

WEST BOYLSTON BOARD OF PARKS COMMISSIONERS

August 15, 2016 7:00 PM

Members Present: Steve Blake, Bob Dunne, Gary Flynn (7:40), Jim Pedone (chair)

Members Absent: John Pitro

Guests: Anita Scheipers (Town Administrator), Vernon Jackson "Butch" (DPW Director)

Approval of Minutes

- Motion Originator: Steve Blake
- Motion Description: Approve minutes - July 11, 2016 meeting
- Motion Seconded: Bob Dunne
- Motion Discussion: - Motion Approvers/Disapprovers: **All Approved**

- Motion Originator: Steve Blake
- Motion Description: Approve minutes - July 25, 2016 meeting with Parks Facility Comm.
- Motion Seconded: Bob Dunne
- Motion Discussion: Bob advised of one correction needed, Anita made note.
- Motion Approvers/Disapprovers: **All Approved**

Treasure's Report

	FIELD	RECREATION	PRIDE PARK	FERTILIZER PESTICIDE
CURRENT BALANCE	\$ 7,154.66	\$ 4,091.39	\$ 3,583.77	\$5,000.00
BILLS PAID	\$ 819.19	\$ 5,116.37	0.00	0.00
TO BE PAID	\$ 813.17	\$ 1,750.00	0.00	0.00
DEPOSITS MADE	\$ 400.00	\$ 1,425.00	0.00	----
TO BE DEPOSITED	\$ 0.00	\$ 0.00	0.00	----

Steve noted that \$900 remains in the storage unit account and it needs to be decided whether the units should be moved.

Community Input

Anita Scheipers has asked the board to take a vote on endorsing the Parks Facility master plan. Anita stated that the responsibilities of the PFC vs. the Parks Commission need to be looked at and resolved. She will be putting the matter on the agenda of a Board of Selectmen's meeting in September. Anita asked to provide her with input regarding the roles and responsibilities of the Parks Commission and the PFC. Each of the board members are to email their comments to Jim, who will forward them to Anita. Comparison of the Parks Facility and FISP Committees were discussed. Bob gave a history on the formation of the PFC. Bob asked Anita if the board should vote to endorse, approve or accept the master plan and Anita's response was that it was up to the board. Jim and Anita both stated that endorsement is what was discussed at the joint meeting. Anita stated that there has been no discussion on when the plan would be going to town meeting.

Outstanding Permit Fees/Insurance Certificates/Facility Requests

Bob provided a handout with information of the fall permits (user info, use times and status of payment and insurance certificates). There is one outstanding fee for use of the Sr. Baseball field by Team Mizuno.

The field lining requirements and what goals need to be moved where was discussed with Butch.

The Middle/High School has created a boys' middle school soccer team and is looking to use Woodland at 5:30 for practices. The time conflicts with the WB Youth Soccer's permit. Jim will speak with the Athletic Director regarding the matter.

Parks and Recreation Programs - no report

Parks Facilities/Maintenance Items

- Well drilling – is completed and is producing about 14,400 gallons a day. It is currently running 24/7 and a float control is needed so the water does not run back into to ground.
7:40 – Gary arrived
- Irrigation system at practice – completed and is working
- Quarterly walk-thru – Sept 8th 11:00 at Townsend Field
- Precast stairs – at Town offices with move date to be determined
- Gate at football field – work has not been done, look at during walk-thru
- Field maintenance – ongoing, Jim noted that Woodland is in need of mowing.
- Storage units – discussed locations
- Soccer goals – Jim will email soccer information to Butch. Bob will meet with Butch this week to review the field and soccer needs.
- Fencing at Sr. Baseball field – there is old fencing between the field and high school (along 1st base line) that needs to be removed and some landscaping is needed.
- Pride Park – Richard Phelps has provided information on a few parts that are needed. Steve noted that the insurance company usually does an inspection and advises on the mulch.
- Court lights at Goodale – they are all currently on. Discussed whether to reduce the number of lights as they were in the past.
 - Motion Originator: Steve Blake
 - Motion Description: To shut the middle lights off.
 - Motion Seconded: Bob Dunne
 - Motion Discussion: - Motion Approvers/Disapprovers: **All Approved**
- Turf treatments - Gary noted that there needs to be communication to the schools and leagues when the fields are going to be treated. Bob explained that the procedure is that notification went to the schools, Town Administrator and the Parks Commission. The Parks Commission would in turn notify the leagues. Bob has offered to give Butch a schedule for when treatments should occur. Jim noted that he would like to have a town employee certified to apply the treatments.

New Business

- Vote to endorse PFC's master plan – Jim would like to wait for all members to be present.
 - Motion Originator: Bob Dunne
 - Motion Description: To table vote on PFC master plan until the next meeting.
 - Motion Seconded: Steve Blake
 - Motion Discussion: - Motion Approvers/Disapprovers: **All Approved**

Old Business

- Practice field – Steve would like to do some hydro-seeding, but has been holding off because of the heat. He will get quotes to have the work done. Jim will talk with the Athletic Director about using discretion as to what not to do on the new field.
- Tennis Courts backboard – Jen would prefer not to spend recreation funds on the backboard. Bob noted that the board is not needed until the spring and suggested looking at what funds are available, once the fall fees have been paid.
- Dugouts Sr. Baseball Field – Steve noted that there is not a lot of time left to submit CPA funding requests. There is \$1,500 available from the Athletic Association, but it needs to be

spent or it will not be available. Steve will speak with Mindy Esteves about possibly holding the funds until the spring.

- Open Space Master Plan – Reviewed draft of updates, which Bob presented. Jim suggested leaving the Parks Facility Committee and the Community Preservation Committee listed in a few of the items, as so not to restrict. Bob will do some work on the document.
- Signs – Bob stated that the signs at the softball field are comprehensive. Discussed wording to add times of open and close to the signs. Bob will continue to work on the signs.

Project List

Deck Hockey; Batting Cages Little League and H.S. Baseball fields; Replace fencing on 3rd base line of H.S. Baseball field; Extend Netting to foul post along 3rd base line H.S. Baseball field; Replace Track; Repair Woodland courts; Additional Wells; Roofs on H.S. Dugouts; Tennis Court Backboard; Permanent outfield fence @ Townsend & B Field; Fence around new practice field; Pool; Multipurpose field in the Pine Grove; Mixer Field renovation; Woodland Field Renovation; Turf High School Baseball Field

Bob noted that some of the items are repairs that need to be done and others are items to know what to accomplish. Jim noted that most of the items are at Goodale and suggested looking at Woodland. As noted earlier, there is not much time remaining to put together any CPA funding requests. Discussed what projects might be feasible to put pricing together to submit a request to the CPC.

- Motion Originator: Bob Dunne
- Motion Description: Approve Steve to get quotes for fencing for the Sr. Baseball field 3rd base line; in attempt to bring to the CPC for fall town meeting.
- Motion Seconded: Gary Flynn
- Motion Discussion:
- Motion Approvers/Disapprovers: **All Approved**

Committee Updates/PFC, Open Space, Rules & Fees

- PFC – no update
- Open Space – next meeting scheduled for Sept 8th.

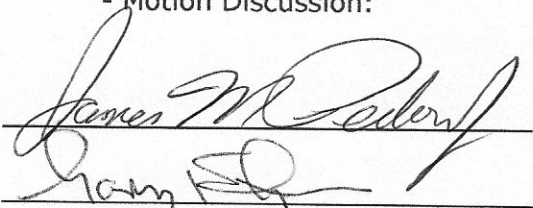
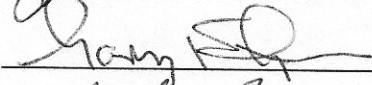
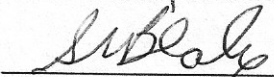
Members Requests

Gary - would like pay increases for the Recreation Director and clerk be put on the agenda for the next meeting. Anita will look into this and advised Jim.

Jim – reported that John received a complaint about dog waste on the Woodland Field. To be discussed further at the next meeting.

Next Meetings: September 12th and October 3rd.

- Motion Originator: Bob Dunne
- Motion Description: Adjourn / 9:12
- Motion Seconded: Steve Blake
- Motion Discussion:
- Motion Approvers/Disapprovers: **All Approved**

DATE: 11/7/16