



Town of West Boylston
140 Worcester Street, West Boylston, Massachusetts 01583

The Board of Health Meeting Minutes

Date / Time / Location of Meeting		07-17-2019 / 6pm / Room 127
Members Present		Robert Barrell, John Sullivan, Michaun Fowler, Thomas Dillon
Members Not Present		Beverly Salate
Guests		Philip Leger (CMRPHA)
Welcome – Call to Order		Time: 6:00 pm
Approval of Previous Minutes		June 2019 minutes were reviewed and signed
	Motion Originator	Dr. Sullivan
	Motion Seconded	Ms. Fowler
	Result	Approved unanimously
<ul style="list-style-type: none">CMRPHA Local Report		
	Discussion	Mr. Leger reported ten routine inspections with no critical issues, one pre-operational inspection, and one re-inspection for sanitation protocol. Two complaints were investigated, one follow-up from a previous complaint was completed, and housing court was attended related to a previous complaint.
<ul style="list-style-type: none">CMRPHA Regional Report		
	Discussion	Reminder: Holden will be hosting the next Quarterly CMRPHA luncheon meeting July 24, 2019 at 12:30pm; exact location may be changed. Final report of the Commission on Boards of Health has been released, and Mr. Leger encouraged Board members to read it. The inspectors are moving forward with pilot software Food Code Pro; he noted the program is cloud based and therefore very compatible. The CMRPHA monthly update has info on a variety of community events throughout the Alliance municipalities.
<ul style="list-style-type: none">Bill approval, Financial report		
		Ms. Lee reported the Revolving Fund Account Balance for end of Fiscal Year (FY) 2019 and reviewed the FY 2020 Budget account being used for payroll. She presented one invoice for payment approval.
	Motion to Accept	Dr. Sullivan
	Seconded	Mr. Dillon
	Result	Approved unanimously
	Other	Dental Fund – Ms. Lee will follow up with Beverly Salate on the criteria she suggested.
<ul style="list-style-type: none">Office Report		
		<u>Title 5 project updates:</u>
		385 Lancaster – Still under Cease & Desist order from Building Commissioner - ? Safety issue
		307 Lancaster, Bethlehem Bible Church – new engineer, working on plans

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36 Shady Lane – Final inspection done by Phil; as-built and CoC approved
 11 Hosmer – Plans submitted, approved; Mercurio contractor; has not started
 290 Goodale – Owner reports getting financing for Septic system replacement and home addition+ next year, was told system is not a hazard and working okay for now; T-5 inspector confirmed; timeframe okayed by Phil and Bob. Letter written to owner to confirm understanding of intent.
 122 Malden Street – completed, as-built and CoC approved
 205 Fairbanks Street – 2017 T-5 insp. failed; soil test completed recently; DSCP submitted 07/17
 180 Malden Street – 2015 T-5 Conditional pass (D-box); new owner called 06-04-19, finding contractor.
 50 Hosmer – failed system noted at last pumping; David Ross Assoc. designing replacement; perc test completed.
 73 Prescott Street – failed system 2017, soil tests done and design by David Ross Assoc.; sent letter as no further action was taken. Owner responded, in process of getting state loan, submitted DSCP 07/16.
 Title 5 Inspections – 211 Fairbanks - passed
Other Miscellaneous:
 34 Central Street – updated letter with extension date for completion of sewer connection by 10-31-19; attorney stated acceptance of new date via phone.
 45 & 49 Central Street – purchased at auction; sewer connection order letter sent to new owner
 53 Central Street – not yet connected to sewer, no info on bankruptcy for this property
 6, 8, 10, 12 Holt Street condos – started process of hooking up to sewer
 24 Blake Avenue – safety concerns for owner/resident; CoA and Elder services following up; Fire chief and Building inspector plan to condemn home if repairs not done by November.
 Website – Well info and CBD info posted
Permits/Fees:
 Little Gym and Camp Woodhaven – inspections passed, permits issued.
 AJ's Pizzeria under new ownership – permit issued.
 Ari's Tavern still a work in progress; no update.
 "Table 12" Food Service application received/processed, waiting on insurance certification and menu.
 Perry's Mobile Food Truck – application processed, waiting on Base of Operations inspection.
Tobacco Violations: none recently.
Office organization update –working on card file, reviewing files.

- **Earth Removal Board Representative**

Discussion Motion to Accept Seconded Result	Ms. Lee relayed the Town Administrator's request to designate a Representative. Mr. Dillon volunteered and was accepted. Ms. Fowler Dr. Sullivan Approved unanimously
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- **Regulation for Non-commercial farm animals**

Discussion The Draft of regulations with Town Counsel revisions was reviewed. The Board agreed that the revisions are appropriate and voted to accept the Regulations as revised by Town Counsel, as well as schedule the public hearing for the next scheduled Board meeting.

Motion to Accept Dr. Sullivan
Seconded Mr. Dillon

Result Approved unanimously. Ms. Lee will incorporate the revisions and consult with the Town Administrator as to the process for Public Hearing notification.

- **Board of Health Regulations review**

Discussion Tabled until completion of Non-commercial Farm Animal Regulations

- **PHEP Equipment**

Discussion Mr. Barrell asked Ms. Lee to contact Katrina Stanziano regarding picking up the new PHEP equipment.

- **PHEP Representative**

Discussion Ms. Lee requested the Board vote to designate Phil Leger to continue as PHEP Representative for FY 2020.

Motion to Accept Dr. Sullivan
Seconded Mr. Dillon

Result Approved unanimously. Ms. Lee will send confirmation letter to Katrina Stanziano as requested.

MOTION TO ADJOURN

Motion Originator Mr. Dillon

Motion Seconded Dr. Sullivan

Result Approved unanimously

Time of Adjournment 6:54 pm

Signatures

Robert J. Barrell, MPA, Chairman

Beverly A. Salate, RN, BSN

Michaun Fowler, BSM

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John Sullivan, MD

Thomas Dillon

Submitted by: **Margaret Lee**
Date Submitted: **08-14-19**

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