



## PROPOSED MEETING AGENDA

140 Worcester Street, West Boylston, Massachusetts 01583

In accordance with the provisions of MGL 30A §§ 18-25

Board of Selectmen/Sewer Commissioners	April 12, 2019
Board / Committee Name	Date of Notice
Town Hall 140 Worcester Street West Boylston, MA 01583	Conference Room #210
Meeting Place	Conference Room Number or Location
April 17, 2019; 6:30 p.m.	
Date / Time of Meeting	Clerk or Board Member Signature
<b>Meeting CANCELLED or POSTPONED to:</b>	<b>Date of Cancellation or Postponement</b>

Notices and Agendas are to be posted 48 hours in advance of the meetings, excluding Saturdays, Sundays and legal holidays. Please note the hours of operation at the Town Clerk's Office to ensure that this posting will satisfy this requirement.

### CONVENE MEETING – 6:30PM:

- Roll call

**EXECUTIVE SESSION:** Consider entering into executive session under the provisions of Massachusetts General Laws Chapter 30A, Section 21(A), Part 3 to discuss strategy with respect to potential litigation and the Chair declares that an open meeting discussion may have a detrimental effect on the bargaining position of the public body.

**Motion:** I move to enter into executive session under the provisions of Massachusetts General Laws, Chapter 30a, Section 21(A), Part 3 to discuss strategy with respect to potential litigation with the Mixter Building Demolition Contractor. Chair declares that an open meeting discussion may have a detrimental effect on the bargaining position of the public body

- Roll call vote
- Announce that the Selectboard will reconvene in open session

### RECONVENE AT 7:05 P.M.

**PUBLIC COMMENT – 7:05PM:** This fifteen minute period is an opportunity for the public to address their concerns and questions regarding town operations and programs to the Board. Except in urgent circumstances, any matter presented for consideration by the Board shall not be discussed

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in detail nor acted upon by the Board at this meeting. A scheduled time on a future agenda may be set at the Board's discretion. Complaints or criticism directed at staff, volunteers, or other town officials shall not be permitted. If we do not have Open Session items to discuss, other agenda items may be brought forward earlier.

#### **APPROVAL OF MEETING MINUTES:**

- **April 3, 2019, regular session**
- **April 10, 2019, regular session**

#### **REVIEW AND VOTE TO APPROVE WARRANTS FOR THE PERIOD COVERING APRIL 4, 2019 TO APRIL 17, 2019: Town Payable Warrants FY2019-41 and 42; Sewer FY2019-SE21; Payroll P/R 2019-20; MLP #28; School FY2019-S16**

#### **Police Chief Dennis Minnich - Introduce new police officer – Mitchell Rogers**

- Concurrence on the appointment of Mitchell Rogers as a Patrol Officer effective April 29, 2019 for a term to expire on April 28, 2020 at Step 2, \$30.38 an hour.

**7:15 p.m. Public Hearing (cont.)– in conformity with the General Bylaws of the Town of West Boylston, ARTICLE XXIII - PUBLIC HEARING AND NOTICE to review and consider changes to Board of Selectmen fees for business and alcoholic beverage licenses**

**7:30 p.m. Public Hearing (cont.)– in conformity with the General Bylaws of the Town of West Boylston, ARTICLE XXIII - PUBLIC HEARING AND NOTICE to review and consider changes to Building, Electrical and Plumbing fees**

#### **Gary Kellaher, Interim DPW Director**

- Chapter 90 Project Requests
- Other

#### **NEW BUSINESS:**

- Request from Henry & Fran Brewing Company for a one-day license to sell beer at 235 West Boylston Street from 3:00-7:00 p.m. on Saturday, April 27
- Consider voting to designate the senior center located at 120 Prescott Street in West Boylston as the polling location for the town and provide notification of that change in the May informational mailer and other local media
- Acknowledge list of all warrant article received
- Request for one-day transient vendor license from the Town-wide Cleanup Day Committee to allow Froze Zone to provide gelato to the volunteers in the parking lot of town hall
- Update on the Town Administrator Search

#### **TA REPORT:**

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1. Update on Wage and Classification Study
2. Update on Town-wide Cleanup Day

## **FISP UPDATE:**

### **General Update on Senior Center**

#### **Invoices**

Consider voting to Sign off on Substantial Completion  
Approve Change Order #8, \$0.00  
D&L Billiards Invoice #26202, \$5,361.00  
D&L Billiards Invoice #26271, \$238.42  
KP Law Invoice #12005, \$703.00  
RAC Builders, Inc., Payment #12, \$13,792  
Colliers International: Invoice #536, \$9,216.67  
Shanahan, Inv. #27373, \$19,560.40  
Shanahan, Inv. #27374, \$4,630.24

## **APPOINTMENTS AND RESIGNATIONS:**

### **Concurrence on the following Town Administrator appointment**

- Thomas Welsh, Hazardous Waste Coordinator for a term to expire on April 30, 2020
- Bob O'Connell, Assist. Hazardous Waste Coordinator for a term to expire on April 30, 2020
- Bill Nicholson, Gov. Rep. to Central Mass Emergency Medical System Corp. for a term to expire on April 30, 2020
- Colby Fiske, Ambulance Rep. to Central Mass Emergency Medical System Corp. for a term to expire on April 30, 2020
- Richard Ellbeg, First Responder Rep. to Central Mass Emergency Medical System Corp. for a term to expire on April 30, 2020
- Thomas Welsh, Emergency Management Director for a term to expire on April 30, 2020
- Bob O'Connell, Assist. Emergency Management Director for a term to expire on April 30, 2020
- Thomas Welsh, CERT Coordinator for term to expire on April 30, 2020
- Thomas Welsh, Right-to-Know Coordinator for a term to expire on April 30, 2020
- Thomas Welsh, Forest Warden, for a term to expire on April 30, 2020
- Nancy Barakian and Beverly Goodale to the Historical Commission for a term to expire on April 30, 2022
- Steven Blake and James Pedone (school rep) to the Parks Commission for a term to expire on April 30, 2022
- Constables:
  - Dennis Minnich, Thomas Balvin, Francis Glynn, Anthony Papandrea, James Bartlett Michael Pavone and James Meola for a term to expire on April 30, 2020
- Matrons:

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- Mary Almstrom and Abbi Parkinson for a term to expire on April 30, 2020 at an hourly rate of \$22.56 an hour
- Town Counsel: KP Law, 6-month appointment May 1, 2019 through November 1, 2019
- M. Patricia Barrie & John McCormick to the Town Common & Bandstand Use Advisory Committee for a term to expire on April 20, 2020
- Allen Fraser to the position of Assistant Building Inspector for a term to expire on April 30, 2020 at a rate of \$25 per inspection
- Michael Capone, Sr. to the position of Wiring Inspector for a term to expire on April 30, 2020, at a rate of \$30 per inspection
- Dennis Dean and Michael Franciosi to the position of Assistant Wiring Inspector for a term to expire on April 30, 2020, at a rate of \$25 per inspection
- George Mioglionico to the position of Plumbing/Gas Inspector for a term to expire on April 30, 2020, at a rate of \$30 per inspection
- Eric Johnson to the position of Assistant Plumbing/Gas Inspector for a term to expire on April 30, 2020, at a rate of \$25 per inspection
- Barbara Wyatt to the Economic Development Task Force for a term to expire on April 30, 2022
- Tim Shea to the Parks Facilities Committee as a resident for a term to expire on April 30, 2022
- Joyce Kujala, Kim Hopewell and Bernard Dow to the Town Scholarship Committee for a term to expire on April 30, 2022
- Elise Wellington, Julianne deRivera and Norma Chanis to the Solid Waste Advisory Team for a term to expire on April 30, 2022
- Mollynda McArthur and James Amaral to the Agricultural Commission for a term to expire on April 30, 2022
- Dennis Fitzpatrick, Board of Assessors for a term to expire on April 30, 2022
- Barbara Deschenes & David Femia, Council on Aging for a term to expire on April 30, 2022
- Emily Eaton, Conservation Commission, for a term to expire on April 30, 2022
- Steven Jones, Animal Inspector for a term to expire on March 31, 2020
- Robert Barrell, Assistant Animal Inspector for a term to expire on March 31, 2020
- Michael Mard, Fence Viewer for a term to expire on April 30, 2020
- Christopher Rucho, John Hadley, Patrick Crowley, Siobhan Bohnson, and Barur Rajeshkumar, (the sitting members of the BOS), Ray Bricault and Phil Mallet to the Facilities Implementation & Strategic Planning Committee for a term to expire on April 30, 2021
- Alan Harris, a member of the Board of Health since 1989 notified the town this year that he will not seek reappointment to the Board. A letter from the Board thanking him for his service is in the signature file.

### **Consider approving the following Board of Selectmen Appointments**

- Christopher Olson as a full member of the ZBA with a term to expire on April 30, 2024

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- John Benson as a full member of the ZBA with a term to expire on April 30, 2024
- Charles Witkus as an associate member of the ZBA with a term to expire on April 30, 2024
- David Mercurio to the Bylaws Committee as a resident for a term to expire on April 30, 2020

#### **MEETINGS, INVITATIONS & ANNOUNCEMENTS:**

- April 24, 7:00 p.m. special Board meeting to review, close and sign warrant
- April 25, 11-12:30 p.m. Ribbon Cutting for new Girl Scout Center, 115 Century Drive
- April 27, 9-12 town-wide Clean-up Day

#### **FUTURE AGENDA ITEMS/SELECTMENS REPORTS:**

#### **ADJOURN MEETING**

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