



**PROPOSED MEETING AGENDA**

140 Worcester Street, West Boylston, Massachusetts 01583

In accordance with the provisions of MGL 30A §§ 18-25

Library Trustees Board / Committee Name	February 2, 2018 Date of Notice
Beaman Memorial Public Library 8 Newton Street, West Boylston, MA 01583 Meeting Place	Muriel H. Stiles Meeting Room Conference Room Number or Location
Tuesday, February 6, 2018 at 7:00 PM Date / Time of Meeting	<i>Anna Maya Shaw</i> Clerk or Board Member Signature
<b>Meeting CANCELLED or POSTPONED to:</b>	<b>Date of Cancellation or Postponement</b>

Notices and Agendas are to be posted 48 hours in advance of the meetings, excluding Saturdays, Sundays and legal holidays. Please note the hours of operation at the Town Clerk’s Office to ensure that this posting will satisfy this requirement.

**This is the current list of topics that the Chair reasonably anticipates will be discussed at this meeting.**

Est. Start	<b>AGENDA</b>
7:00	Convene
7:05	Consider approval of Minutes from January 9, 2018 meeting, as available
7:10	Reports <ul style="list-style-type: none"> <li>• Financial statements: Municipal appropriations status reports as available.</li> </ul> Library accounts match the Town’s for the period beginning July 1, 2017- January 31, 2018 <ul style="list-style-type: none"> <li>• Acceptance of the Report of the Library Director for activities in January</li> </ul>
7:30	Old Business <ul style="list-style-type: none"> <li>• Independent Boiler Consultant- no news</li> <li>• Naming ceremony</li> <li>• Trust funds</li> <li>• Whitney Ordering Fan Coil Zone Valve Actuators?</li> <li>• Electrical safe fire extinguisher installed in Tech Services</li> <li>• Job description classification drafts update</li> <li>• CORI checks</li> <li>• Jackie Pruneau memorial update</li> <li>• Eversource invoices update</li> </ul> Resent letter urging reconsideration of stipends Jan 11 Sent invoices for NEM diagnosis and repair Jan 26
8:00	New Business <ul style="list-style-type: none"> <li>• Use of Meeting Room Space</li> <li>• Approval of plowing invoices reimbursement to Odd Fellows- 600 spent. Request to approve up to 1,500 in invoices for the season. Vote needed.</li> <li>• Budget 2019 update</li> <li>• Approval of 2017 Annual Report due March 1</li> </ul>
8:15	Trustee Reports and Requests

8:20 Communications

- Thank you Letter from Pruneau Family
- CMLA request for funds
- Feb 16 Legislative Breakfast Worcester 8am

Next scheduled meetings :

March 6, 2018, April 3, 2018, May 8, 2018, \*\* Wednesday, June 6, 2018  
September 11, 2018, October 2, 2018, \*\* Wednesday, November 7, 2018, December 4, 2018

Motion to adjourn

**Save this file as Year-Month-Day-Name of Committee-Agenda [Example: 2017-10-15-ZBA Agenda.docx]**

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Town Clerk: [TownClerk@WestBoylston-MA.gov](mailto:TownClerk@WestBoylston-MA.gov)