



## THE BOARD OF HEALTH

May 11, 2016

### Meeting Minutes

Members present: Robert Barrell, Beverly Salate, and Lisa Henderson

Members absent: N. Alan Harris, Celia Hartigan

Also present: Phil Leger, Cheryl Rawinski (Public Health Nurse), Cassandra Andersen (Manager of Strategic Partnerships)

Chairman Barrell convened the meeting at 6:55 p.m.

**Meeting Minutes:** After review and upon motion of Mrs. Salate and a second from Ms. Henderson it was voted all in favor to approve the minutes for the April 13, 2016 Board of Health meeting.

**Pay Bills:** Bills were paid for April.

**CMRPHA May Meeting updates:** The Quarterly meeting will be held on Wednesday 6/15 from 11 am-1 pm in Shrewsbury. On Monday May 16<sup>th</sup> the 2<sup>nd</sup> Annual Health & Medical Emergency Preparedness Conference will be held at Holy Cross College discussing "Terrorism and Its Impact on Public Health and Healthcare".

Cassandra Andersen, Manager of Strategic Partnerships, addressed the substance abuse issue and programs within the school and community for the opioid issue. It was discussed that we should invite the Chief of Police to the June meeting to discuss a community program for this. It was also addressed that the school has still not filled out the health questionnaire nor returned our requests for a walk through for emergency preparedness.

Phil Leger left meeting at 7:15 pm.

**Frozen Food fees:** In the town of West Boylston, we currently have 3 restaurants that use soft serve machines; Dairy Queen, Pinecroft, and Meola's. There are also two establishments that will be opening by summer time that will be using soft serve machines. Currently we do not have a fee schedule for the use of a frozen food machine.

**Cheryl Rawinski:** Currently Ms. Rawinski is the West Boylston nursing consult out of Sutton MA. She addressed that communication between the board and her and with HIPPA regulations we can maintain

a once a month conversation during our meetings. If there is something of an urgent matter we can address it as needed, or if there is a cluster breakout. It was also addressed that she could help with the Camp immunizations for summer time. Julie VanArsdalen, Regional Public Health Specialist, will be contacted to see if Ms. Rawinski can be utilized for this. Ms. Rawinski also asked that her billing through the board be on a yearly basis.

With no further business to come before the Board and upon motion of Mrs. Salate and a second by Mrs. Henderson it was voted all in favor to adjourn at 7:54 p.m.

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Robert J. Barrell, MPA, Chairman

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Lisa M. Henderson RN, LSW

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Beverly A. Salate, RN, BSN

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Celia F. Hartigan, RN, MPH

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N. Alan Harris, MD