

Town Wide Planning Committee

140 Worcester Street

West Boylston MA

Meeting Minutes

April 24, 2018

Meeting convened at 7:10 pm.

Members Present: Joanne Dunne, Norma Chanis, Sue Meola, Tony Sanders, Rich Simmarrano, and Anita Scheipers (Chair).

Members Not Present: Siobhan Bohnson, James Morrissey

Discussion and Decisions:

1. **Minutes:** Tony moved and Sue Meola seconded to approve the minutes of Jan 2, 2108.
Vote: All yes. Motion passed.
2. **Review of Chapter Status:** The committee discussed the status of the Phase 2 chapter on Historic and Cultural Resources. The committee reached consensus on ways to provide a listing of cultural resources, but agreed more information was needed on the historic side. Norma Chanis agreed to contact members of the Historic Commission to get their feedback on important issues to include in the chapter.
3. **Remaining Chapters:** Anita Scheipers asked how the Committee felt we should get the work on the remaining chapters started. The group reviewed the chart of liaisons and agreed that Sue Meola should reach out to the Planning Board on the Land Use chapter, Anita will work with staff on the Municipal Facilities and Services Chapter.
4. **Inclusion of Stakeholder Groups:** Anita Scheipers reminded d the group that once all draft chapters are completed, before finalization of anything, there needs to be meetings with all stakeholder s committees and groups for review of the drafts to identify areas of conflicts between chapters. Given the slow pace of progress, it was agreed this would not likely happen until the winter timeframe.
5. **Adjournment:** Tony Sanders moved and Joanne Dunne seconded to adjourn. Vote: All yes. Motion approved. Meeting adjourned at 8:00pm.

Respectfully Submitted: Anita M. Scheipers

Date Accepted: Dec 4, 2018