



## PROPOSED MEETING AGENDA

140 Worcester Street, West Boylston, Massachusetts 01583

In accordance with the provisions of MGL 30A §§ 18-25

Board of Selectmen/Sewer Commissioners Board / Committee Name	October 11, 2019 Date of Notice
Town Hall 140 Worcester Street West Boylston, MA 01583 Meeting Place	Selectmen's Meeting Room #210 Conference Room Number or Location
October 16, 2019; 6:00 p.m. Date / Time of Meeting	Clerk or Board Member Signature
<b>Meeting CANCELLED or POSTPONED to:</b>	<b>Date of Cancellation or Postponement</b>

Notices and Agendas are to be posted 48 hours in advance of the meetings, excluding Saturdays, Sundays and legal holidays. Please note the hours of operation at the Town Clerk's Office to ensure that this posting will satisfy this requirement.

### CONVENE MEETING – 6:00PM:

- Roll call

**PUBLIC COMMENT – 6:05PM:** This fifteen minute period is an opportunity for the public to address their concerns and questions regarding town operations and programs to the Board. Except in urgent circumstances, any matter presented for consideration by the Board shall not be discussed in detail nor acted upon by the Board at this meeting. A scheduled time on a future agenda may be set at the Board's discretion. Complaints or criticism directed at staff, volunteers, or other town officials shall not be permitted. If we do not have Open Session items to discuss, other agenda items may be brought forward earlier.

### APPROVAL OF MEETING MINUTES:

- **October 2, 2019, regular session**

**REVIEW AND VOTE TO APPROVE WARRANTS FOR THE PERIOD COVERING AUGUST 2, 2019 TO SEPTEMBER 4, 2019: Town Payable Warrants FY2020-15 & 16; Town Payroll Warrant FY2020-07; Sewer FY2020-SE07 & 08; Municipal Light Plant #11 and School Warrant FY2020-S7**

**Police Chief Dennis Minnich Sr.**

- **Coffee with the Chief, and**

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- **Update on Town of West Boylston cruisers**

**6:15 p.m. – Public Hearing to consider amendments to the fee schedule for sign licenses**

**Presentation by NFP on Senior Plan Renewal**

**Celebrations Committee Members Michaun Fowler & Tony Sanders – Upcoming Fall Events**

**DFW Director Gary Kellaher**

- **Request for consideration of Board's vote from DeWolfe Contracting for Evangelista project 239 & 242 Woodland Street**
- **Other updates**

## **TOWN ADMINISTRATOR REPORT**

- 1. Town Meeting**
- 2. Grant Update**
- 3. Facilities Manager position**
- 4. Draft Communications Plan**

## **NEW BUSINESS:**

- **Consider approving the hiring of Diane Sousa for the position of backup van driver for the Council on Aging effective October 21, 2019 at Step 1 of Grade 2, \$13.93 per hour**
- **Consider approving the hiring of Katherine Simmarano for the position of Secretary to the Fire Department effective October 21, 2019 at Step 1 of Grade 3, \$15.17 per hour, 15 hours per week**
- **Consider voting to recognize the acceptance of the following donations from July 1, 2019 through September 30, 2019 to the Council on Aging:**
  - **\$250 from resident who wishes to remain anonymous to aid in events and activities,**
  - **\$1,000 from Friends for the Senior Center to subsidize an exercise class, and**
  - **\$300 from various West Boylston businesses to help sponsor the Fall Health & Wellness Fair**

## **FISP UPDATE:**

- **General Update on Senior Center**

## **APPOINTMENTS AND RESIGNATIONS:**

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- **Concurrence on the reappointment of KP Law as town counsel effective November 1, 2019 through April 30, 2020**

#### **MEETINGS, INVITATIONS & ANNOUNCEMENTS:**

- **Saturday, October 19<sup>th</sup>, 8-noon – Wachusett Regional Recycle will be collecting paint, chemicals and household hazardous products. Please do not mix paints and chemicals. There is a \$4 fee per pound (dry) or gallon (liquid)**
- **Monday, October 21, 6:30 p.m. - special meeting of the Board prior to town meeting**
- **Monday, October 21, 7:00 p.m. - Semi-Annual Town Meeting at Middle/High School**
- **Saturday, October 26<sup>th</sup>, 8:30-1:00 - Board Goal Setting Retreat – deadline to submit goals through the website is Tuesday, October 22<sup>nd</sup>**
- **Thursday, October 24<sup>th</sup>, 5:30-6:30 - office hours for Rep. O'Day at town hall, 1<sup>st</sup> floor land use room**
- **Friday, October 25<sup>th</sup>, 10-1:30 - Stop by the senior center and help carve pumpkins**
- **Saturday, October 26<sup>th</sup>, 4-6 p.m. - 2<sup>nd</sup> Annual Pumpkin Festival at Senior Center**
- **Thursday, October 31<sup>st</sup>, 5:00-8:00 p.m. - Trick or Treat Hours**
- **Reminder – Pink Bag Program begins November 4<sup>th</sup> – you will be receiving a mailer with two pink bags to start you off**

#### **FUTURE AGENDA ITEMS/SELECTMENS REPORTS:**

#### **ADJOURN MEETING**

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