



**Town of West Boylston**  
140 Worcester Street, West Boylston, Massachusetts 01583

## The Board of Health Meeting Minutes

<b>Date / Time / Location of Meeting</b>	03-11-2020 / 6pm / Room 127
<b>Members Present</b>	Robert Barrell, Beverly Salate, Thomas Dillon, Michaun Fowler
<b>Members Not Present</b>	John Sullivan
<b>Guests</b>	Philip Leger, Joshan Niroula (CMRPHA); Don Varney (Agricultural Commission)
<b>Welcome – Call to Order</b>	Time: 6:00 pm
<b>Approval of Previous Minutes</b>	February 12, 2020 minutes, noted by present members to have been reviewed via email, were approved and signed.
<b>Motion to Approve</b>	Mr. Dillon
<b>Motion Seconded</b>	Ms. Salate
<b>Result</b>	Approved unanimously

- **Central MA Mosquito Control Project**

Mr. Barrell updated the Board – The goal is to get the Board's proposal for the Town to join the CMMCP on the Town Warrant for May. He stated he will follow the Town's process for adding it if needed. He reports that the Town Administrator is exploring obtaining grant funding to cover the cost. Mr. Deschamps is willing to attend upcoming meetings as needed to inform and educate about the services CMMCP provides.

- **Hearing to Revoke Body Artist Permit**

Wes Ryan Rodrick was a new employee at Zaza Ink as a Body Artist and was issued a Permit for 2020. During his 90 day probation period at Zaza Ink, the owners of Zaza determined that Mr. Rodrick was not complying with both the Body Art regulations and their Shop Policies and his employment was terminated. Based on the information provided, the Board informed Mr. Rodrick via letter that his permit was revoked at the February meeting and a hearing would be held at this meeting to address this decision and that he had a right to attend the hearing. He did not attend and this hearing was held without him in attendance. The Board voted that the revocation of Mr. Rodrick's 2020 permit was based on his not fulfilling conditions of the permit.

<b>Motion originator</b>	Mr. Dillon
<b>Seconded</b>	Ms. Salate
<b>Result</b>	Approved unanimously

- **CMRPHA Local Report**

Three regular inspections were performed this past month, with no critical issues. Ms. Edmands' report includes following up on two complaints. One involved educating staff at a restaurant around Allergen Awareness concerns and the other

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was a food service owner response to a customer complaint requesting to reinforce proper Food Safety practices with staff.

- **CMRPHA Regional Report**

General: Mr. Leger reports all focus has been on Covid 19. The CMRPHA monthly update has info on community events throughout the Alliance municipalities and can be accessed via the Board of Health webpage. Alliance members will be informed of any cancelled events.

Novel Corona Virus update: The State is updating information and directives daily. Webinars for Boards of Health are being held weekly.

- **Tobacco Regulations**

New Tobacco Laws: Ms. Niroula reviewed the Sample Regulations Restricting the Sale of Tobacco Products that encompasses the new State Laws. She highlighted additions and changes for the Board to consider in updating our Regulations and said she will send us a draft based on discussion at this meeting. The Board indicated it would like to have the draft of updated Regulations ready for review and vote by the Board at the April meeting, with a Public Hearing at the May meeting, for a proposed effective date of June 1, 2020.

- **Bill approval, Financial report**

Ms. Lee reported the Revolving Fund Account Balance: \$45,135.29 includes February and March receipts to date. Ms. Lee presented two invoices for payment approval - \$750.00 to Sutton Board of Health, and \$1806.24 monthly payment to Worcester for Inspectional Services described in the Inter Municipal Agreement.

Motion to Accept  
Seconded  
Result

Ms. Fowler  
Ms. Salate  
Approved unanimously

- **Annual Report**

The 2019 Annual Report was completed and reviewed via email by Board members and CMRPHA inspectors. The report was approved and accepted.

Motion to Accept  
Seconded  
Result

Ms. Fowler  
Mr. Dillon  
Approved unanimously; Ms. Lee will submit it to the Municipal Assistant as requested.

- **Non-commercial Farm Animal Regs**

The Agricultural Commission submitted additional suggested changes; the existing draft will be updated to reflect these suggestions and will be sent to them for their review. The Board then hopes to vote to accept the draft at the April meeting and schedule a Public Hearing at the May meeting.

- **Office Report**

Title 5 project updates:

385 Lancaster – Owner (Pick-off) process of razing the existing structure postponed. DSCP was issued 02-26-2018.

11 Hosmer – Work for replacement system completed and inspected except for final grade; as-built drawing and Certificate of Compliance due.

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290 Goodale – Perc test completed; contractor Webb Construction, engineer Finlay; projected work spring 2020.  
205 Fairbanks Street – Work completed; all paperwork in.  
50 Hosmer – Work completed; all paperwork in.  
73 Prescott Street – failed system 2017, soil tests done and design by David Ross Assoc.; owner submitted DSCP application November 2019; 03-10-2020 update – in process of completing loan paperwork and plans to complete project this year.  
67 Prescott Street – plans submitted and approved; Mercurio chosen as installer; spring work expected.  
136 Fairbanks Street (note correction of address error in last month's minutes) – Pumping slip indicated cess pool system not working properly; 2002 T-5 report in file indicates system failed, design drawings for replacement were approved in 2003, but work never done. Letter sent, owner called and Mr. Barrell to follow up with owner. No update.

Title 5 Inspections – 204 Laurel Street - passed

Other Miscellaneous:

71 Newton Street – Mr. Leger noted that no action can be taken regarding the interior hoarding, as this is an owner occupied home.

22 Evergreen Street – Mr. Varney reports he viewed the property and stated “it is clearly a nuisance”. He asked if the Agricultural Commission has the authority to ask the Animal Inspector to inspect and coordinate with him to visit the site together. The Board agreed this would be appropriate and Ms. Lee will send Mr. Varney the Animal Inspector's contact information. Ms. Fowler suggested the Board and Agricultural Commission develop a protocol with steps to address such situations, including follow-up with complainants.

45 & 49 Central Street – New owners were to work with DPW on sewer hook-up.

53 Central St. – not yet connected to sewer, in foreclosure – live auction scheduled 03-11-2020.

Website – Posted COVID-19 info and Flu prevention info.

Permits/Fees:

2020 Applications – 116 received to date. Michael Haskins of Heritage Rose has submitted his missing paperwork, and has a new apprentice; he reports no other artists are working at the shop at this time.

Ari's Tavern – getting ready to open soon.

Tobacco Violations: none reported

Office organization update – as time permits

**COVID-19 Town Administrative meeting**

Mr. Barrell informed the Board that a meeting has been scheduled for Monday, 03-16-2020, at 6pm in Room 210 for the representatives of relevant Town departments to meet and coordinate around response to the Novel Corona Virus crisis.

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**MOTION TO ADJOURN**

<b>Motion Originator</b>	<b>Mr. Dillon</b>
<b>Motion Seconded</b>	<b>Ms. Fowler</b>
<b>Result</b>	<b>Approved unanimously</b>
<b>Time of Adjournment</b>	<b>7:45 pm</b>

**Signatures**

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Robert J. Barrell, MPA, Chairman

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Beverly A. Salate, RN, BSN

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Michaun Fowler, BSM

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John Sullivan, MD

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Thomas Dillon

**Submitted by: Margaret Lee**  
**Date Submitted: 04-08-2020**

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