



**Town of West Boylston**  
140 Worcester Street, West Boylston, Massachusetts 01583

## **The Board of Health Meeting Minutes**

<b>Date / Time / Location of Meeting</b>	02-13-2019 / 6pm / Room 127
<b>Members Present</b>	Robert Barrell; Michaun Fowler; John Sullivan
<b>Members Not Present</b>	N. Alan Harris; Beverly Salate
<b>Guests</b>	Colby Fiske, Jesse Boucher (WBFD); Karyn Clark, Cassandra Andersen(WDPH/CMRPHA)
<b>Welcome – Call to Order</b>	Time: 6:02 pm
<b>Approval of Previous Minutes</b>	January 2019 minutes were reviewed and signed
<b>Motion Originator</b>	Ms. Fowler
<b>Motion Seconded</b>	Dr. Sullivan
<b>Result</b>	Approved unanimously
<b>Guests - West Boylston Fire Department</b>	
<b>Discussion</b>	Mr. Fiske presented a proposal for a Community Paramedicine Program to be funded by the West Boylston Fire Department (WBFD), which requires the approval of the Board of Health. This program, the outline of which will be developed by the Medical Director for the WBFD, is a “resource designed to encourage appropriate and efficient healthcare utilization, as well as promoting safety for the residents of West Boylston”. Two specific areas of focus would be Home Evaluation and Community Falls Prevention, and Well Being Checks. Trained WBFD personnel would provide assessment, education, with referrals for interventions as needed. They hope to have the program up and running by July. The Board was happy to vote to approve this program.
<b>Motion Originator</b>	Dr. Sullivan
<b>Motion Seconded</b>	Ms. Fowler
<b>Result</b>	Approved unanimously
<b>Guests – WDPH/CMRPHA</b>	
<b>Discussion</b>	Ms. Clark, Director and Ms. Andersen, Chief of Community Health from the Worcester Department of Public Health (WDPH) presented information about the services and support available to Alliance communities through the Central Massachusetts Regional Health Alliance (CMRPHA) to invite more active participation. A focus of the discussion was the program to prevent and address substance abuse. Of concern was the history of resistance from the Superintendent of Schools to offers of educational programs for students and parents through the local Substance Abuse committee (that was formed in collaboration with CMRPHA). Dr. Sullivan offered to approach the School again.

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- **CMRPHA Local Report**

**Discussion** Ms. Clark referred to the written report submitted by Abby Graham. There were nine routine inspections with no critical issues. There was one restaurant complaint; no issues were discovered during subsequent inspection. Food plan review for new restaurant, Nola's Cajun Kitchen, is complete. Ms. Graham distributed the new T-21 signs to tobacco retailers. ABL Dance Camp is submitting their application early, to open for a February school vacation program.

- **CMRPHA Regional Report**

**Discussion** Ms. Clark did not give a report for this month. The February monthly CMRPHA report was distributed to the members.

- **Bill approval, Financial report**

Ms. Lee reported the Revolving Fund Account Balance. She presented three invoices for payment approval.

**Motion to Accept** Ms. Fowler  
**Seconded** Dr. Sullivan  
**Result** Approved unanimously

- **Budget**

Mr. Barrell reported that after meeting with the Town Accountant and Ms. Lee to discuss the Board's financial needs for FY2020, he is recommending the Board discontinue the Flu Clinic and request a \$9000.00 budget line item in the FY2020 Town Budget. The budget information supporting this recommendation was emailed to all Board members to review. He is requesting the Board authorize this request.

**Motion to Accept** Dr. Sullivan  
**Seconded** Ms. Fowler  
**Result** Approved unanimously

- **Annual Report**

The Board reviewed the updated Annual Report and voted to approve the report pending a few changes. Ms. Lee will e-mail to Board members for final review after those changes are made before submitting it to Nancy Lucier.

**Motion to Accept** Ms. Fowler  
**Seconded** Dr. Sullivan  
**Result** Approved unanimously

- **Office Report**

**Title 5 Projects** 385 Lancaster – Building Dept. Cease & Desist order still in effect.  
 58 Prescott – Title 5 inspection passed; no update, house for sale.  
 307 Lancaster – new engineer, working on plans.  
 228 Lancaster – work completed and inspected. No response to request for as-built & Certificate of Compliance (CoC).  
 36 Shady Lane: Plans submitted, approved; Mercurio contractor  
 11 Hosmer Street: Plans approved; Mercurio contractor  
**Title 5 inspections:** 10 Heritage Lane (from 11/18) – passed; 21 Holt Street – conditionally passed; 132 Lee Street - passed  
**Other:**  
 - **290 Goodale** – Owner responded to 2<sup>nd</sup> notice, states he has scheduled Title 5 inspection for after ground thaws.  
 - **123 Lee Street** – question about follow-up after discovery that no as-built or CoC was submitted.

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**Coordination with Building Dept.**

The Building Department has added a check-box to the Building Permit that requires Board of Health approval before Certificate of Occupancy is issued for new construction.

**Other 2019 Permits**

- Food Pantry – It was determined they do need a permit due to distribution of TCS (Temperature Control Sensitive) foods needing refrigeration.
- Pinecroft Restaurant opening soon.
- New businesses in progress: former Finder's working on re-opening as Ari's Tavern; former Zito's to be Nola's Cajun Kitchen hoping to open March 1<sup>st</sup>; Recess hopes to open before the end of February (in contact with Mobile Food trucks for customers). Honey Farms sold, new name is Wachusett Farms.

**Tobacco Violations**

No new violations; warning letters from WDPH went out for cigar sales violations, and Choice Smoke shop no longer sells flavored nicotine products.

**Office organization**

Old pumping slips filed, working on card file. Vinny Vignaly working on files.

**OTHER & ONGOING**

- Recreational Marijuana update

Discussion

No update; tabled for this meeting.

- Board of Health Regulations review

Discussion

Tabled until next meeting. Dr. Sullivan offered to review the list of regulations and give his opinion.

- Regulation for Non-commercial farm animals

Discussion

Mr. Barrell stated he would like to have a regulation developed for review at the March Board meeting with a public hearing before the April meeting when he hopes to have it approved. He asked the Board to review the regulation or by-law for Hudson, MA, in addition to the one for Sudbury, MA as a foundation for West Boylston.

- PHEP Equipment relocation

Discussion

Mr. Barrell has been coordinating with the Fire Department to move the equipment to the Board trailer for more accessibility.

**MOTION TO ADJOURN**

Motion Originator Dr. Sullivan

Motion Seconded Ms. Fowler

Result Approved 3-0

Time of Adjournment 7:25 pm

Signatures

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Robert J. Barrell, MPA, Chairman

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N. Alan Harris, MD, Vice Chairman

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Beverly A. Salate, RN, BSN

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Michaun Fowler, BSM

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John Sullivan, MD

**Submitted by: Margaret Lee**  
**Date Submitted: 03-13-19**

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