

**MINUTES OF THE BEAMAN LIBRARY BOARD OF TRUSTEES MEETING**  
**Tuesday September 6,2016**

**MEMBERS PRESENT:** MaryEllen Cocks, Whitney Barnard, Donald DeMarsh,  
Janet Bricault, Michelle Kaelin, Kate Halpin, Anna Shaw, Dir.

The Chair convened the meeting at 7:11 p.m.

**MINUTES:** Upon a motion by J. Bricault and seconded by ME Cocks, it was voted unanimously to accept as amended the Minutes of the April 3, 2015 meeting.

**REPORTS**

**Financial statements:**

Financial statements: Municipal appropriations status reports as available.  
The Library accounts match those of the Town for the period beginning July 1, 2016 to August 31, 2016

**Directors Report:**

A. Shaw presented the Report of the Library Director for activities in June July and August.

A motion to accept the report was made by M. Kaelin and seconded by J. Bricault. Passed Unanimously

Report on recent Friends activities –

A. Shaw reported on recent Friends activities. An Owl program is planned for Oct. 14<sup>th</sup> Annual Meeting.

**OLD BUSINESS**

Update on Technology Grant Spending- plan to install 5 new computers in October.

Carpeting project- to be done by Atkinson Carpeting.

We will be closed Oct 15 Opening Tuesday November 1<sup>st</sup> 10am

**NEW BUSINESS**

The Beaman Library has been named to the National Register of Historic Places-

D. DeMarsh will order a plaque from Connor sign

The Tech Grant Open House is scheduled for Sat Nov. 5<sup>th</sup> 2016.

Capital Funding Requests.

We are waiting for quotes on repairing/replacing the fan coil units, replacement phone system 6-10k, and a replacement for server 2.

Discussed items already on the CIB list:

Copier (2021), Carpet replacement (2030), Rubber Roof (2020), Chiller (2025), Boiler (?), Circulator pumps (2020), Elevator Shaft Replacement (2030), Window replacement (2017)

The Town's snow closing policy was discussed and it was decided the director will contact a trustee for permission to close the Library after hours.

Upcoming Holiday Closures were discussed it was decided to Close on Thanksgiving at 5pm. A motion was made by W. Barnard and seconded by J. Bricault. Passed

## **COMMUNICATIONS**

Thank you cards from Sue Smith and Tamara Fay were received.

## **TRUSTEES' REQUESTS**

**ADJOURNMENT** D. DeMarsh moved to adjourn, seconded by Michelle Kaelin.

Meeting adjourned at 8:30 PM

Upcoming Meeting Schedule: October 4, 2016

**Town Meeting October 17, 2016**

**Approved Oct 4, 2016**