

COMMONWEALTH OF MASSACHUSETTS
TOWN OF WEST BOYLSTON

SEMI-ANNUAL TOWN MEETING WARRANT
OCTOBER 17, 2016

Worcester ss.

To the Constables of the Town of West Boylston,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are directed to notify and warn the inhabitants of the Town of West Boylston qualified to vote in elections and town affairs, to meet in the Auditorium of the Middle/High School, 125 Crescent Street in said Town on Monday, October 17, 2016 at 7:00 p.m. in the evening, then and there to act on the following articles.

ARTICLE 1 - AUTHORIZATION TO HEAR THE REPORTS OF OFFICERS AND COMMITTEES OF THE TOWN

To see if the Town will vote to hear special reports of the officers and standing committees of the Town; or take any other action relative thereto.

ARTICLE 2 - POLICE STATION PROJECT

To see if the Town will vote to appropriate a sum of money to design and construct a new Police Department Facility and purchase any related equipment, including all costs incidental or related thereto, and, to meet said appropriation, authorize the Treasurer, with approval of the Selectmen, to borrow the full sum of said appropriation under G.L. Chapter 44, Section 7 and/or any other enabling authority and to issue bonds or notes of the Town therefor; provided, however, that the appropriation authorized hereunder shall be contingent upon approval by the voters of a ballot question to exclude the amounts required to pay for the bonds or notes issued for such project from the provisions of Proposition 2 ½, so called; or take any other action relative thereto.

ARTICLE 3 – VOTE TO APPROPRIATE FUNDS FOR COMMUNITY PRESERVATION FUND PROJECTS AS RECOMMENDED BY THE COMMUNITY PRESERVATION COMMITTEE

To see if the Town will vote that the following amounts (items A, B and C) shall be appropriated from Community Preservation Fund Revenues, or transferred from prior year reserves for Community Preservation purposes with each appropriation being treated as a separate item:

	Project	Total Appropriation	Source of Appropriation
	Appropriations:		
A	To Fund for Affordable Housing Purposes: A grant to pay for community housing services to assist with affordable, senior and veteran housing needs. Submitted by the West Boylston Affordable Housing Trust be expended under the direction of the Town Administrator.	\$ 25,000	\$25,000 from the fund balance designated for affordable housing.
B	To Fund for Recreation Purposes: A grant for the purchase and installation of a fence at the high school baseball field. Submitted by and to be expended under the direction of the West Boylston Parks Commission.	\$ 10,799	\$10,799 from the undesignated fund balance.

C. To Fund for Open Space Purposes

To see if the Town will vote to appropriate and transfer the sum of \$172,500 for the purpose of acquiring, for open space purposes, approximately 12.51 acres of a parcel of land located on Goodale and Malden Streets, said land to be held under the care, custody and control of the Conservation Commission under the provisions of Section 8C of Chapter 40 of the General Laws, and for all costs incidental or related thereto, of which \$145,251.23 shall be transferred from the open space fund balance and \$27,248.77 shall be transferred from the undesignated fund balance, and to authorize the Board of Selectmen to acquire said land by purchase, gift, and/or eminent domain on such terms and conditions as the Board of Selectmen may deem appropriate, and, further, to authorize the Board of Selectmen to grant a conservation restriction thereon, as required under Section 12(a) of Chapter 44B of the General Laws and meeting the requirements of Sections 31-33 of Chapter 184 of the General Laws, and to enter into any and all agreements and to execute any and all documents necessary or convenient to accomplish the foregoing purposes, or take any other action relative thereto; or take any other action relative thereto.

ARTICLE 4 – VOTE TO APPROPRIATE FUNDS FOR CAPITAL IMPROVEMENT PURCHASES

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to purchase capital items, with each appropriation being treated as a separate item; or take any other action relative thereto.

ARTICLE 5 – APPROPRIATE FUNDS FOR FIRE DEPT

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to purchase hose and hose storage racks, two sets of turn-out gear, and an intravenous pump for the Fire Department; or take any other action relative thereto.

ARTICLE 6 – APPROPRIATE FUNDS FOR FIRE CHIEF SALARY

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fully fund year one of the new three year contract with the Fire Chief; or take any other action relative thereto.

ARTICLE 7 – APPROPRIATE FUNDS FOR PUBLIC SAFETY EMPLOYEES DISPATCH SOFTWARE TRAINING

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund the wages and other related costs associated with training our public safety employees on the new software to be used in the Holden Regional Dispatch Center; or take any other action relative thereto.

ARTICLE 8 - AUTHORIZATION TO MODIFY FISCAL YEAR 2017 APPROPRIATIONS AND OTHER NECESSARY ADJUSTMENTS TO THE FISCAL YEAR 2017 BUDGET

To see if the Town will vote to raise and appropriate or transfer from available funds or from any unexpended balances of Fiscal Year 2017 appropriations, hitherto made, to Fiscal Year 2017 appropriation accounts; or take any other action relative thereto.

ARTICLE 9 – AUTHORIZATION TO PAY BILLS FROM A PREVIOUS FISCAL YEAR

To see if the Town will vote to appropriate a sum of money to pay bills from a previous fiscal year being held by the Town Accountant for which no encumbered funds are available; or take any other action relative thereto.

ARTICLE 10 – AUTHORIZATION TO TRANSFER FUNDS FROM THE CEMETERY SALE OF LOTS ACCOUNT

To see if the Town will vote to transfer the sum of \$18,000 from the Sale of Lots Account to purchase a new lawn mower; or take any other action relative thereto.

ARTICLE 11 – AUTHORIZATION TO TRANSFER FUNDS TO THE STABILIZATION FUND

To see if the Town will vote to transfer a sum of money to the Stabilization Fund; or take any other action relative thereto.

ARTICLE 12 – AUTHORIZATION TO TRANSFER FUNDS TO THE CAPITAL INVESTMENT FUND

To see if the Town will vote to transfer a sum of money to the Capital Investment Fund; or take any other action relative thereto.

ARTICLE 13 – AUTHORIZATION TO AMEND THE PERSONNEL BYLAW SO AS TO CREATE THE POSITIONS OF ACCESS COORDINATOR AND PRODUCTION ASSISTANT FOR THE WBPA TV

To see if the Town will vote to classify the new positions of Access Coordinator and Production Assistant, to be classified at the appropriate Grades, for the West Boylston Public Access TV Program, and to amend Section 5, Part AA of Article 21, the Personnel Bylaw to reflect these new positions; or take any other action relative thereto.

ARTICLE 14 – AUTHORIZATION TO AMEND THE FY17 WAGE AND SALARY SCHEDULE

To see if the Town will vote to amend the section of the FY17 Grade Schedule dealing with exempt employees, specifically Grades 6 – 10, by replacing this existing section:

Grade	Step 1	Step 2	Step 3	Step 4	Step 5
6					
Cemetery Superintendent	\$34,773.77	\$38,260.88	\$41,722.52	\$46,653.13	\$48,706.01
COA Director	\$34,769.07	\$38,261.99	\$41,722.67	\$46,654.33	\$48,706.12
7					
Children’s Librarian	\$32,232.16	\$35,402.41	\$38,670.68	\$41,885.17	\$45,105.65
Town Clerk	\$32,232.16	\$35,402.41	\$38,670.68	\$41,885.17	\$45,105.65
Assistant Library Director	\$34,757.98	\$38,124.58	\$41,641.40	\$45,109.23	\$48,574.67
8					
Building Inspector	\$26,314.63	\$28,955.52	\$31,576.09	\$34,221.79	\$36,838.78
9					
Principal Assessor	\$42,314.17	\$46,551.58	\$50,786.58	\$54,691.76	\$59,233.86
Town Accountant	\$42,314.17	\$46,551.58	\$50,786.58	\$54,691.76	\$59,233.86
10					
Library Director	\$44,177.15	\$49,963.24	\$53,438.23	\$58,957.82	\$63,590.76
Treasurer/Tax Collector	\$49,308.39	\$54,244.83	\$59,175.31	\$64,110.58	\$69,045.83

with the following amended section, with those dollar amounts which are amended being shown in

bold italicized numbers:

Grade	Step 1	Step 2	Step 3	Step 4	Step 5
6					
Cemetery Superintendent	\$34,773.77	\$38,261.99	\$41,722.67	\$46,654.33	\$48,706.12
COA Director	\$34,773.77	\$38,261.99	\$41,722.67	\$46,654.33	\$48,706.12
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Treasurer/Tax Collector	\$49,308.39	\$54,244.83	\$59,175.31	\$64,110.58	\$69,045.83

Or take any other action relative thereto.

ARTICLE 15 – AUTHORIZATION TO PETITION THE LEGISLATURE TO AMEND THE SPECIAL ACT TO ESTABLISH AN APPOINTED TOWN CLERK

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for special legislation in the form set forth below, changing the office of Town Clerk from elected to appointed; and provided further that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court, and that the Board of Selectmen is authorized to approve amendments which shall be within the scope of the general public objectives of the petition; or take any other action relative thereto.

An Act Establishing the Appointed Office of Town Clerk in the Town of West Boylston.

SECTION 1. Notwithstanding the provisions of section 1B of chapter 41 of the general laws, or of any other general or special law to the contrary, there shall be an appointed town clerk in the town of West Boylston with all the powers and duties vested by law in said office. The town clerk shall be appointed and may be removed by the West Boylston town administrator pursuant to this act and chapter 23 of the Acts of 1995, and any vacancy in such office shall be filled in like manner.

SECTION 2. Chapter 23 of the Acts of 1995, entitled “an act establishing a board of selectmen-town administrator form of government in the town of West Boylston,” is hereby amended by striking from

section 2 of said act the words “(d) town clerk,” and by revising the subsequent subsection lettering accordingly.

SECTION 3. Said chapter 23 of the Acts of 1995 is further amended by inserting in section 6 of the act, after the words “board of health,” the words “town clerk.”

SECTION 4. As of the effective date of this act, the elected office of town clerk shall be abolished; provided, however, that the incumbent town clerk as of the effective date shall hold said office and perform the duties thereof until the appointment to said office under this act is made by the town administrator.

SECTION 5. This act shall take effect upon its passage.

Or take any other action relative thereto.

ARTICLE 16 – AUTHORIZATION TO PETITION THE LEGISLATURE FOR SPECIAL LEGISLATION TO ADD THE POSITION OF ALTERNATES TO THE MAKEUP OF THE FINANCE COMMITTEE

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for special legislation to allow the Town of West Boylston to create up to two positions of Alternates to add to the makeup of the Finance Committee membership, notwithstanding the provisions, of Chapter 39, §16 of the general laws, and further to have these Alternates be designated to participate in Committee business and vote as needed in the absence of a quorum of regular members of the Committee, and further to define “quorum” as a majority of the Finance Committee members currently in office; and provided further that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court, and that the Board of Selectmen is authorized to approve amendments which shall be within the scope of the general public objectives of the petition; or take any other action relative thereto.

ARTICLE 17 – AUTHORIZATION TO PETITION THE LEGISLATURE TO AMEND THE SPECIAL ACT TO MODIFY THE HIRING QUALIFICATIONS FOR THE DPW DIRECTOR POSITION

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for special legislation to allow the amendment of the Chapter 77 of the Acts of 2001, to change the hiring qualifications for the DPW Director by making the required qualification of having a bachelor’s degree in civil engineering, or other appropriate discipline, to make these standards preferred qualifications versus mandated qualifications; and provided further that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court, and that the Board of Selectmen is authorized to approve amendments which shall be within the scope of the general public objectives of the petition; or take any other action relative thereto.

ARTICLE 18 - AUTHORIZATION TO AMEND ARTICLE XXIX OF THE GENERAL BYLAWS

To see if the town will vote to amend Article XXIX – DEPARTMENT OF PUBLIC WORKS, Third paragraph which currently reads:

“The Director of Public Works shall be selected on the basis of merit and qualifications, and have a bachelor’s degree in civil engineering or other appropriate discipline, and preferably be registered as a professional civil engineer, and possess a minimum of eight years of relevant professional experience in public works construction and management; and further, such appointment shall be subject to confirmation by vote of a majority of the Board of Selectmen.”

To change to read:

“The Director of Public Works shall be selected on the basis of merit and qualifications. The preferred candidate will have a bachelor’s degree in civil engineering or other appropriate discipline, and be registered as a professional civil engineer, and possess a minimum of eight years of relevant professional experience in public works construction and management; and further, such appointment shall be subject to confirmation by vote of a majority of the Board of Selectmen.”

Or take any other action relative thereto.

And you are directed to serve this Warrant by posting an attested copy thereof at the place of said meeting as aforesaid and at the Post Office in said Town fourteen (14) days at least before the time of said meeting.

Hereof, fail not, make due return of this warrant with your doings thereon to the Town Clerk at the time and place of said meeting as aforesaid.

Given under our hands this 26th day of September in the year of our Lord, Two Thousand and Sixteen.

A true copy attest:

Kim D. Hopewell, Town Clerk

Christopher A. Rucho, Chairman

Siobhan M. Bohanson, Vice Chairman

Barur R. Rajeshkumar, Clerk

Patrick J. Crowley, Selectman

John W. Hadley, Selectman
Board of Selectmen
Town of West Boylston

Honorable Board of Selectmen:

I have served this Warrant by posting duly attested copies thereof at the following places:

- Municipal Office Building_____
- West Boylston Middle/High School_____
- West Boylston Post Office_____
- Pruneau's Barber Shop_____
- Municipal Lighting Plant_____
- Beaman Memorial Library_____

Constable

Date