FISP Committee

Monthly Meeting June 29, 2016 at 7:00pm.

Attending, Members: John Hadley, Chair, Siobhan Bohnson, Chris Rucho, Barur Rajeshkumar, Pat Crowley, John DiPietro, Robert Chisholm, Ray Bricault, Jay Dugan, Phil Mallet, Recorder. Absent: Marcia Cairns

Guests: Anthony DiLuzio, Cardinal

Mr. Hadley called the meeting to order at 7:00 pm.

1. Minutes: Siobhan Bohnson moved and Chris Rucho seconded to accept the minutes of both May 25, 2016 and June 21, 2016 as presented. Vote: All in favor. Motion passed.

2. OPM Report/Review of Budget and Schedule: Mr. DiLuzio provided a Managers Report date June 28, 2016 (attached), as well as an updated project schedule which makes assumption about construction bid award and construction project start and completion dates.

   Mr. DiLuzio suggested that the Town try to get a good portion of the site work done prior to seeking construction bids, as this may reduce the number of unknowns that a contractor may increase pricing for, and may end up with reduced bid prices. He stated the architect feels that bid documents could be ready by early September.

3. Architect Report: Architect not present. No report.

4. Architect Contract Amendment: Mr. DiLuzio presented the proposed change order to the existing architect contract. He stated the previously approved $220,000.00 architects fees are based on the estimated $2M in police station construction costs plus construction contingencies. With the approval of the larger police station conceptual design and its related estimated $4M construction cost, he has requested a change order to increase his fee to $340,000 (equals 8.5% of construction cost minus contingency). The committee members expressed concerns over the $120,000 increase in fee, saying the increase in the fee does not reflect the % of increase in the size of the building. Mr. DiLuzio reiterated that the fee is not based on building size, it is based on the DCAM formulas using a percentage of the estimated building cost. Jay Duggan moved and Phil Mallet seconded to authorize Mr. DiLuzio and Town Administrator Anita Scheipers to reach out to the architect again to

negotiate a lower fee, and to bring that back to the committee for consideration. Vote: Mall yes. Motion approved. John Hadley stated he would like to get the fee lowered by $70,000 if at all possible.

5. Geotech Proposals: Mr. DiLuzio presented the bids he had received from three firms for the geotech work. He recommended the committee vote to recommend that the contract be awarded to the low bidder Terracon of Plainville MA for $7,900. Phil Mallet moved and John DiPietro seconded to recommend the contract be awarded to Terracon as presented. Vote: All yes.. Motion approved.
6. Site Work: Mr. DiLuzio asked if he has permission to contact the DPW be contacted to ask to what degree they can assist with digging test holes and perhaps other site work to help reduce costs. The committee agreed this was appropriate.
7. The meeting adjourned at 7:50 pm.

Respectfully Submitted: Anita Scheipers

Date Approved: July 27, 2016