



**MEETING POSTING  
IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§ 18-25**

June 3, 2016

**Library Trustees**

Board/Cmte Name

Date of Notice

**Beaman Memorial Public Library**

**Muriel H. Stiles Meeting Room**

Meeting Place

Conference Rm. No.

June 8, 2016 at 7 p.m.

*Anna Maya Shaw*

Date/Time of Meeting

Clerk of Board or Bd. Member Signature

Meeting canceled/Postponed to: \_\_\_\_\_

Date of cancelation/Postponement \_\_\_\_\_

Notices and agendas are to be posted 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please note the hours of the Town Clerk's Office to ensure that your posting has satisfied this requirement.

List the topics that the chair reasonably anticipates will be discussed at the meeting below and submit to the Town Clerk. Use additional sheets if required.

**Agenda**

7:00 p.m. CONVENE

7:05 p.m. MINUTES

Consider approval of minutes from May 3, 2016 meeting, as available

Vote to amend minutes from January 5<sup>th</sup> meeting to show approval of increasing Director's hours to 40, the Assistant Director's hours to 35 and Children's Librarians hours to 35, effective July 1 2016.

7:10 p.m. REPORTS

Financial statements: Municipal appropriations status reports as available.

The Library accounts match those of the Town for the period beginning July 1, 2015 to May 31, 2016

Acceptance of the Report of the Library Director for activities in May

Report on recent Endowment activities: Brick Project. Total from Wine Tasting?

Report on recent Friends activities: Owl program planned for October Annual Meeting.

7:30 p.m. OLD BUSINESS

Update on Technology Grant Spending

BPL Digitization project. Yearbooks to be returned June 7th

7:40 p.m. NEW BUSINESS

Capital funding \$93,000 approved for carpeting project. Meeting Scheduled June 6<sup>th</sup> with Debbi Delorey to start Design phase.

7:55 p.m. COMMUNICATIONS

8:00 p.m. TRUSTEE REPORTS AND REQUESTS

8:05 p.m. ADJOURNMENT

Reminder: No meetings scheduled for July and August.

Fall Meeting Schedule:

September 6, 2016

October 4, 2016

**Town Meeting October 17, 2016**

November 1, 2016

December 6, 2016