



PROPOSED MEETING AGENDA

140 Worcester Street, West Boylston, Massachusetts 01583

In accordance with the provisions of MGL 30A §§ 18-25

Library Trustees	September 29, 2017
Board / Committee Name	Date of Notice
Beaman Memorial Public Library 8 Newton Street, West Boylston, MA 01583	Muriel H. Stiles Meeting Room
Meeting Place	Conference Room Number or Location
Tuesday, October 3 at 7:00 PM	<i>Anna Maya Shaw</i>
Date / Time of Meeting	Clerk or Board Member Signature
Meeting CANCELLED or POSTPONED to:	Date of Cancellation or Postponement

Notices and Agendas are to be posted 48 hours in advance of the meetings, excluding Saturdays, Sundays and legal holidays. Please note the hours of operation at the Town Clerk’s Office to ensure that this posting will satisfy this requirement.

This is the current list of topics that the Chair reasonably anticipates will be discussed at this meeting.

Est. Start	AGENDA
7:00	Convene
7:05	Consider approval of Minutes from September 12, 2017 meeting, as available
7:10	Reports <ul style="list-style-type: none"> • Financial statements: Municipal appropriations status reports as available. Library accounts match the Town’s for the period beginning July 1, 2017- Sept 30, 2017 <ul style="list-style-type: none"> • Acceptance of the Report of the Library Director for activities in September
7:30	Old Business <ul style="list-style-type: none"> • Fall Fundraiser- Endowment/Lucky Friday the 13th Fundraiser at the Manor. October 13 • New computers fully operational. EnvisionWare installed on Sept 27 • Independent Boiler Consultant meeting set for Friday October 27, 10 am. • Date for naming ceremony
7:45	New Business <ul style="list-style-type: none"> • Cell Phone Stipend inquiry results • Safety Committee- funds may be available for heated roof coils & handicapped door motor. • Art for Silent Auction • Next Trustee Orientation- Thursday October 26 Shelburne, Arms Library • Approve 2018 meeting schedule
8:15	Trustee Reports and Requests
8:20	Communications

Next scheduled meetings : Wednesday, November 8, 2017 December 5, 2017

Motion to adjourn

**Save this file as Year-Month-Day-Name of Committee-Agenda [Example: 2017-10-15-ZBA Agenda.docx]
Convert the Word file to PDF (File, Export, Create PDF/XPF Document) and forward to the town Clerk’s Office.**

Town Clerk: TownClerk@WestBoylston-MA.gov