



**PROPOSED MEETING AGENDA**

140 Worcester Street, West Boylston, Massachusetts 01583

In accordance with the provisions of MGL 30A §§ 18-25

Library Trustees Board / Committee Name	March 30, 2018 Date of Notice
Beaman Memorial Public Library 8 Newton Street, West Boylston, MA 01583 Meeting Place	Muriel H. Stiles Meeting Room Conference Room Number or Location
Tuesday, April 3, 2018 at 7:00 PM Date / Time of Meeting	<i>Anna Maya Shaw</i> Clerk or Board Member Signature
<b>Meeting CANCELLED or POSTPONED to:</b>	<b>Date of Cancellation or Postponement</b>

Notices and Agendas are to be posted 48 hours in advance of the meetings, excluding Saturdays, Sundays and legal holidays. Please note the hours of operation at the Town Clerk’s Office to ensure that this posting will satisfy this requirement.

**This is the current list of topics that the Chair reasonably anticipates will be discussed at this meeting.**

Est. Start	<b>AGENDA</b>
7:00	Convene
7:05	Consider approval of Minutes from March 6, 2018 meeting, as available Acceptance of the Minutes from February 6, 2018, and Agenda from March 6, 2018 as corrected
7:10	Reports <ul style="list-style-type: none"> <li>• Financial statements: Municipal appropriations status reports as available.</li> </ul> Library accounts match the Town’s for the period beginning July 1, 2017- March 31, 2018 <ul style="list-style-type: none"> <li>• Acceptance of the Report of the Library Director for activities in March</li> </ul>
7:30	Old Business <ul style="list-style-type: none"> <li>• Independent Boiler Consultant- no news</li> <li>• Naming ceremony</li> <li>• Job description classification drafts</li> <li>• Budget process 2019</li> <li>• Muriel Stiles memorial donations</li> </ul>
8:15	New Business <ul style="list-style-type: none"> <li>• Request for staff to attend MLA- Framingham in May \$250 plus meals and mileage (2 days)</li> </ul>
8:25	Trustee Reports and Requests
8:30	Communications Next scheduled meetings : May 8, 2018, ** Wednesday, June 6, 2018, September 11, 2018, October 2, 2018, ** Wednesday, November 7, 2018, December 4, 2018
	Motion to adjourn

**Save this file as Year-Month-Day-Name of Committee-Agenda [Example: 2017-10-15-ZBA Agenda.docx]  
Convert the Word file to PDF (File, Export, Create PDF/XPF Document) and forward to the town Clerk’s Office.**

Town Clerk: [TownClerk@WestBoylston-MA.gov](mailto:TownClerk@WestBoylston-MA.gov)