



POLICY NO.: I-8
DATE ADOPTED: APRIL 3, 2013

TOWN OF WEST BOYLSTON

BOARD OF SELECTMEN POLICY

Swimming Pool Filling Policy

Purpose: The purpose of this policy is to provide to the citizens of West Boylston a mechanism for the filling of a residential above ground and/or in ground swimming pools through the Town's water supply without being charged for the accompanying sewer fees.

Procedure: The following Procedure has been developed to assist any citizen in obtaining water for the purpose as stated:

1. All requests must be submitted in writing to the West Boylston Water District, 183 Worcester Street, West Boylston, MA 01583 at least 48 hours in advance of the need for water. Request forms will be made available at the Water District office or on the Town's website;
2. In the event that a house meter will be used and in order to prevent additional sewage charges being applied, a Water District employee will take meter readings before filling is started and when filling is complete. Any resident who chooses to fill their pool through the house meter without properly notifying the Public Works Department will be liable for the associated sewer charge.
3. The usage will be determined from the readings taken and calculated as an adjustment, and the usage will be subtracted from the next sewer bill usage

Responsibilities: The following are the costs associated with filling of pools as outlined in the aforementioned procedures:

- A. All pool owners will be responsible for the cost of water from the West Boylston Water District. In addition, a labor charge will be assessed at a rate of \$28.75 to cover the expense of checking the water meter twice. This charge must be paid in full to the West Boylston Water District at the time of submitting the request. An additional assessment may be assessed if the employees have to make more than two attempts to check the meters.
- B. All property owners requesting this service must have a new electronic water meter installed on their property or this service will not be provided. A new electronic meter is provided and installed by the Water District at no charge.
- C. All pool filling must be completed within a period of 48 hours and in the case of weekends a reading will be taken on the Friday before and the Monday after.

- D. All property requesting an abatement through this process must get a sign off from the Building Inspector that acknowledges a building permit was issued for this structure.