

# Town of West Boylston, MA

Board/Committee: Town Administrator Screening Committee

Day & Date: Thursday, June 2, 2022

Time: 6:30 PM

Location: Zoom

Town West Boylston is inviting you to a scheduled Zoom meeting.

Topic: Town Administrator Screening Committee

Time: Jun 2, 2022 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/83765626177?pwd=akpRcStwWTYrVTFWOG5IN213VGUxQT09>

Meeting ID: 837 6562 6177

Passcode: 627547

Dial by your location

+1 646 558 8656 US (New York)

## **AGENDA**

Call to order – 1:00 PM

1. Introductions – Committee and Community Paradigm, LLC
2. Discuss Committee charge and timeline
3. Review Open Meeting Law
4. Discuss the Municipal Market and Recruitment Process
5. Discuss Interview Format and Questions
6. Schedule Interviews
7. Executive Session

I move that we enter into executive session pursuant to Massachusetts General Laws Chapter 30A, Section 21(a)(8) to review resumes and consider or interview applicants for employment or appointment by a preliminary screening committee for selection of finalists to be presented to the Select Board for possible appointment as Town Administrator. To have the discussion in an open session will be detrimental to the ability of the Town to attract qualified applicants for the position. The Committee will not return to open session.

Adjourn