



**TOWN OF WEST BOYLSTON**  
**BOARD OF SELECTMEN/SEWER COMMISSION**  
**NOVEMBER 2, 2016 MEETING AGENDA**

**CONVENE MEETING – 7:00PM:**

- Roll call

**PUBLIC COMMENT – 7:05PM:** This fifteen minute period is an opportunity for the public to address their concerns and questions regarding town operations and programs to the Board. Except in urgent circumstances, any matter presented for consideration by the Board shall not be discussed in detail nor acted upon by the Board at this meeting. A scheduled time on a future agenda may be set at the Board's discretion. Complaints or criticism directed at staff, volunteers, or other town officials shall not be permitted. If we do not have Open Session items to discuss, other agenda items may be brought forward earlier.

**APPROVAL OF MEETING MINUTES:**

- **October 17, 2016, regular session**
- **October 19, 2016, executive session**

**PAYROLL & PAYABLE WARRANTS FOR THE TOWN (FY2017-17, FY2017-18 & FY2017-9), SCHOOL (#S7), AND MUNICIPAL LIGHT PLANT (#9) – REVIEW AND VOTE TO APPROVE FOR THE PERIOD COVERING OCTOBER 20 THROUGH NOVEMBER 2, 2016**

- 1. Fire Chief Thomas Welsh – Ambulance Billing**
  - a. Uncollectable Accounts, Chief Welsh**
  - b. Rate Adjustments – Comstar Rep.**
  
- 2. Director of Public Works Vernon Jackson**
  - a. Library Parking**
  - b. Paving Project Updates**
  
- 3. Complete Streets**
  
- 4. CEMLEC Vote - Dennis Minnich, Chief of Police**

**NEW BUSINESS:**

- **Consider request from the Town Common & Bandstand Use Committee for permission to install additional benches on The Common**
- **Vote to petition the Legislature to change position of Town Clerk from elected to appointed**

*Note: To request an appointment with the Board or to place an item on the agenda, please contact the Chair of the Board, or the Selectmen's office at least one week prior to the scheduled meeting.*

- **Vote to petition the Legislature to change the requirements for the Director of Public Works position**
- **Holy Cross Community Partnership Funding Requests**
- **Review and approve proposed schedule for the May 15, 2017 Annual Town Meeting**
- **Consider voting to authorize the Chairman to sign the Memorandum of Understanding between the Town of West Boylston and Teamsters Union Local #170**

**TOWN ADMINISTRATOR'S REPORT:**

- **OPEB Actuarial Report**
- **Annual Audit Update**
- **FY2016 Revolving Account Report**
- **Annual Chapter Land Report (Draft) from Assessors**
- **Transportation Committee assistance with Complete Streets Prioritization Plan**
- **Curtis Industries Creation of Local Jobs**
- **Sewer Connection compliance issues – discussion with Board of Health**
- **MMA Annual Conference – January 20 & 21, 2017**

**FISP UPDATE:**

- **Consider signing contract with Catlin + Petrovick Architects of Keene, New Hampshire for Senior Center Designer Services**

**APPOINTMENTS AND RESIGNATIONS:**

- **Concurrence on the appointment of Emily Eaton as a full member of the Conservation Commission effective November 3, 2016 for a term to expire on April 30, 2019**
- **Consider appointing Firefighter/Paramedic Colby Fiske as the Records Access Officer for the West Boylston Fire Department effective November 2, 2016 for a term to expire on December 31, 2016**
- **Consider appointing Sgt. Anthony Papandrea as the Records Access Officer for the West Boylston Police Department effective November 2, 2016 for a term to expire on December 31, 2016**

**OTHER/OLD BUSINESS:**

**MEETINGS, INVITATIONS & ANNOUNCEMENTS:**

- **Presidential Election is scheduled for November 8, voting hours are 7:00 a.m. – 8:00 p.m. – at Our Lady of Good Counsel Church**

**FUTURE AGENDA ITEMS/SELECTMENS REPORTS:**

**ADJOURNMENT OF MEETING:**

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