



**Town of West Boylston**  
140 Worcester Street, West Boylston, Massachusetts 01583

## **The Board of Health Meeting Minutes**

<b>Date / Time / Location of Meeting</b>		12-12-2018 / 6pm / Room 127
<b>Members Present</b>		Robert Barrell; Beverly Salate; John Sullivan; Michaun Fowler
<b>Members Not Present</b>		N. Alan Harris
<b>Guests</b>		Katrina Stanziano (WDPH); Philip Leger (CMRPHA)
<b>Welcome – Call to Order</b>		Time: 6:00pm
<b>Approval of Previous Minutes</b>		November 2018 minutes were reviewed and signed
	<b>Motion Originator</b>	Dr. Sullivan
	<b>Motion Seconded</b>	Ms. Salate
	<b>Result</b>	Approved unanimously
<ul style="list-style-type: none"><li><b>PHEP Tabletop exercise discussion</b></li></ul>		
	<b>Discussion</b>	Ms. Stanziano explained the purpose of the Tabletop exercise – to meet at the High School again, not for a walk-through but to check contact information via WebEOC. Mr. Barrell suggested the Police and Fire Chiefs be invited to this meeting. It was agreed that the meeting take place during school vacation the week of February 18, 2019 after Presidents day, at 2 or 3pm. Mr. Barrell will contact the school to reserve a space and time and Ms. Lee will contact the Chiefs to request their participation.
<b>MONTHLY REPORTING</b>		
<ul style="list-style-type: none"><li><b>CMRPHA Local Report</b></li></ul>		
	<b>Discussion</b>	Mr. Leger reported 14 routine inspections, and four re-inspections; one complaint and two updates were addressed. Relative to inspections: of the routine inspections one had a critical issue with a non-working dishwasher and on subsequent re-inspection, the issue had not yet been resolved. Three housing complaints were addressed; two were resolved, one is ongoing.
<ul style="list-style-type: none"><li><b>CMRPHA Regional Report</b></li></ul>		
	<b>Discussion</b>	Mr. Leger reported on the efforts to vaccinate vulnerable individuals (experiencing homelessness or substance use) due to an outbreak of Hepatitis A in Worcester. He also informed the Board about a change to the law that allows cremation of unclaimed bodies. He congratulated Abby Graham and Michael Mendez on becoming Certified Soil Evaluators.
<ul style="list-style-type: none"><li><b>Bill approval, Financial report</b></li></ul>		
		Ms. Lee reported the Revolving Fund Account Balance. She presented five invoices for payment approval. One of the invoices was for the Public Health Nurse, cost is primarily for disease monitoring and reporting. Ms. Salate described what was involved in doing the research and noted that she is going to

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- request that going forward, the reports submitted are more specific and include the timeframe dates.
- |  |                         |                             |
|--|-------------------------|-----------------------------|
|  | <b>Motion to Accept</b> | <b>Ms. Salate</b>           |
|  | <b>Seconded</b>         | <b>Dr. Sullivan</b>         |
|  | <b>Result</b>           | <b>Approved unanimously</b> |
- **Budget – Fiscal Year 2020**

Mr. Barrell confirmed with Board members that they reviewed the Budget information e-mailed to them and clarified the Board will require some assistance from the Town for Fiscal Year 2020 (and going forward) to cover cost of operating the Board of Health, as the surplus accrued prior to 2014 will have been expended and projected income will fall short of operating costs. In the past the Town paid the wages of the Board administrative staff person and the proposal is that this arrangement be reinstated. Mr. Barrell is asking the Board to approve this budget proposal.

	<b>Motion to Accept</b>	<b>Ms. Fowler</b>
	<b>Seconded</b>	<b>Ms. Salate</b>
	<b>Result</b>	<b>Approved unanimously</b>
  - **Office Report**

<b>Title 5 Projects</b>	<p><b>385 Lancaster</b> – Building Dept. Cease &amp; Desist order still in effect.</p> <p><b>58 Prescott</b> – recent Title 5 inspection passed; no update.</p> <p><b>307 Lancaster</b> – on hold till next year.</p> <p><b>228 Lancaster</b> – resubmitted plans approved, work completed, as-built &amp; CoC due.</p> <p><b>9 Malden</b> – Complete; As-built and CoC submitted.</p> <p><b>2 Lost Oak Road</b> – Emergency repair – septic pipe and tee</p> <p><b>36 Shady Lane:</b> Soil test completed</p> <p><b>11 Hosmer Street:</b> Soil test completed, plans submitted</p> <p><b>Other:</b></p> <ul style="list-style-type: none"> <li>- <b>290 Goodale</b> – 2017 pump slip found indicating cess-pool system “not working properly”. Send 2<sup>nd</sup> notice.</li> <li>- <b>123 Lee Street</b> - new home built in 2017, no paperwork or record (receipt) that DSCP applied for, no as-built or CoC, contacted GC, Design Engineer (admits no as-built submitted), and Jay Finlay who will research his records.</li> <li>- <b>Letter received re: Sadowski Engineering</b> – Ms. Lee reports the Board received an anonymous letter complaining that David Sadowski was operating as an engineer when he is not licensed as such. It noted that he had done Engineering work for <b>228 Lancaster Street</b> in West Boylston. Ms. Lee researched this information and determined that Mr. Sadowski has not done any work at 228 Lancaster Street or any other address in West Boylston based on our records. Ms. Lee recalled Mr. Sadowski reviewed the file for this address to possibly do a Title 5 inspection, for which he is licensed, but the inspection was done by another inspector and the plans for the project were completed by another Engineering firm. Subsequently, Mr. Sadowski brought a letter into the office to confirm he operates Sadowski Engineering firm as a DBA and contracts any engineering work with licensed engineers, two of whom provided letters</li> </ul>
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of confirmation of this relationship. As the anonymous letter writer referenced the Board of Health minutes in his assertions, Ms. Lee noted she is reporting this to provide a record of the issue.

**Title 5 inspections:** none this month

**Other**

**Chase Harris** – has not yet paid filing fee for Title 5 report received 08-06-18; 2019 permit will not be issued until paid.

**Casella Waste** –paid \$100.00 fine; permit issued.

**2019 Permits**

- Application packets arriving – processed permits signed by Board members.
- Waste oil and grease trap sludge questions regarding disposal requirements. Mr. Leger will provide some information relative to resources.

**Tobacco Violations**

- Choice Smoke Shop and Honey Farms sold cigars below state requirement – corrected, warning given
- Choice Smoke Shop sells Lottery tickets so conflict with Adult only status – given a choice of one or the other.

**Mr. Leger will draft letters to clarify/confirm warning with notice of fine/suspension for next violation, and choice of Adult Status for sale of flavored nicotine products or Lottery sales.**

**OTHER & ONGOING**

- **Substance Abuse Committee update**

**Discussion**

**Ms. Salate reports she met with Karen Clarke regarding the Opioid Taskforce and they agreed to recommend a meeting with the Board of Health, with invitations to the School Committee and the Chiefs of Police and Fire Departments to attend.**

- **Recreational Marijuana update**

**Discussion**

**Mr. Barrell reported that the Town will have a public hearing in January to inform the public of the process and progress the Town is engaged in relative to businesses becoming established in West Boylston. Mr. Barrell also gave an overview of the application process, noting only two retail businesses will be licensed, however no limits have been established on the number of growers and product manufacturers.**

- **Board of Health Regulations review**

**Discussion**

**It was noted that there are obsolete regulations in the book and there is no known record of them having been formally invalidated by the Board. Dr. Sullivan suggested that a list of all regulations be brought to the next meeting to formally vote on their current status. Then the Board can go forward to revise any relevant regulations as needed. Ms. Lee will bring the list to the January meeting. Mr. Barrell is reviewing the Dumpster Regulations. It was also suggested to review State of MA laws around smoking in order to update our regulations accordingly. Ms. Lee will follow up with this.**

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- **By-law for Non-commercial Farm animals**

**Discussion** Mr. Barrell plans to talk to the Zoning Board of Appeals to determine if this By-law can be established via Zoning By-laws.

- **PHEP Equipment relocation**

**Discussion** Mr. Barrell plans to meet with Barbara Mard to mark the items in the Town Hall basement and Ms. Salate stated she will move the salvageable items from there and from the office to the Police or Fire Department as appropriate, discard anything that is outdated and replace as needed.

#### **MOTION TO ADJOURN**

**Motion Originator** Dr. Sullivan  
**Motion Seconded** Ms. Fowler  
**Result** Approved 4-0  
**Time of Adjournment** 7:50 pm

#### **Signatures**

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Robert J. Barrell, MPA, Chairman

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N. Alan Harris, MD, Vice Chairman

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Beverly A. Salate, RN, BSN

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Michaun Fowler, BSM

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John Sullivan, MD

**Submitted by:** Margaret Lee  
**Date Submitted:** 01-09-19

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