



**MEETING POSTING
IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§ 18-25**

Personnel Board	1/17/2018
Board/Committee Name	Date of Notice
Town of West Boylston Offices	#120
Meeting Place	Conference Rm. No.
	January 25, 2018/6:00PM
	<i>Larry L. Chism</i>
	Date/Time of Meeting Clerk of Board or Bd. Member Signature
	Meeting canceled/Postponed to: _____
	Date of cancelation/Postponement _____

Notices and agendas are to be posted 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please note the hours of the Town Clerk's Office to ensure that your posting has satisfied this requirement.

List of the topics that the chair reasonably anticipates will be discussed at the meeting below and submit to the Town Clerk. Use additional sheets if required.

Agenda

6:00 PM Call to Order

- I. Approval of Minutes Reports & New Business
 - a. Review/Approve 11/21/17 Meeting Minutes Report
- II. FY19 proposed 2% COLA
 - a. Review/Discussion
 - b. Recommendation/Vote
- III. Stipends Amendment – Personnel Bylaws
 - a. Review/Discuss Requirements/Eligibility for Employees to Receive Stipends
 - b. Review/Discuss Eligibility of Town Clerk to receive an Additional Stipend based upon established requirements

- c. Recommend/Vote on “Stipends” Language to be amended in Personnel Bylaws
- d. Recommend/Vote – Does the Town Clerk meet the Established Requirements to Receive an additional stipend?

IV. Misc. Business & Adjournment

- a. Discussion – Amendment of Town Clerk position to become FT
- b. Adjournment