

Town Wide Planning Committee

Meeting Minutes

October 25, 2016

Meeting convened at 7:05 pm.

Members Present: Siobhan Bohnson, Sue Meola, Rich Simmarano, Norma Chanis, and Anita Scheipers.

Members Not Present: Joanne Dunne, Pat Bryant, Raymond DeSantis, Rajeshkumar Barur, Tony Sanders

Discussion and Decisions:

1. Minutes: Rich Simmarano moved and Siobhan Bohnson seconded to approve the minutes of June 28, 2016 and July 26/2016. Vote: All yes. Motion passed.
2. The committee briefly reviewed the existing draft chapter on Cultural and Historic Resources and identified some additional information that could be added into the chapter such as the more current cultural programs and events as follows: our now active West Boylston Public Access Cable TV station, Concerts-on-the-Common, October Scarecrow Contest, West Boylston Day, Worlds Shortest Parade to name a few. It was also suggested we seek input from the Historical Society, Cultural Council, Historic Commission and Library for additional feedback for input into this Chapter. Anita Scheipers will send the draft chapter to those groups and ask for comment back prior to our next meeting. It was suggested we send a letter to the various organizations listed in the Chapter to ask for updates as to their current programming and how they currently see themselves as being a cultural or historic resource to the community. Anita Scheipers will ask Nancy Lucier to assist in getting such a letter sent out.

There was also discussion about the concept of seeking consulting services to assist in the completion of the harder portions of the various chapter such as updating all of the statistical information, and in creating a cohesive presentation and tone in all of these separately authored chapters. The Committee agreed that they still had the interest and ability to continue to flesh out the existing draft chapters, but that there are some chapters not even attempted yet that may be better completed by a consultant. Consultant services might also include assisting the Committee with public surveys and in holding various public charrettes to gain public feedback on the draft updated plan. Anita Scheipers agreed to contact the Town's regional planning agency (CMRPC) to seek a quote for services that could be used to request funds at the spring town meeting.

3. Next Meeting: Meeting are planned to be held the 4<sup>th</sup> Tuesday of each month at 7:00PM. The next meeting is November 29<sup>th</sup> at 7pm in the second floor meeting room.
4. Siobhan Bohnson moved and Rich Simmarano seconded to adjourn. Vote: All yes. Motion approved. Meeting adjourned at 7:50pm.

Respectfully Submitted: Anita M. Scheipers