



**Town of West Boylston**  
140 Worcester Street  
West Boylston, Massachusetts 01583

**The Affordable Housing Trust  
Meeting Minutes  
April 9, 2019**

**MEMBERS PRESENT:** Robert J. Barrell, John Hadley, Anna Mary Kraemer, and Marc Frieden

**MEMBERS ABSENT:** Patricia Halpin

**ALSO PRESENT:** David Femia

**Vice Chairperson Anna Mary Kraemer call the meeting to order at 6:03 PM**

**The minutes of the February 26, 2019 meeting were read corrected and approved on a motion by Mr. Hadley and seconded by Mr. Frieden. This motion was unanimously approved.**

**The Tivnan Drive site was discussed and determined that before a consultant is hired a review of any existing information held by the West Boylston Municipal Light Department, the Zoning Board of Appeals, and any other entity, be uncovered. It has been noted the property is designated by DCAM to be used for municipal purposes. It is uncertain that housing would fall under this umbrella.**

**Members are finding that the drop box is difficult to manage and request Mr. Hill send documents by e-mail in pdf format.**

**In an order to preserve affordable units at Alpha Terrace CHAPA has crafted a letter to 13 affordable homeowners of their obligations under the deed rider. This letter reminds the homeowners that**

- 1. the property must be your principal residence**
- 2. you may not rent the unit without prior consent**
- 3. refinancing and capital improvements must be approved by CHAPA**
- 4. advise the town and CHAPA when selling the property**

**The Trust supports CHAPA efforts and if the Town requires legal assistance in these matters the Trust approves retaining Mr. Hill to resolve any issues in the Towns effort to enforce these requirements. This motion was made by Mr. Hadley and seconded by Mr. Frieden and approved by all.**

The Town has a lot on Evans/Prospect Street that may be used for affordable housing. It is unknown if a multifamily may be built on this site. This may be reviewed by the Planning Board. This possibility to be discussed at the next meeting.

The next scheduled meeting is May 16, 2019.

Mr. Barrell moved to adjourn the meeting at 6:45 p.m. This motion was seconded by Mr. Frieden and approved by all.

Respectfully submitted:

Robert J. Barrell