

WEST BOYLSTON BOARD OF PARKS COMMISSIONERS

October 16, 2023 ~ 7:05 PM

Members Present: Steve Blake, Emily Lehman, Jim Pedone (chair), Paul Scally

Members Absent: none

Guests: Jennifer Warren-Dyment, Town Administrator

Approval of Minutes

- Motion Originator: Paul Scally
- Motion Description: Approve July 18, 2023 minutes.
- Motion Seconded: Steve Blake
- Motion Discussion: - Motion Approvers/Disapprovers: **All Approved**

Treasurer's Report

FIELD REV	REC REV	PRIDE PARK REV	RECREATION APPR	PRIDE PARK FY23	DPW/PARKS FY23	FERTILIZER FY23
\$16,267.31	\$12,122.54	\$536.37		\$1,609.47	\$17,874.22	\$14,396.36

Balances do not reflect any recent deposits. Steve to look into who authorized repairs of the golfcart.

Community Input

Recreation Director

Outstanding Permit Fees/Insurance Certificates/Facility Requests

Permits approved by Jim (in between meetings)

- WBHS Student Council (Karen Fotos)
AP field for homecoming activity Oct 11th 5-8:00 PM (approved Oct 4)
- Boylston/West Boylston/Berlin Football & Cheer (Jeffrey Legendre)
AP field for tackle football game Oct 29th 8-1:00 PM (approved Oct 12)

Parks Facilities/Maintenance Items

Butch Jackson is currently serving as interim DPW Superintendent

- Sr. Baseball field irrigation, additional zones – pending
- Fence/netting maintenance – on going
- Remove old goal posts - after fall season
- Sr. baseball infield updates – spring
- Softball field updates – spring
- Trees along Crescent St – on agenda of yesterday's Finance Committee meeting
- Block off stairs at AP field – done for now, grass to be planted in the spring
- Fence at Woodland courts
- Weeds along fence at Woodland – in progress
- Power-washing of retaining wall at Goodale – done
- Additional items (new & outstanding)
 - Townsend Field – drainage to be addressed in the spring
 - New signs – will need to be installed

New Business

- Fee schedule – table for now
- Committee appointments / Community Preservation & Parks Facility – discussed
- Courts lights
 - Motion Originator: Steve Blake
 - Motion Description: turn the court lights (at Goodale) off for the season.
 - Motion Seconded: Paul Scally
 - Motion Discussion: - Motion Approvers/Disapprovers: **All Approved**

Old Business

(Emily arrived)

- PFC Projects/Mixer – plan is to go to bid late Nov/early Dec
- Pride Park – Town Administrator provided progress report on phase one. An ADA project grant for phase two has been applied for, should know by the end of calendar year.
 - Motion Originator: Steve Blake
 - Motion Description: approve to leave existing fence in place
 - Motion Seconded: Paul Scally
 - Motion Discussion: consider a retaining wall in the future
 - Motion Approvers/Disapprovers: **All Approved**
- Sr. Baseball field dugouts – voc school is working on another project, has pushed this one out
- AP concession stand - spring
- Softball Shed – put on hold for now.
- Recreation – nothing to report
- Hours of operation
 - Motion Originator: Steve Blake
 - Motion Description: approve layout and wording of signs
 - Motion Seconded: Paul Scally
 - Motion Discussion: - Motion Approvers/Disapprovers: **All Approved**
- Softball score board issues – Paul is still working on.
- New soccer goals – next year for the fall
- Townsend field – Little League has work done, grass area is still low.

Committee Updates/PFC, Open Space

- PFC & CPC – PFC is meeting this week.
- Open Space – working on update of open space plan

Members Requests

- Resealing and painting of Goodale courts - looking at \$55,000.00
- Memorial for Gary Flynn - discussed options, flagpole or bench. Plaque would need to be paid for with private funds.

Next Meetings: December 12, 2023 7:00PM

Adjourn:

- Motion Originator: Steve Blake
- Motion Description: Adjourn / 8:37
- Motion seconded: Emily Lehman
- Motion Discussion: - Motion Approvers/Disapprovers: **All Approved**

DATE: _____ approved 03-04-2024