



POLICY No.: A-8
DATE ADOPTED: OCTOBER 17, 2008

TOWN OF WEST BOYLSTON BOARD OF SELECTMEN POLICY

Policy on Outgoing Selectmen Procedures

Purpose: The Board of Selectmen and Town Administrator agree to establish procedures to follow for outgoing members of the Board of Selectmen

Policy: At times it may be beneficial to the general operation of the town to have an exit interview with out-going Selectmen upon their departure from public office. In that spirit, within thirty days of a departing Selectman's tenure in office has come to a close the Town Administrator or the out-going Selectman may request an exit interview to discuss such matters. Every reasonable effort will be made to comply with this.

Within five days of any election where a Selectman no longer serves in elected capacity in the town he or she shall turn their keys over to the Town Administrator and any other municipal-owned property.