



Town of West Boylston
140 Worcester Street, West Boylston, Massachusetts 01583

The Board of Health Meeting Minutes

Date / Time / Location of Meeting	11-08-2017/ 7pm/ Room 127
Members Present	Robert Barrell; N. Allen Harris; Beverly Salate
Members NOT Present	Celia Hartigan; Michaun Fowler
Guests	Wayne Mogel (Country Kettle); Abby Graham, Julie VanArsdalen (CMRPHA); Kevin McCormick (Finders); James Zingarelli, Luanne Zingarelli, (9 Malden)
Welcome – Call to Order	Time: 7:02pm
Approval of Previous Minutes	
Motion Originator	Ms. Salate
Motion Seconded	Dr. Harris
	August and September minutes were approved and signed. Ms. Lee reported that the signed minutes for March through July have not been located and the final versions were apparently never submitted for posting to the Clerk. It was agreed that these should be re-reviewed at the next meeting and signed again, then submitted for posting.
Treasurer – Financial Report/Pay Bills	
Motion to Accept	Ms. Salate
Seconded	Dr. Harris
OLD BUSINESS - Fee Increases	
Motion Description	Amend seating categories for Food Service
Discussion	Mr. Mogel requested the Board reconsider the categories for small restaurants, noting that there is a big difference between a restaurant with 25 seats and 75 seats in terms of income. The Board agreed to amend the first category from <25 to <35 seats and therefore the second category was changed to 35-75 seats.
Motion to Accept	Dr. Harris
Motion Seconded	Ms. Salate
Result	The Board voted unanimously to accept the amendment to fees as noted above. The new fee schedule will be updated noting the amendment, re-posted on the website and mailed to food service businesses with the application packet for 2018.

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OLD BUSINESS – Finders Pub

Description	Consider owner's request for a new completion date to comply with Board directives to resolve violations.
Discussion	Mr. McCormick requested an extension to complete the construction of the floor at Finders. The Board members and Ms. VanArsdalen reviewed the history of violations and previous extensions and the need to bring both the floor issue and the remaining cleaning issues to some resolution as soon as possible, per recommendations made by the Inspectors. It was noted that Mr. McCormick has been making gradual progress on the initial directives, and that the decision that the floor needed replacement rather than repair was made in August. All present Board members and inspectors expressed that enough time has been allowed and Ms. VanArsdalen recommended that a plan needs to be submitted for completion. Ms. Graham detailed critical violations that need to be addressed in addition to the floor. Ms. VanArsdalen reiterated the necessity to comply with certification requirements, including a recommendation to hire a consultant to train staff, if needed. Mr. Barrell noted that another issue of concern is that the Town is requesting feedback about re-licensing businesses.
Motion Description	Mr. McCormick shall submit a written management plan by 11-17-17 with relevant completion dates; all issues must be resolved by 12-01-17; otherwise subject to closure or daily fine.
Motion to Accept	Ms. Salate
Seconded	Dr. Harris
Result	The Board directed Mr. McCormick to deliver a written plan of compliance to the Board of Health office by Friday, 11-17-17 describing how all directives will be resolved by 12-01-17. If this is not adhered to, the Board will either impose a daily fine or close the business until violations are resolved.

OLD BUSINESS – 9 Malden Street

Description	Update regarding status of apparent conflicts between various agencies, maps, and laws (DCR, ConComm, DEP) regarding Title 5 and this property that are preventing Mr. Zingarelli from going forward with building plans.
Discussion	Mr. Zingarelli and Mr. Barrell report that ConComm has inspected the lot and stated they will be issuing orders of condition, verbally indicating they have no issues with the septic system designed for this property. Ms. Lee reported that DEP representative David Boyer came to the office to review the plans and took copies of all paperwork in the file, and that Mr. Finlay of Finlay Engineering indicated he had not yet spoken with DEP. Mr. Zingarelli stated that he has called DEP to request attention to this matter. He also reported that USGS Stream Stats show another location for the stream in question. Mr. Barrell stated that he will contact Mr. Vignaly from DCR to discuss status, and will also contact Mr. Boyer from DEP. Mr.

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Zingarelli requested he be informed of any change in status; he indicated he wants a decision in writing from the various agencies so he can go forward or not.

Result The Board agreed that the approval of the plans based on current information will stand while waiting on DEP decision and ConCom orders of condition. Mr. Barrell will follow up with DEP and DCR. Mr. Barrell and/or Ms. Lee will coordinate with Mr. Zingarelli as he requested.

NEXT TOPIC – CMRPHA - Regional

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Description CMRPHA regional monthly report was submitted in writing by Ms. Graham.

Discussion Highlights: The quarterly meeting will be held November 15th at 12:30pm at the Shrewsbury Fire Dept. Headquarters. Board members are invited and encouraged to attend. See attached report for additional information.

Result N/A

NEXT TOPIC – CMRPHA - Local

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Description CMRPHA local monthly report by Ms. Graham

Discussion Highlights: 11 routine inspections were performed with no outstanding issues. There was one complaint at 15 Woodland Avenue about an overflowing dumpster; the owner was located and responded in a timely fashion to resolve the problem. Sewer connections – Mr. Barrell and Ms. VanArsdalen brought up the need to address units not yet connected to the system. In particular, the buildings owned by Winthrop Handy on Central Street and outstanding fines. Discussion on Nail Regulations was tabled.

Result It was agreed to revisit sewer system non-compliance and Nail Regulations at the next meeting.

OLD BUSINESS – Flu Clinic follow-up

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Discussion Ms. Salate reports the flu clinic was held and 59 vaccines were administered to Town employees.

OLD BUSINESS – Substance Abuse Prevention program follow-up

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Discussion Ms. Salate reported on progress of the West Boylston Community Health Coalition. They obtained two new members; continue planning for the March 15th event with Dr. Potee; are starting an anti-stigma campaign, are trying to promote getting information to parents about their roles in prevention, and have

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begun outreach to religious groups to increase participation in the community by inviting them to the next Coalition meeting. The next meeting is next week. They had a table at the Town meeting on 10-09-17 and this seemed well received.

NEXT MEETING – December 14, 2017, 7pm

MOTION TO ADJOURN

Motion Originator	Ms. Salate
Motion Seconded	Ms. Hartigan
Time of Adjournment	9.21 pm

Signatures

Robert J. Barrell, MPA, Chairman

N. Alan Harris, MD, Vice Chairman

Beverly A. Salate, RN, BSN

Celia F. Hartigan, RN, MPH

Michaun Fowler

Submitted by: Margaret Lee
Date Submitted:

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