

Town of West Boylston
140 Worcester Street, West Boylston, Massachusetts 01583

The Affordable Housing Trust Meeting Minutes July 7, 2022

MEMBERS PRESENT: Robert J. Barrell, Marc Frieden, Anna Mary Kraemer, Patricia Halpin, Marsha Cairns, Chris Rucho

ALSO PRESENT: Chris Berglund

The Chairperson opened the meeting at 6:05. This meeting was held by Zoom. Roll called with the above members answering present.

The minutes of the May 24, 2022 were reviewed and approved on a motion by Ms. Cairns and seconded by Ms. Kraemer. This motion was approved by all present.

Mr. Berglund met with the DCR to inquire again as to the availability of the DCR property on Beaman Street for affordable housing. Mr. Scanlon asked about the possibility of rail trail be surrender to DCR. The discussion terminated with no agreement.

Chairperson Halpin contacted COG, the firm previously contracted to keep the housing inventory updated, about extending the contract. COG indicated that there was no interest in extending the contract. This prompted the Trust to issue a Request for Proposals to which there was no response. The Trust - on the advice of several professionals - contacted Lynne D. Sweet of LDS Consulting Group. Lynne Sweet provides housing services to area towns and is well respected. LDS Consulting Group provided a two-tier contract. This contract outlines reporting to the Commonwealth for a fee of \$4000.00 and an any additional work at an hourly rate.

Mr. Rucho moved to secure a contract with LDS Consulting Group. Mr. Frieden second the motion and this motion was approved by all present.

The Annual Trust reorganization was discussed. The following slate was offered:

Ms. Pat Halpin, President

Ms. Anna Mary Kraemer, Vice President

Mr. Robert Barrell, Clerk

Mr. Rucho moved that the above slate be installed. This motion was seconded by Mr. Frieden and was approved by all except Mr. Barrell. Mr. Barrell abstained.

Each year the Trust must authorize persons to execute Trust payables. The following persons are authorized on a motion by Mr. Rucho and seconded by Mr. Barrell to execute payables for the Trust: Mr. Frieden, Ms. Kraemer and Ms. Halpin. The motion was unanimously approved.

Ms. Halpin requested Trust members make themselves available for the CPC meeting in August.

Ms. Cairns will investigate how CPC funds are distributed to Trusts.

The next meeting scheduled for August 11 at 6 pm. Mr. Rucho moved to adjourn the meeting at 6:44 p.m. This motion was seconded by Mr. Frieden and approved by all.

Respectfully submitted:
Robert J. Barrell