



The Board of Health

September 13, 2017

Meeting Minutes

**Members present:** Beverly Salate, Robert J. Barrell, N. Alan Harris, Michaun Fowler

**Members absent:** Celia Hartigan

**Also present:** Phil Leger (Chief of Environmental Health and Response), Abby Graham (Regional Public Health Specialist), James and Luanne Zingarelli (9 Malden Street)

***Chairman Barrell convened the meeting at 7:09 p.m.***

**Minutes of August 16, 2017 Meeting:** Approval of minutes was tabled (motion by Bob Barrell, seconded by Beverly Salate) until October meeting due to Board members not having had enough time to review them prior to this meeting. One error noted was that Ms. Hartigan was absent from that meeting, but marked present.

**9 Malden Street:** James and Luanne Zingarelli presented plans for septic system design approval that have been reviewed and approved by Jay Finlay. They were reviewed by Mr. Leger and approved by the Board (motion by Dr. Harris, seconded by Ms. Salate). It was noted that applications for a Permit to Install and for the Certificate of Compliance have not been received but have been paid for.

**CMRPHA Updates:**

**Local review:** There were ten inspections performed in the Town of West Boylston. Four of which had no violations, and five had issues related to cleaning. Finders follow-up: Mr. Mendez re-inspected on 09-06-17 and reports good progress in compliance with directives; another re-inspection is scheduled for 10-04-17, and it is expected that all work should be completed by 10-31-17. There were three complaints, 86 Sterling Street – mice complaint - condo association to hire pest control; 15B Reed Street – multiple housing problems – report and letter with directives sent certified to owner, copy to occupant; 104 Central – chicken coop smell – Ms. Graham did inspection and found no violations, case closed.

**Regional:** Mr. Leger informed the Board that there are new Housing and Pool regulations and he will e-mail them to the Board. Also that West Nile Virus threat remains moderate.

**Proposed Board of Health Fees:** Draft presented of proposed changes to categories and fee increases. Concerns were expressed that some of the proposed increases were too extreme; however it was noted that no changes have been made for 10 years and the cost of providing services has increased. Incremental increases were considered. Compromise was reached

at this time to reduce those increases of concern and a draft of adjustments was accepted with final vote at next meeting 10.11.17 (motion by Dr. Harris, seconded by Ms. Salate). Further increases may be addressed in the future. A public hearing will be held at the next meeting 10.11.17 and posted per requirements of the West Boylston Bylaws.

**Authorized Signatures:** The Board of Health determined that all Board members may execute bills (motion by Dr. Harris, seconded by Ms. Fowler). Authorized Signatures for Fiscal year 2018 sheet was signed by all present members and will be brought to next meeting for Ms. Hartigan's signature.

**Opioid Event:** The town of Shrewsbury declined to allow us to attend their presentation, however there was a suggestion to set up a table at the town meetings. This project has good support from the Police and Fire Departments and the Board will pursue other avenues for public education, such as the West Boylston Athletic Association.

**Pay Bills:** Bills were reviewed and approved for payment.


**393 Lancaster:** Septic design was approved by Jay Finlay, and Mr. Barrell reviewed it during the week and signed off on it to expedite the process for the owners, who reported they had lost money due to design delays and would be charged again if the approval had to wait until the meeting. The Board approved his action (motion by Ms. Salate, seconded by Dr. Harris).

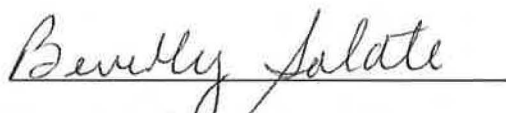
**Permits signed:** Honey Farms (transfer of ownership).

**Blighting Regulations:** Discussion around complexities of defining blight; no decision made at this time.

*With no further business to discuss before the Board, a motion was made to adjourn by Dr. Harris and seconded by Ms. Fowler, it was voted all in favor to adjourn at 9:15 p.m.*

  
Robert J. Barrell, MPA, Chairman

  
N. Alan Harris, MD, Vice Chairman

  
Beverly A. Salate, RN, BSN

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Michaun Fowler

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Celia F. Hartigan, RN, MPH