



Town of West Boylston
140 Worcester Street, West Boylston, Massachusetts 01583

[Zoning Board of Appeals] Meeting Minutes

Date / Time / Location of Meeting	Thursday, July 19, 2018/7:00 p.m./Selectmen's Meeting Room
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Members Present	David Femia (Chair), Christopher Olson (Vice-Chair), Barur Rajeshkumar (Clerk), Charles Witkus, Andrew Feland (Associate Member) and Toby Goldstein (Secretary)
Members NOT Present	Nathaniel Orciani, John Benson (Associate Member), and Daniel Cronin (Associate Member)
Invited Guests	N/A

Welcome – Call to Order **Time: 7:03 p.m. (by Mr. Femia)**

Approval of Previous Minutes **4/19/18, 5/31/18, 6/15/18 and 6/28/18**

Motion Originator **Mr. Olson (4/19), Mr. Rajeshkumar (5/31 and 6/15), Mr. Olson (6/28)**

Motion Seconded **Mr. Rajeshkumar (4/19), Mr. Olson (5/31), Mr. Feland (6/15), and Mr. Witkus (6/28-Executive Session, also needed roll call vote)**

Treasurer – Financial Report **Mr. Femia reviewed the accounts and balances on statement dated 6/30/18 (latest one)-broken down by what was available for Secretary's pay and Telegram and Gazette invoices.**

Motion to Accept **N/A**

Seconded **N/A**

Minutes of April 19, 2018 Meeting:

After review of the draft minutes by the board, Mr. Olson made corrections. Then Mr. Olson made a motion to accept the minutes as amended. Mr. Rajeshkumar seconded. All in favor.

Minutes of May 31, 2018:

After review of the draft minutes by the board, Mr. Olson made corrections. Then Mr. Rajeshkumar made a motion to accept the minutes as amended. Mr. Witkus seconded. All in favor.

Minutes of June 15 Special Meeting:

After review of the draft minutes by the board, Mr. Olson made corrections. Then Mr. Rajeshkumar made a motion to accept the minutes as amended. Mr. Feland seconded. All in favor.

Minutes of June 28, 2018 Executive Session:

After review of the draft minutes by the board, Mr. Olson made a motion to accept the minutes of the June 28 Executive Session as submitted. Mr. Witkus seconded. All in favor. The roll call vote was as follows:

Mr. Witkus – “yes”

Mr. Olson – “yes”

Mr. Femia – “yes”

The vote was 3-0-2 – the minutes were accepted as submitted.

(Mr. Rajeshkumar and Mr. Feland were not present at that meeting).

Authorization Signature Page for Accounting Office for Timesheets and Invoices:

Mr. Femia explained to the board that the Accounting Dept. requires the signatures of those board members authorized to sign invoices and timesheets submitted by the ZBA and Ms. Goldstein. Mr. Rajeshkumar made a motion that any member of the board will be allowed to sign. Mr. Feland seconded. All in favor. (All members present signed the form).

Financial Report:

Mr. Femia explained from the latest report from the Accounting Dept. (6/30/18) how much money was left in the ZBA revolving account for Telegram and Gazette invoice payments, and explained that, as of July 19, 2018, how much was available for the Secretary’s pay, due to a payment by the Town voted upon at Town Meeting in May, 2018.

Reorganization of ZBA Board:

Mr. Femia asked for nominations. First, Mr. Rajeshkumar nominated Mr. Olson for Chair. Mr. Feland seconded. All in favor (vote was 5-0-0).

Next, Mr. Feland nominated Mr. Rajeshkumar for Vice-Chair. Mr. Witkus seconded. All in favor (vote was 5-0-0).

Next, Mr. Rajeshkumar nominated Mr. Orciani for Clerk. Mr. Feland seconded. All in favor (vote was 5-0-0).

Next Scheduled ZBA Meeting:

Mr. Olson announced that the next meeting will be Thursday, August 16, 2018, at 7:00, the third Thursday of the month.

With no further business to discuss, Mr. Femia made a motion to adjourn at 7:18 p.m. Mr. Feland seconded. All in favor.

NEXT MEETING

Thursday, August 16, 2018, 7:00 p.m.

MOTION TO ADJOURN

Motion Originator Mr. Femia

Motion Seconded Mr. Feland

Time of Adjournment 7:18 p.m.

Signatures


Nathaniel Orciani

Submitted by: Toby S. Goldstein



Date Submitted:

8/16/18

