

**MINUTES OF THE BEAMAN LIBRARY BOARD OF TRUSTEES MEETING**  
**Tuesday April 4, 2017**

**MEMBERS PRESENT:** MaryEllen Cocks, Whitney Barnard, Donald DeMarsh,  
Janet Bricault, Michelle Kaelin, Kate Halpin, Anna Shaw, Dir.

The Chair convened the meeting at 7:01 p.m.

**MINUTES:** Upon a motion by MaryEllen Cocks and seconded by Whitney Barnard, it was voted unanimously to accept the Minutes as amended of the March 7, 2017 meeting.

**REPORTS**

**Financial statements:**

Financial statements: Municipal appropriations status reports as available.  
The Library accounts match those of the Town for the period beginning July 1, 2016-  
March 31, 2017.

**Directors Report:**

A. Shaw presented the Report of the Library Director for activities in  
March 2017

A motion to accept the report for January was made by Janet Bricault and seconded  
by MaryEllen Cocks. Passed

**Report on recent Friends activities –**

A. Shaw reported the Friends Booksale raised \$4,829.16

**OLD BUSINESS**

National Register of Historic Places- Don DeMarsh- Update on Plaque

Municipal FY 18 Budget- FinCom Meeting 7pm Tuesday April 11

Holy Cross Hours- still waiting to hear that money and contract has been received by town.

Looking to hire 2 fractional staff persons to help cover additional hours.

Fall Fundraiser- Silent Auction & Wine Tasting- Friday October 13 at the Manor

Aldrich Astronomical Society- Telescope for the Library

NEM Fan coil repair

**NEW BUSINESS**

Library Director Annual Review

Conflict of Interest Training 6pm Tuesday April 25 Town Offices

Envisionware Time Management \$ 2,505.00 for the first year. \$1,006.00 for subsequent years.

A motion was made by Whitney Barnard to allocate \$180 for Anna to attend then MLA Conference on May 22, 2017. Seconded by Donald DeMarsh. Passed

## **COMMUNICATIONS**

## **TRUSTEES' REQUEST**

**ADJOURNMENT** MaryEllen Cocks moved to adjourn, seconded by Michelle Kaelin.

Meeting adjourned at 8:26 PM

Upcoming Meeting Schedule:

Thursday May 18, 2017

Wednesday, June 7, 2017

(July, August, TBD)

September 5, 2017

October 3, 2017

Wednesday, November 8, 2017

December 5, 2017