ARTICLE XXIII - PUBLIC HEARING AND NOTICE, that the Board of Selectmen will meet on Wednesday, June 6, 2018 at 7:15 p.m. for the purpose of considering amending Policy L-18, Beautification of Town Squares and Islands. The meeting will be held in the Selectmen's Meeting Room of the Municipal Office Building, 140 Worcester Street, West Boylston. For additional information, or to review the proposed information, please contact the Office of the Board of Selectmen/Town Administrator at 774.261.4012. All interested persons, groups, and agencies are invited to attend. John W. Hadley, Chairman, advertised on May 23, 30, 2018.

The purpose of the hearing is to consider modifying the language in the policy by removing the verbiage that only one name can appear on the sign. Mr. Crowley requested this because of the issue we had with the sign at the island of Routes 140/12 adopted by the Boy Scouts and sponsored by Sterling Greenery. The sign would still need to be approved by the DPW and he doesn't see any issues if they partner with another group. Mr. Rajeshkumar believes they should apply to the town so the town can approve it. Ms. Bohnson doesn't think it matters as long as it is getting taken care of. Mr. Rucho feels that it leaves it open to one person adopting five islands/squares and now it is that person giving them out and it defeats the purpose of the policy. He doesn't mind if we change it to two names can be on the sign, but the two names have to apply for it. Ms. Bohnson asked if the purpose of the policy is to get the islands taken care of or to get control. She feels it should be as long as it is being taken care of. Mr. Rucho would like it to be fair for all businesses. If one business controls five islands no one will ever get an opportunity to get the island. Currently, per the policy, all businesses are contacted during the month of January to see if they would like to keep their

island/square. Mr. Rucho thinks the island should be turned back to the town rather than the person giving the island to somebody else. He also agrees that the idea is to beautiful the island. Mr. Crowley thinks it should be you get a sign and put whatever you want on the sign as long as the DPW agrees for appropriateness. Mr. Rucho would not mind two names on the sign but, when you don't want to do it you have to turn the sign in. There is no public comment on this item.

Motion Mr. Hadley to continue to hearing, seconded by Mr. Crowley, all in favor.

### **7:30 p.m. Public Hearing BE-AR Holding, 164 Shrewsbury Street amendment of License to Store**

Mr. Hadley opened the public hearing and read the following notice. In accordance with MGL Chapter 148, Section 13, the Board of Selectmen of the Town of West Boylston will hold a public hearing on the application of Be-Ar Holding Corporation, 164 Shrewsbury Street, West Boylston to amend their current license to store from 26,400 gallons of flammable liquids to 72,600 gallons, and from 250,000 gallons of combustibles to 445,000 gallons, up to the limits in accordance with NFPA 30 pursuant to 527 CMR 1.00 Table 1.12.8.50. The hearing will be held on Wednesday, June 6, 2018 at 7:30 p.m. in the Selectmen's Meeting Room of town hall, 140 Worcester Street, West Boylston. All interested persons, groups, and agencies are invited to attend. John W. Hadley, Chairman, advertised May 29, 2018

Ken White of Brantag joined the Board with Fire Chief Tom Welsh. The current license only allows for 500,000 gallons of combustibles and 2,000 gallons of flammables. Under the previous sprinkler design it was not allowed. They worked with the Fire Chief and a sprinkler engineer who came up with a design for the sprinkler system that needed to be changed. They converted the previous system to a wet system and now they have water in the building. Flammable and combustible storage needs to be stored in the center of the warehouse, on the east wall, and only five-feet high. Based on that, the floor space will allow 1,355 gallon drums. The 455,000 of combustible includes the 190,000 in the tank farm even though it has been shut down. They are asking for an amendment to increase the storage of 72,000 based on where they can store and the sprinkler design being changed.

Chief Welsh explained that back in September Brentag came before the Board to have a license change. We allowed it but the sprinkler system had to be reviewed first. Brentag, through Kevin White, did whatever we wanted to convert flammable products the system needed to be changed. The company looked at the options and opted to go with a wet system and they needed to convert the warehouse to a heated warehouse. They put a heating unit on the roof and they have a floor plan and emergency plan. If the product is stored at the correct level the sprinkler system would protect the product. The more flammable stuff has to be stored at one level. All concerns including ventilation have been addressed and the Building Department is on board with this plan. The Fire Department will do quarterly inspections to insure that the product is stored at the proper levels. The license stays with the property. Mr. Crowley asked if the inspections are unannounced. The Chief advised that they are. Mr. Rajeshkumar asked what are the combustibles and flammables. Mr. White advised acetone. Chief Welsh has safety data sheets on all the products. Everything in the building will be in a folder when you come in the front door. They have a policy that they do not store over a certain level. Safety is their first concern. No questions from the public. Mr. Rajeshkumar states that he has looked at everything and he doesn't think there is any danger to the town

Motion Mr. Hadley to close the public hearing, seconded by Mr. Crowley, all in favor.

Motion Mr. Crowley to approve the request, seconded by Ms. Bohnson, all in favor.

## **APPOINTMENTS AND RESIGNATIONS:**

### **1. Concurrence on the following Town Administrator appointments:**

David Lauzon as Veterans Services Officer (1 yr) annual stipend \$5,000

Mr. Lauzon joined the Board. He lives in Fitchburg and is a 21-year veteran of the US Army. He has been working with Quinsigamond Community College to set up their veteran program. He has also been working with Doug Horka over the past few weeks. The position is five-hours a week with a \$5,000 stipend.

Motion Mr. Hadley to concur with the appointment, seconded by Mr. Rajeshkumar, all in favor.

Mr. Lauzon states his background with the military is 21 years, some in the National Guard and the rest in active duty. He was a rifle man to first sergeant, has been to Iraq and is currently doing things with outreach center. He does a lot of outreach to help veterans and working with them also helps him. It is veterans helping veterans. Ms. Bohnson asked him to comment on why this would be a good role for him. Mr. Lauzon states he was recommended to come here and he is willing and open to the position, willing to work with veterans. Ms. Bohnson asked if he had learned anything about the town. Mr. Lauzon states he is trying to learn more and pick up more. Vote on the motion – all in favor.

Douglas Horka as Asst. Veterans Services Officer (1 yr) – Ms. Scheipers noted that Mr. Horka will continue to work with David to get him on board and it will allow him to do the required work he is doing. Motion Mr. Rajeshkumar to concur with the appointment, seconded by Mr. Hadley, all in favor.

Kate Ivers as Conservation Commission Associate Member (3 yrs)

Motion Mr. Rajeshkumar to concur with the appointment, seconded by Mr. Hadley, all in favor. Mr. Crowley noted that Ms. Ivers attendance at FISP meetings has been less than stellar. Ms. Scheipers advised that she has been going to school and she will be stepping down from FISP if appointed to the Conservation Commission. Mr. Crowley asked if Ms. Scheipers is comfortable that moving forward she will be able to attend the meetings. Mr. Rajeshkumar asked if the Conservation Commission has an issue with this. Ms. Scheipers reports that Bill Chase looks forward to having Kate be appointed.

Paul Redmond to Economic Development Task Force (3 yrs)

Motion Mr. Hadley to concur with the appointment, seconded by Mr. Crowley, all in favor.

Carey Souda as Volunteer Grant Writer (1 yr)

Ms. Scheipers explained that Mr. Souda is an Army veteran, lives in Worcester and comes to us with experience in technical writing. He is looking for a one-year appointment. Ms. Bohnson asked if the town is going to have two grant writers. Ms. Scheipers noted that we had three, one has stepped down. Theo is working on helping the Friends of the Council on Aging put together letters to send to foundations. Mr. Rucho would like an update on how we are doing with grants. Ms. Scheipers will be adding that to her Town Administrator's report and it is included in her report for this evening. Motion Mr. Hadley to concur with the appointment, seconded by Mr. Crowley, all in favor.

### **2. Concurrence on the following Town Administrator reappointments:**

John Flynn, and Tony Sanders resident slot, PEG Board (1 yr); Steven Jones, Animal Control Officer (1 yr) annual stipend \$11,000 (increase to \$12,000 after completion of ACO training); Michael Peckar, Barbara Wyatt, Brenda Bowman and Raymond DeSanti, Open Space Implementation Cmte (1 yr); Patrick Crowley and Christopher Rucho Community Preservation Cmte (3 yr); James Conway, Permanent Patrolman (3 yr); Timothy Benson, Permanent Patrolman (3 yr); and Theo Jordan, Volunteer Grant Coordinator (1 yr)

Motion Mr. Hadley to concur with the appointment, seconded by Mr. Crowley, all in favor.

**3.**Concurrence on the following officers for detail work at a rate of \$48 an hour for the period covering July 1, 2018 through June 30, 2019

**Auburn:** Ken Charlton, Adam Gustafson, Stephanie Hayward, Justin Starkus and Gregg Wildman;

**Boylston:** John A Annunziata, Robert M Barbato, Kenneth D Johnson, Russell N Parker, Jared B Piche, Mark L Shepard, Robert C Thomas, Cody J Thomasian and Timothy Trubiano; **Clinton:**

Robert E. Champagne, Robert J. Champagne, Christopher M Cornelius, Michael J Fazio, Michael J Fazio, Jr., Michael Frick, Jeffrey J Frisch, John J Gaughan, Kyle Grady, Gerald B. Guerra, James A Hisman, Edward J Jeffrey, Jr., Joseph Lefebvre, James M. McNamara, Jr., Jeffrey Notaro, Brendan M O'Malley, Brian M O'Malley, Jeffrey P O'Toole, Karl W Schmidt, Paul P Silvester, Jr., Michael Welch, Richard B Welch and Christopher R Willoughby; **Lancaster:** Frederick Hatstat, Gary Henderson, John T McNally, James A McNamara, Jose Miletti, Patrick Mortimer, Eric Schmidt, Andrew Shaw, and David Wilson; **Sterling:** Brian Ryder; and **West Boylston:** Mark Morrissey

Motion Mr. Crowley to concur with the appointments, seconded by Mr. Hadley, all in favor.

### **Approve the following Board of Selectmen reappointments:**

Larry Chism, Personnel Board (3 yr); and Pavel Loven and Ray Bricault Finance Cmte. (3 yr)

Motion Mr. Crowley to concur with the appointment, seconded by Mr. Hadley, all in favor.

### **NEW BUSINESS:**

1. Vernon Jackson, DPW Director and Michael Schraeder, Tighe & Bond – Review sewer rate model and discuss next planned sewer rate increase

Mr. Schraeder distributed a dashboard handout from the model he prepared back in September of 2017. At that time we discussed when the rate increase would be implemented as the timing of when you enact affects the revenue in FY18. We planned for January and that is what was done so we are on track there. We discussed 8% annual increases for the next four or five years with the understanding that at the end of each fiscal year you can readjust. The FY18 adjustment only took advantage of half of the year. FY19 is based on a full year. He was asked should you go with a January or a July increase. Mr. Crowley asked if the FY18 revenues are still the projected numbers. Mr. Schraeder states the model has not been changed since September 2018. He will look at future 8% increases before we do it. This sets up a basis for an on-going dialogue. Mr. Crowley would like to see future increases in January and that way we will have end of the year numbers when we come back in September. Ms. Scheipers explained that she asked Mr. Schrader to attend this evening to clarify that the Board still intends to go with small multi-year rate increases and the other thing was the timing of the rate increase. She is hearing the next one will be in January. Ms. Bohnson knows

there are some people not on the system. Does this add anything for anyone who gets on the system. Mr. Schraeder states he held steady. What he usually does is look at the change over the 5-years, sometimes people have projects coming in. He believes there was a small amount of growth. No questions and everyone is in agreement to go with an increase in January.

## 2. Republic Services - Trash collection issues

Mr. Jackson reports that in FY18 we paid \$249,311 for trash collection, which also includes pick up and disposal of recyclables. We are here tonight because trash pick up has not been very good lately and we have had many issues of streets being repeatedly missed. Dan Higgins, Municipal Service Manager and Joe Alysson, Division Manager of Republic Services joined the Board. Mr. Jackson states that he usually gets notification if there has been an issue with trash collection, however, it is typically late in the day. Mr. Higgins explained that recently they met with town staff to address services issue. They have had a change in their crew with a long-time worker moving they have struggled with the transition to a transitional person. Mr. Crowley states if it was one time we would not have ask you to come in, this is now an on going issues. The Board also mentioned the trash collection issues which occurred during this past winter, which included delays and vehicle breakdowns. Mr. Hadley states he heard that 16 out of the 60 trucks in the fleet were out of service and asked if it is a maintenance issue. Mr. Higgins explained that they have a maintenance procedure. Mr. Alysson advised that he has been in his position for seven weeks, has been with the company for 15 years and the latest issue was he wanted to find the right driver and the town was given fill in drivers. They have 74 trucks in their fleet. Ms. Bohnson states that this has been a headache, we are not here wanting excuses, we need the solution. We do not care what your headaches are, we want it to happen and to happen now. Our phones are ringing as well as the Town Administrator's, it is not acceptable, and she wants to hear a solution. Mr. Alysson reports that the new driver starts on Monday. He services Monson for them. He has an appointment tomorrow morning with Mr. Jackson to meet with the new driver. They will have a communication plan for during the day and he will do a condo hot list to make sure the constant condo misses will not happen. When they go on vacation, he will have somebody ride the route with him. They will run the route the same every week and they require the trash to be out by 7:00 am. Mr. Jackson explained people were used to the other driver and they knew when he would pick up the trash so they didn't get the trash out at 7:00 a.m. Mr. Alysson advised that they also have a trash capacity issue. If there is a long wait at Wheelabrator they will bring in another truck and send the other truck to Wheelabrator to get in line. They empty once at noon and again by the end of the day.

Mr. Rajeshkumar noted that last week they had different fill in guys. The new person starts this Monday. This week they did miss houses and he questions how could he pick up one house on Worcester Street and miss the next one? Last week was the worse. Mr. Hadley states that to him, they are in violation of the contract and this has been going on for six months or more. Mr. Rucho states with that said, we want you to make it better. Ms. Bohnson asked what steps the town could take. What happens if a truck breaks down and Mr. Jackson doesn't get a phone call, what is the town able to do?

Ms. Scheipers advises that the contract does provide terms for notification to Republic. One of the key things we have an obligation to do is provide them with written notice. We are obligated to provide them five working days to cure this.

Motion Mr. Hadley to send a letter putting Republic on notice, seconded by Mr. Crowley, all in favor.

Mr. Rucho asked what happens if it goes good and then goes bad? Mrs. Scheipers states we would need to send another letter and there are provisions in the contract to terminate the contract. Mr. Crowley asked what are the steps if this continues. Ms. Scheipers believes we would have to give them a few opportunities to cure and then we would have an opportunity to vote to terminate the contract. Mr. Rajeshkumar pointed out that some of the town residents complained about using a reverse 911 call for trash. He thinks we are abusing that. Mr. Higgins states we hear you, we need to fix it, and we will. Mr. Rucho feels the biggest issue is you need to communicate with the DPW Director. No one is present to comment on this agenda item.

### 3. Award of IT Services contract to CMGeeks effective July 1

Ms. Scheipers reports that we issued an RFP for proposals and received a number of them. The review committee short listed three finalists to interview, of the three interviewed, it was a unanimous decision to go with CMGeeks. The company has a lot of municipal experience and we feel they have all the resources we need for this transition. They will be doing the same level of services as our previous vendor. The police are not part of this contract as they use one of their officers as their IT person. In discussion with the police chief there may be a time when this person may leave and we want to make sure that the services provide had experience with regional dispatch and police. This vendor could take that over the police department. They have a team approach with a group of four. When we make the phone call it is an immediate response. If it is more complicated then they pull in a higher level person. They will be here on site at times, however 80% of the calls get handled remotely. If they cannot they will come on site. We will get the same level of service. Mr. Rajeshkumar asked if the Town Clerk is not in, could they post the agendas? Ms. Scheipers noted that the only people who can post agendas are the town clerk or assistant town clerk. If there is somebody who has not learned some of the website posting they can step in. There are a few things CMGeeks will charge extra for. They would charge extra for large projects such as changing financial software. The price is based on the inventory of hardware and software we have now.

Mr. Hadley asked who is responsible for updating the website. Ms. Scheipers explained right now the board or committee. Mr. Rucho asked how the pricing is compared to what we had paid in the past. Ms. Scheipers noted that it is quite a bit less. Several of the firms we interviewed wanted to change some of the software and CMGeeks is willing to use our existing software. They will evaluate and we will have a transition plan with our current vendor. They have a lot of customers who use Virtual Town Hall. Mr. Rajeshkumar asked about sensitive census data and Treasurer office data. How comfortable are you giving them access. Ms. Scheipers is very comfortable. The owner will request permission to log into a site with you. Something pops up on the screen and you can see when they enter and exit. We also discussed updates quite a bit. They always do the updates on off hours and it is done remotely. Mr. Crowley pointed out that there is language in the contract if we add or drop a computer or a new server. They will give an estimate for any large projects.

Motion Mr. Crowley to award the IT contract to CMGeeks, second by Mr. Hadley, all in favor.

### 4. Drawing for island at Laurel/Hosmer Street

The island at Laurel/Hosmer will be adopted by Shirley Fancy.

### 5. Recognize the acceptance of the following donations for the Bandstand Committee and to approve expenditure of these funds for general purposes - \$265 from Committee to elect Jim O'Day and \$265 from Curtis Industries

Motion Mr. Crowley to accept the donations, seconded by Mr. Hadley, all in favor.



## **TOWN ADMINISTRATOR'S REPORT:**

### **1. FinCom request to have FinCom member added to Marijuana Study Ad Hoc Committee**

Ms. Scheipers has received a request from the Finance Committee to add a Finance Committee member to the ad hoc committee. They have a strong interest. Mr. Rajeshkumar thinks we should reach out to the Cannabis Control Commission as they recommend members be from the Planning Board, Board of Selectmen, Zoning Board of Appeals and Board of Health. Mr. Rucho would like to add a Board of Health member noting that a member from the Board of Health has attended their meetings. He doesn't see a need for a Finance Committee member as this is no different than any bylaw change. Mr. Crowley states it is a 3% maximum local tax. He thinks they would like to be on board for that decision. Mr. Rucho is not sure this group will make that decision. When we get to that point they could be involved and we would develop a community impact fee. Ms. Bohnson thinks it makes sense for the Board of Health. She also feels that bringing in the Finance Committee in at some time is a good idea. Mr. Rucho noted that the committee was put together to make recommendations on the bylaws. He is not sure if it is going to stay together if an application comes in. He thinks we get to the next step and at this point there is no financial discussion. Ms. Scheipers notes that Mr. Bricault did not provide a lot of rationale for this request.

Mr. Crowley suggested tabling this item until we can get more information from the Finance Committee. Ms. Scheipers will add it to the June 20<sup>th</sup> agenda as the Finance Committee will be in attendance for the discussion about capital projects with the School Committee. We will also add appointment of a Board of Health member to the Ad Hoc Committee as an agenda item.

### **2. Schlichte Open Meeting Law Complaint Update**

We received notice from the Attorney General's office with their findings that no violation of the Open Meeting Law occurred and they found that the Board was entirely right in the handling of the Public Comment section of the January 17<sup>th</sup> meeting. No additional action is needed by the Board on this matter.

### **3. Grants Report**

The town received a \$15,000 Municipal Vulnerability Preparedness grant. The DPW Director will take the lead on this and it can be used to provide technical support, climate change data and planning tools to identify hazards and develop strategies to deal with identified climate change issues such as flooding. We also received a grant from the Transportation Network Company Division of the Department of Public Utilities in the amount of \$613.50. Those funds can be used to address the impact of transportation network services on municipal roads and we could purchase such items as signs or cross walk stanchions. We did not receive the \$20,000 IT Infrastructure grant we applied for which would have allowed us to load more information into our vision software.

### **4. Other Updates**

We had several inquiries from residents concerned about the potential increase in the mosquito population from the water accumulating in the new DCR drainage detention basins along the causeway. The Central Mass Mosquito Control Project, at no cost to the town, checked out the area and found no mosquito larvae at this time. They will check the basins again in a few weeks.

Ms. Scheipers contacted ABM regarding the outstanding lighting issues at the fire station and library and the boiler at the elementary school. They will look into the issues, but indicated that if

they were not made aware of the issues prior to the one-year warranty period being over, any needed repairs would be at the town's expense. She will report back when additional information is provided. We also need to make a decision on whether to continue with ABM for the M&V. We are obligated until we decide to cancel and we also need to notify DOER. Mr. Hadley asked if ABM would charge the town to look at the outstanding issues. Ms. Scheipers is not sure. Mr. Crowley states that he knows what his decision will be, however, he would like to get the issues resolved first.

**FISP UPDATE:**

1. Projects' Status - Mr. Hadley reports that the foundation is almost complete and we will start to see walls in the next couple of weeks.
2. Next meeting: Tuesday, June 12<sup>th</sup> at 7:00pm

**MEETINGS, INVITATIONS & ANNOUNCEMENTS:**

1. Board Retreat - June 11, Salter College 6:00pm
2. Band Concert Series – June 17<sup>th</sup> and June 24<sup>th</sup> 6pm – 8pm at the bandstand

**FUTURE AGENDA ITEMS/SELECTMENS REPORTS:**

- Mr. Hadley asked about the Door Locking. Ms. Lucier is getting estimates on other systems.
- Mr. Crowley thanked the members of the public who showed up to vote at yesterday's town election. Slightly over 9% of the registered voters came out to vote.
- Mr. Rucho asked if ABM ever looked at this building. He would like to see if there are any modifications we could make in the building to save money.

Motion to Adjourn at 9:08 p.m.: Mr. Rajeshkumar  
Seconded: Mr. Hadley  
Result: All in favor

Respectfully submitted,

Approved: July 25, 2018

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Nancy E. Lucier, Municipal Assistant

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Christopher A. Rucho, Chairman

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Patrick J. Crowley, Vice Chairman

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Barur R. Rajeshkumar, Clerk

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Siobhan M. Bohnson, Selectman

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John W. Hadley, Selectman