



PROPOSED MEETING AGENDA

140 Worcester Street, West Boylston, Massachusetts 01583

In accordance with the provisions of MGL 30A §§ 18-25

Board of Selectmen/Sewer Commission Board / Committee Name	December 15, 2017 Date of Notice
140 Worcester Street, West Boylston Meeting Place	#210 Conference Room Number or Location
December 20, 2017; 6:15 p.m. Date / Time of Meeting	 Clerk or Board Member Signature
Meeting CANCELLED or POSTPONED to:	Date of Cancellation or Postponement

Notices and Agendas are to be posted 48 hours in advance of the meetings, excluding Saturdays, Sundays and legal holidays. Please note the hours of operation at the Town Clerk’s Office to ensure that this posting will satisfy this requirement.

CONVENE MEETING – 6:15PM:

- Roll call

EXECUTIVE SESSION: Consider entering into executive session under the provisions of Massachusetts General Laws Chapter 30a, Section 21(A), Part 3 to discuss strategy with respect to collective bargaining and the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body, and Part 6 to consider the purchase, exchange, lease or value of real estate and the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body.

Motion: I move to enter into executive session under the provisions of Massachusetts General Laws, Chapter 30a, Section 21(A), Part 3 to discuss strategy with respect to collective bargaining (Cemetery Department), and Part 6 to consider the purchase, exchange, lease or value of real estate (D&S Realty) and the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body.

- Roll call vote
- Announce that the Selectboard will reconvene in open session

PUBLIC COMMENT – 7:05PM: This fifteen minute period is an opportunity for the public to address their concerns and questions regarding town operations and programs to the Board. Except in urgent circumstances, any matter presented for consideration by the Board shall not be discussed in detail nor acted upon by the Board at this meeting. A scheduled time on a future agenda may be set at the Board’s discretion. Complaints or criticism directed at staff, volunteers, or other town

The information contained in this electronic message is legally privileged and confidential under applicable law, and is intended only for the use of the individual or entity named above. If you are not the intended recipient, you are hereby notified that any dissemination, copying or disclosure of this communication is strictly prohibited. If you have received this communication in error, please immediately notify the sender and delete this communication without copying or distributing it.

officials shall not be permitted. If we do not have Open Session items to discuss, other agenda items may be brought forward earlier.

APPROVAL OF MEETING MINUTES:

- **December 6, 2017, regular session**
- **December 6, 2017, executive session**

REVIEW AND VOTE TO APPROVE WARRANTS FOR THE PERIOD COVERING DECEMBER 7, 2017 THROUGH DECEMBER 20, 2017: PAYABLE WARRANTS FOR THE TOWN FY2018-24 AND 25, SEWER ENTERPRISE WARRANT FY2018-SE-14, SCHOOL WARRANT FY2018 S-10, MUNICIPAL LIGHT PLANT WARRANT FY18 #14A & #14B, AND PAYROLL WARRANT 2018-#12

**7:15 p.m. Vanessa Kuzmanovski, Personnel Board candidate
Term effective December 22 for a term to expire on June 30, 2020**

NEW BUSINESS:

1. Consider approving the hiring of Larry Salate as temporary part-time plow driver for the Department of Public Works effective December 10, 2017 until May 31, 2018 at a rate of \$18.28/hr

2. Review Open Meeting Law Complaint from John Schlichte to the Board of Selectmen

OLD BUSINESS

1. Consider voting to approve the business license for Vivian's for 2018

2. Consider voting to approve the alcoholic beverage license and business license for Fynders, Inc. for 2018

3. Consider voting to sign employment contract with Building Commissioner Bentley Herget

4. Review comparable communities as designed by the Division of Local Services and vote to approve or add additional communities

- **Halifax, Ayer, Douglas, Westminster, Williamstown, Montague, Lunenburg**

FISP UPDATE:

1. Approval of Invoices, Change Orders and Contract Amendments:

- **RAC Change Order #6 (police station) \$3,453.00**
- **Caolo & Bieniek Associates Amendment #1 (senior center) \$18,700**
- **RAC Bldrs. Invoice #11 (final police station) \$257,449**
- **Cardinal Construction Invoice #5 (senior center) \$8,366.00**

The information contained in this electronic message is legally privileged and confidential under applicable law, and is intended only for the use of the individual or entity named above. If you are not the intended recipient, you are hereby notified that any dissemination, copying or disclosure of this communication is strictly prohibited. If you have received this communication in error, please immediately notify the sender and delete this communication without copying or distributing it.

- **Caolo & Bieniek Associates Invoice #5653 (police station) \$3,000**
- **Caolo & Bieniek Associates Invoice #5647 (senior center) \$53,500.00**
- **Lantel Invoice #9916979 (police station)**
- **Sterling Corp. Invoices #536586 & 536818 (police station) \$6,108.00**
- **Akuity Invoice #81855 (police station) \$5,572.00**
- **WB Mason Invoices (police station) #148102120, #148509298, #148864216, #149127284, #149323153, #149814464, #149839055, #149848575, #149851413, #150037318, #150088439, #150123387 total \$93,051.62**

2. Update on projects

MEETINGS, INVITATIONS & ANNOUNCEMENTS:

- **Announce updates to the sidewalk snow removal process**
- **Announce that the town received a MIIA Grant in the amount of \$7,255 which will be used to install heating cables on the roof and downspouts at the Library**
- **Announce that the town will received a MIIA Flex in the amount of \$3,100 which will be used to updated some monitoring equipment at town hall and the DPW and to purchase an infrared camera for use at the school and other town buildings**

FUTURE AGENDA ITEMS/SELECTMENS REPORTS:

ADJOURN MEETING

The information contained in this electronic message is legally privileged and confidential under applicable law, and is intended only for the use of the individual or entity named above. If you are not the intended recipient, you are hereby notified that any dissemination, copying or disclosure of this communication is strictly prohibited. If you have received this communication in error, please immediately notify the sender and delete this communication without copying or distributing it.