



Town of West Boylston
140 Worcester Street, West Boylston, Massachusetts 01583

Beaman Memorial Public Library Board of Trustees **Meeting Minutes**

**APRIL 11TH 2019 / 7:00 pm /
Muriel H. Stiles Meeting Room**

Members Present: Whitney
Barnard, Janet Bricault, MaryEllen
Cocks, Patrick Novia, and Anna
Shaw, Director

Members NOT Present: Michelle
Kaelin, Kate Halpin

Invited Guests: none

Call to Order by Vice Chair, ME Cocks

6:56 p.m.

Motion Originator	J. Bricault
Motion Description	To approve the Minutes from March, 2019 meeting.
Motion Seconded	W. Barnard
Result	Passed

Reports

Motion Originator	J. Bricault
Motion Description	To accept the Director's Report for February, 2019.
Motion Seconded	W. Barnard
Result	Passed
Discussion	

- Financial statements: Municipal appropriations status reports as available. Library accounts match the Town's for the period of July 1, 2018–March 30, 2019.
- The Director Attended a Staff Meeting on March 1st
- Attended the Mass Library System Strategic Planning Workshop on March 6th
- CWMARS Users Council on March 19th about very important updates to the system.
- Endowment Meeting on March 20th
- Met with WBPA about filming a clip about upcoming events and programs.
- Met with the Tech Volunteer, Andrew about the Library's tech options.

OLD BUSINESS

- No news on the boilers, except one valve was showing slightly higher pressure than normal but it doesn't seem to be causing any issues, Whitney will take a look as well.
- Endowment Events- the Enchanted Evening held at the Manor Banquet Hall had about 125 people in attendance and after all of the expenses has raised approximately \$9,200
- The Dairy Queen Event on Tuesday April 9th also raised \$250
- Building Maintenance Updates: we have about \$1665 left in the account and these funds will likely be spent on EIFS repairs and other needed electrical repairs, and elevator repairs.

- **Budget 2020/ FINCOM Meeting:** met with Nancy Lucier and FINCOM about the Budget and they heard the Library's concerns about Tech and other funding. FINCOM seemed to hear and understand the libraries concerns and problems.

New Business

Pruneau Memorial Garden

Motion Originator: P. Novia

Motion Description: To vote to allow the DPW to remove the bushes in front of the Library.

Motion Seconded: J. Bricault

Passed Unanimously

Discussion: None

Motion Originator: J. Bricault

Motion Description: Vote allow any needed money beyond that which has already been raised to be allocated towards the fees for a memorial plaque and garden.

Motion Seconded: W. Barnard

Passed Unanimously

Discussion: \$1400 has already been given by patrons in Memorial Donations, the Board will allow any other funds to be used as needed for the plaque and the garden itself.

Motion Originator: P. Novia

Motion Description: To vote to increase spending in case of more snow.

Motion Seconded: J. Bricault

Passes unanimously

Discussion: the snow removal invoices from the Odd Fellows is currently \$950, under the \$1000 already approved by the board.

Planning for the Directors Annual Review will start and the review will take place over the next month or so.

Job Description Update: the town has hired a consultant to re-write all of the current town job descriptions. The town anticipates these re-writes to be done by the end of May.

Tree Removal: The Director has asked the DPW to look at trimming or possibly removing the large tree on the front lawn by the Old Water Trough.

Trustee Reports and Requests None

Communications Report on Library Legislative Day: Had meetings with Jim O'Day's and Harriette Chandler and they both fully support allocating \$24,000 for computers and other much needed tech. Senator Chandler is very happy to help because our amazing Director is a "squeaky wheel"

Next scheduled Trustee meetings:

May 7, 2019
June 5, 2019 (Wednesday)
July/August TBD
September 10, 2019

October 8, 2019
November 6, 2019 (Wednesday)
December 3, 2019

MOTION TO ADJOURN

Motion Originator J. Bricault
Motion Seconded W. Barnard
Time of Adjournment 8:45 pm

Signatures

Submitted by: Patrick J. Novia
Date Submitted: April 2019