



Town of West Boylston
140 Worcester Street, West Boylston, Massachusetts 01583

Board of Assessors Meeting Minutes

Date / Time / Location of Meeting
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November 30, 2017 6:30 PM 1st Floor Conference Room

Members Present	
Members NOT Present	
Invited Guests	

Jim Swalec, Dennis Fitzpatrick, Diane Peterson, Myra Fortugno

Brad Dunn

None

**Welcome – Call to
Order**

Time: 6:30 PM Jim Swalec called to order

1. The following documents were signed. Jim Swalec motioned to approve the below listed items and Dennis Fitzpatrick seconded motion:

- a) Minutes for October 2017 BOA Meeting
- b) Motor Vehicle Abatements 2017 – October 2017
- c) Motor Vehicle Abatements 2016 – October 2017
- d) Motor Vehicle Abatements 2015 – October 2017
- e) Motor Vehicle Abatements 2017 – November 2017
- f) Motor Vehicle Abatements 2016 – November 2017
- g) Wachusett CC Chapter Lien

2. SAL LLC ATB – Settlement and abatement completed; ATB withdrawal

3. FY2018 Review – Documents were reviewed and signed by Board Members:

- Recap
- LA3 - Sales
- LA4 - Property summary by Class
- LA13 - Growth
- LA5 – Excess Levy Capacity

Tax Hearing to be held on December 6, 2017

Board of Assessors recommended a single tax rate for residential and commercial property owners.

Board of Assessors authorizes Diane Peterson, Regional Assessor, to sign documents on behalf of the Board of Assessors.

4. Administrative Assessor – Comp Time– Discussion of compensatory time and review of agreement between Administrative Assessor and Board. Approval was given and documents signed by the members in attendance. Approval was also given for use of non-paid time in excess of established schedule to be used as comp time (July 2016 – November 2017). Jim

Swalec recommended that a summary be sent, via email, to Board member not in attendance at meeting.

Other Business

ATB cases filed:

- Walmart – Discussion canceled

NEXT MEETING **January 11, 2018**

**MOTION TO
ADJOURN**

Motion Originator **James Swalec**
Motion Seconded **Dennis Fitzpatrick**
Time of **7:27 PM**
Adjournment

Signatures

Bradford Dunn
Chairman

James Swalec
Member

Dennis Fitzpatrick
Member

Date Signed

Three handwritten signatures are stacked vertically. The top signature is for Bradford Dunn, the middle for James Swalec, and the bottom for Dennis Fitzpatrick. The signatures are written in dark ink on a white background.