

WEST BOYLSTON COMMUNITY PRESERVATION COMMITTEE

APPLICATION FORM

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Project Name:

Date: _____

CPA Funding Requested: \$ _____

Total project cost: \$ _____

Category (check all that apply):

- Open Space
- Historical
- Housing
- Recreation

Lot Number: _____ *

Assessors' Map: _____ *

Number of acres in Parcel: _____ *

Number of proposed housing units: _____ *

Project Sponsor/
Organization: _____

Contact Name: _____

Address: _____

Phone # _____ E-Mail _____

- Insert additional information, if applicable to the application

APPLICATION FORM
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Application Requirements

A complete application consists pages 1 and 2 of the application form along with the following information:

1. A detailed description of the project explaining how your proposal benefits the Town of West Boylston and how it meets CPA goals and selection criteria outlined in the Town of West Boylston Community Preservation Plan. Are there any special permits, variance, or other approvals required? Are there any legal ramifications or impediments to this project?

2. A detailed project budget including any additional revenue sources. Will there be any annual costs to the town once the project is operational? If the project is expected to continue over more than one year or if bonding for the project is anticipated, detail the cost of the project on the following chart:

Fiscal Year ending June 30,	CPA Funds	Other Funding	Total Cost

- 3 A project time line.
- 4 Additional supporting information such as photographs, plot plans, and maps, if applicable.

Please file 10 copies of your completed application with the Town Clerk.

Applications for funding must be filed by January 1 to be considered for funding at the spring semi-annual town meeting and by June 1 to be considered for funding at the fall semi-annual town meeting. However, the Community Preservation Committee may accept late applications after these deadlines, for emergency or other appropriate reasons, solely at the Committee’s discretion.

Applicant signature _____

For Community Preservation Committee Use:
 Date request received by West Boylston CPC: _____
 Copies provided to CPC Members on _____