



Department of Inspection Services/Division of Code Enforcement

**Existing Commercial Building Checklist**  
**IEBC 2009 w/ MA Amendments**

To be submitted with Building Permit Application

Address: \_\_\_\_\_, MA  
(Street number, name) (City / Town)

Unit / Suite: *(location within building)* \_\_\_\_\_

Occupancy: *(Check one)*  Not Previously Occupied  Previously Occupied

Work proposed: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Construction Control, building at 35,000 c.f. or greater  Yes  No  
*If Yes, then "Investigation & Evaluation Report" is required (780 CMR 101.5.4.0.)*

**Compliance Method:** [Only one method to be used] *(Check all boxes that apply)*

**Prescriptive**  
(Chapter 3)

**Work area**  
(Chapters 4 – 12)

**Performance**  
(Chapter 13)

Repairs

Repairs: Chapter 5

Repairs

Alteration

Alteration: *(check only one box)*

Alteration

Addition

Level 1: Chapter 6

Addition

Change of Occupancy

Level 2: Chapter 7 & 6

Change of Occupancy

Level 3: Chapter 8, 7, & 6

Change of Occupancy: Chapter 9

Additions: Chapter 10

Historic Buildings: Chapter 11

Relocated or Moved Buildings: Chapter 12

Applicant's Name: *(print)* \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_