

Town Wide Planning Committee

140 Worcester Street

West Boylston MA

Meeting Minutes

October 16, 2018

Meeting convened at 7:00 pm.

Members Present: Joanne Dunne, Norma Chanis, Tony Sanders, Siobhan Bohnson, James Morrissey and Anita Scheipers (Chair).

Members Not Present: Sue Meola, Rich Simmarrano, Vinny Vignaly

Discussion and Decisions:

1. **Minutes:** Siobhan Bohnson moves and Norma Chanis seconded to approve the minutes of July 31, 2018.
Vote: All yes. Motion passed.
2. **Review of Chapter Status:** The committee discussed the status of the Phase 2 chapters which include:
 - a. **Cultural and Historic** – It was agreed this chapter still needs work to input the concepts on the historical side. Norma Chanis agreed to take the existing content and flesh the two parts together; including fleshing out the goals chart at the end.
 - b. **Financial Conditions and Strategies** – Anita Scheipers stated the Finance Committee is currently reviewing this draft and will have their suggested edits back at least one week before the public forum.
 - c. **Open Space and Recreation** – JoAnn Dunne needs to get edits back from the Open Space Committee Chair, Vin Vignaly. It appears that the draft includes the necessary information from the recently finalized new Open Space Plan.

It was discussed that the next public forum would only cover these chapters, leaving Facilities, and Land Use for Phase 3. It should also include an executive summary. It was discussed that we should require that the drafts for those chapters be submitted by the end of January. The committee discussed whether the Town should hire a consultant to do the final editing on the document, or if this is something that we could ask a local college to provide interns for. Tony agreed to check with Quinsigamond Community College to see if their intern program had any interest in such a project.

3. **Public Forum:** It was agreed that the Phase 2 public forum should be held on Tuesday, Dec 4th at 6:30pm. Anita Scheipers will draft a flyer to advertise the event. The Committee will need the November meeting to finalize last details for that public meeting.
4. **Adjournment:** Tony Sanders moved and Joanne Dunne seconded to adjourn. Vote: All yes. Motion approved. Meeting adjourned at 7:45pm.

Respectfully Submitted: Anita M. Scheipers

Date Accepted: Dec 4, 2018