

West Boylston Affordable Trust

August 20, 2015

Meeting Minutes

Members present: Robert J. Barrell, Marc Frieden, John Hadley, Anna Mary Kraemer and Patricia Halpin

Also present: Dave Femia, Paula Stuart

Chairperson Halpin called meeting to order at 6:01p.m

The meeting minutes of July 28,2015 were read corrected and approved on a motion by Mr. Hadley and seconded by Ms. Kraemer. This motion was unanimously approved.

Chairperson Halpin introduced Ms. Paula Stuart of Community Opportunities Inc. who has extensive experience providing consulting services to communities monitoring 40B developments. Ms. Stuart outlined the community and state responsibilities for monitoring these developments. Community Opportunities is prepared to service West Boylston. Ms. Stuart shall serve as the primary contact.

Ms. Halpin has arranged to have the documents held by Mr. Heaton returned to the town administrator.

Affordable Housing Trust advised Ms. Stuart that maintaining the subsidized housing inventory and establishing a repository are priorities. The Trust is concerned particularly about the marketing and admissions compliance of developments of Freedom Village and Afra Terrace.

Mr. Hill submitted an invoice in the amount of \$525.00 for work done for the Trust with regard to the 40B located on North Main Street. All agreed that this was very reasonable and should be promptly paid.

Ms. Halpin presented the application for Community Preservation Funds. This project entitled Addressing the Community Housing Needs of West Boylston requests \$20,000.00 to continue to secure funding to engage consulting services to advise the town in the area of community housing. Mr. Frieden moved to advance this application to the CPA. This motion was seconded by Ms. Kraemer and approved by all.

Mr. Barrell obtained copies of the proposal for the land survey of 87 Maple Street. He has requested Mr. Bob Smith to examine these proposals. Mr. Smith was unable to attend the meeting but advised that it may be more cost effective to contract with a survey company instead of an engineering firm. Mr. Barrell will contact interim town administrator rebidding this work.

In related business the Trust discussed a timeline for the senior housing project. The goal for this project is to have the land at 87 Maple Street tranfered to the town at the May town meeting. This will require meetings explaining the project to the town residents before the May town meeting.

Next scheduled meeting will be September 10, 2015.

Motion to adjurn at 7:45 p.m. By Mr. Barrell seconded by Mr. Hadley and approved by all.

Respectly submitted: