



PROPOSED MEETING AGENDA

140 Worcester Street, West Boylston, Massachusetts 01583

In accordance with the provisions of MGL 30A §§ 18-25

Library Board of Trustees Board / Committee Name	June 9, 2023 Date of Notice
Virtual Zoom Meeting See link below Meeting Place	Meeting ID: 861 4325 6531 Passcode: 788888 Conference Room Number or Location
Tuesday, June 13, 2023 at 5:30 PM Date / Time of Meeting	Anna Shaw Clerk or Board Member Signature
Meeting CANCELLED or POSTPONED to:	Date of Cancellation or Postponement

Notices and Agendas are to be posted 48 hours in advance of the meetings, excluding Saturdays, Sundays and legal holidays. Please note the hours of operation at the Town Clerk’s Office to ensure that this posting will satisfy this requirement.

Join Zoom Meeting

<https://us02web.zoom.us/j/86143256531?pwd=bn5wMFlvWE1KVnRKZ2lMSmZSdXAxQT09>

Meeting ID: 861 4325 6531

Passcode: 788888

Dial by your location

+1 646 931 3860 US

Agenda

- Convene
- List names of members who are attending remotely
- Board Reorganization. Elect Chair, Vice Chair, Clerk, and select Municipal Building Committee Representative.
- Revisit Trustees with Keys and Alarm Codes and Contact list
- Consider approval of minutes from previous meetings as available **Vote: roll call**

REPORTS

- Financial statements: Municipal appropriations status reports as available
- Library Director’s report for activities in May 2023 as available **Vote: roll call**

OLD BUSINESS

- Library services
- Director’s Annual Review
- Meeting Location

If you need reasonable accommodations to participate in the public meeting, contact the Town Administrator, Jennifer Warren Dyment at ada@westboylston-ma.gov or (774) 261-4088 in advance of the meeting. While the municipality will do its best to accommodate you, certain accommodations require the hiring of outside contractors who may not be readily available if requested immediately before the meeting.

NEW BUSINESS

- Authorized Signatures policy, signatures and vote
- Consider closing the Library on Friday, June 16 for staff development and appreciation. *close the library with pay for scheduled employees and to pay unscheduled staff for hours attended at the event on Friday, June 16*
- Employee retirement
- Library accessibility
- Town Facilities Manager

TRUSTEE REPORTS AND REQUESTS

COMMUNICATIONS

- Next scheduled meetings July & August TBD, September 12, October 10
- Motion to adjourn **Vote: roll call**

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