



**MEETING POSTING
IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§ 18-25**

Library Trustees

Board/Cmte Name

Date of Notice

Beaman Memorial Public Library

Muriel H. Stiles Meeting Room

Meeting Place

Conference Rm. No.

September 6, 2016 at 7 p.m.

Anna Maya Shaw

Date/Time of Meeting

Clerk of Board or Bd. Member Signature

Meeting canceled/Postponed to: _____

Date of cancelation/Postponement _____

Notices and agendas are to be posted 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please note the hours of the Town Clerk's Office to ensure that your posting has satisfied this requirement.

List the topics that the chair reasonably anticipates will be discussed at the meeting below and submit to the Town Clerk. Use additional sheets if required.

Agenda

7:00 p.m. CONVENE

7:05 p.m. ELECTION OF OFFICERS AND STANDING COMMITTEES

Secretary- Don DeMarsh

7:20 p.m. MINUTES

Consider approval of minutes from June 8, 2016 meeting, as available

7:20 p.m. REPORTS

Financial statements: Municipal appropriations status reports as available.

The Library accounts match those of the Town for the period beginning July 1, 2015 to August 31, 2016

Acceptance of the Report of the Library Director for activities in June, July, August

Report on recent Endowment activities: Brick Project, patio opening Nov 5th

Whitney- Total from Wine Tasting

Report on recent Friends activities: Owl program planned for Oct. 14th Annual Meeting.

8:00 p.m. OLD BUSINESS

Update on Technology Grant Spending- plan to install 5 new computers in October
Carpeting project- to be done by Atkinson Carpeting.
We will be closed Oct 15 Opening Tuesday November 1st 10am

8:15 p.m. NEW BUSINESS

Beaman Library named to National Register of Historic Places- order a plaque

Tech Grant Open House Sat Nov. 5th

Capital Funding Requests. Waiting for quotes on repairing/replacing fan coil units,
phone system 6-10k, servers

On CIB list already:

Copier (2021), Carpet replacement (2030), Rubber Roof (2020), Chiller (2025), Boiler (?),
Circulator pumps (2020), Elevator Shaft Replacement (2030), Window replacement (2017)

Town's snow closing policy: Trustees close the Library after hours

Upcoming Holiday Closures: Thanksgiving

8:45 p.m. COMMUNICATIONS: Thank you cards from Sue Smith and Tamara Fay

8:50 p.m. TRUSTEE REPORTS AND REQUESTS

8:55 p.m. ADJOURNMENT

Upcoming Meeting Schedule:

October 4, 2016

Town Meeting October 17, 2016

November 1, 2016

December 6, 2016