FISP Committee

Special Meeting June 21, 2016, 7:00pm.

Attending, Members: John Hadley, Chair, Siobhan Bohnson, Chris Rucho, Barur Rajeshkumar, Pat Crowley, Robert Chisholm, Ray Bricault, Jay Dugan, Phil Mallet, Recorder. Absent: Marcia Cairns, John DiPietro

Guests: Anthony DiLuzio, Cardinal, John MacMillan, Reinhardt Associates

Mr. Hadley called the meeting to order at 7:00 pm, asking Mr. DiLuzio to introduce a presentation about the police station.

Mr. DiLuzio described how he, Mr. MacMillan, the Police Chief and Mr. Dugan met to review the building requirements and prepare a design, including revised floor plans, schematic layout, and how the building fits on the sight. The purpose of tonight's meeting, he said, is to brief the committee, providing members with documentation in anticipation of the regular FISP meeting on the 29th. Members not present will be sent the documentation materials. With this background, members should be able to formulate questions about the project for the meeting on the 29th, as well as approve a motion to move forward according to the contract with Reinhardt Associates. Mr. DiLuzio said the process will enable the committee to come to a consensus about the size and function of the building and the approximate budget of the project. A motion to move forward will result in engineering drawings that will enable more accurate costing and budgeting.

Also, for the meeting on the 29th Cardinal and Reinhardt will provide pricing on boring, test pits and geotechnical work which will support the location of the building on the site and the foundation design.

Mr. MacMillan presented the proposed building design using the following documents: Spatial Needs Assessment Program Summary (Exhibit 1); Code Review Floor Plans (Exhibit 2); Concept Budget Estimate of Project Costs (Exhibit 3); and Elevations (Exhibit 4). After summarizing the previous meeting and the decision to move forward which resulted in the documents mentioned, Mr. MacMillan went through each document point by point. Six hundred and 30 square feet were added back. About 380 square feet were in the garage the rest is sprinkler space not present in the previous iteration. The additional square footage does not include service space. There is usually a 25% factor to go from net square feet to gross square feet, but with this design it's closer to 30-35% because of many smaller spaces compared to a fire station, for example. A police station is a building of doors, Mr. MacMillan said, because of security and privacy issues. The presented design is a gross 11,455 square feet.

The design follows the topography of the site. There are actually 3 floors, a public area, an operational area and a non-public area. In following the topography of the

site costs will be saved by minimizing the site work. In addition, the rectangular proposed building is cost efficient in being easier to construct. The first level is at grade and is the public entrance to the building. There is room at this level for 20 cars in the parking lot. Site draining will come to this area crossing the road in a culvert. In the building, the second level 6 feet higher than the public area is where the staff and patrol areas would be. A retaining wall will be used in the portico area topped by a small privacy fence. The front of the building faces south. A security fence may be included to screen the impound area. Mr. MacMillan explained the floor plan in detail referring to the diagrams provided in Exhibit 2, and discussed the structural design emphasizing the simplicity of construction. Mr. MacMillan also presented and discussed the elevations which he said were preliminary. Staff and official parking is in the rear, or west side. The building is 130' by 52'. The building is wood frame construction with trusses except the cell area which will be block, which should save on construction costs, since walls can be built off-site with cheaper labor.

Mr. MacMillan discussed the budget for the building with the board according to Exhibit 3.

Mr. Dugan moved that Cardinal and Reinhardt be authorized to take the next step per the contract and produce engineering drawings and schematics. The motion was seconded and the vote unanimous.

Following the budget discussion, committee members discussed funding and tax rate implications.

Mr. Hadley announced that Lisa Viklund and Robert Chisholm would represent the FISP in matters concerning the senior center.

The meeting adjourned at 8:15 pm.

Respectfully Submitted: Anita m. Scheipers

Date approved: June 29, 2016