



MEETING MINUTES
March 14, 2018

Members Present: Vincent Vignaly (Chair), Marc Frieden, Cheryl Carlson, Barur Rajeshkumar (7:40 p.m.)

Members Absent: Paul Anderson

Others Present: See Attached Sign-In Sheet

All documents referenced in these Minutes are stored and available for public inspection in the Planning Board Office located at 140 Worcester Street.

The regular meeting began at 7:10 p.m.

ZBA Informational Petition (339 Maple Street) – The board reviewed the draft comment letter recommending denial of the three substandard frontage lots. Mr. Frieden made a motion to sign and send the letter to the ZBA; Ms. Carlson seconded; all voted in favor; motion approved.

ZBA Informational Petition (107 Central Street) – The board reviewed the draft comment letter recommending approval of the accessory apartment. Mr. Frieden made a motion to sign and send the letter to the ZBA; Ms. Carlson seconded; all voted in favor; motion approved.

Comprehensive Master Plan (Land Use Chapter Update) – Ms. Carlson said the March 6th Town Wide Planning Committee meeting was postponed until March 27th. She will provide an update after that meeting.

New Business/Review of Correspondence/Emails:

ANR Plan (Lot 53 Century Drive) St. Pierre Associates – Ms. Carlson made a motion to endorse the Plan of Land of Lot 53 as Shown on LCC 15625-W Mountain Street East, Worcester MA and West Boylston MA, for Nanette St. Pierre, St. Pierre Associates II Limited Partnership, prepared by Beals & Thomas dated February 22, 2018; Mr. Frieden seconded; all voted in favor; motion approved.

127 Hartwell Street Site Plan Review Application Submittal/Set Public Hearing Date – The applicant was not present but had submitted documents prior to the meeting. The board scheduled the public hearing for April 11, 2018 at 7:00 p.m. The hearing notice will be forwarded to the applicant.

Century Drive (Girl Scouts) Site Plan Review Application Submittal/Set Public Hearing Date – Suzanne Smiley was present. The board reviewed and accepted the application. A public hearing is scheduled for April 11, 2018 at 7:30 p.m.

Continued Public Hearing (Westland Circle Extension) – See Westland Circle Public Hearing Minutes.

Reports from Other Boards – Mr. Frieden said the Affordable Housing Trust is continuing to move forward with the preparation of the Request for Proposals for the new senior affordable housing on Maple Street (Orchard Knoll). The drawing has been done, but more detail is needed.

The Town Administrator emailed a copy of the sketch showing the screening for the Police Station impoundment yard barbed wire fence. It was found that though the board signed the Building Inspector's copy of the approved plan on March 8, 2017, the applicant never provided the board with a signed copy; therefore, a comparison could not be made tonight. Mr. Vignaly will request a copy of the plan. It was tabled to March 28th.

Citizens' Comments – None tonight.

There were no invoices for approval tonight. Ms. Carlson made a motion to approve the draft February 28, 2018 Regular Meeting Minutes; Mr. Frieden seconded; all voted in favor; motion approved. Mr. Frieden made a motion to approve the draft February 28, 2018 Westland Circle Extension Public Hearing Minutes; Ms. Carlson seconded; all voted in favor; motion approved.

March 28, 2018 at 7:00 p.m. was confirmed as the next meeting date and time.

Mr. Rajeshkumar made a motion to adjourn; Mr. Frieden seconded; all voted in favor; motion approved. The meeting was adjourned at 9:42 p.m.

Date Accepted: _____

By: _____
Paul Anderson, Clerk

Submitted by: _____
Melanie Rich