

WEST BOYLSTON BOARD OF PARKS COMMISSIONERS

January 12, 2016 7:00 PM

Members Present: Steve Blake, Bob Dunne, Gary Flynn, Jim Pedone (chaired)

Members Absent: John Pitro

Guests: Mike Kittredge

Approval of Minutes

- Motion Originator: Bob Dunne
- Motion Description: Approve minutes for October 5, 2015 meeting
- Motion Seconded: Gary Flynn
- Motion Discussion: - Motion Approvers/Disapprovers: **All Approved**

Treasure's Report

	FIELD	RECREATION	PRIDE PARK	4K ACCT
CURRENT BALANCE	\$ 7,319.96	\$ 6,493.70	\$ 3,583.77	\$ 1,487.00
BILLS PAID	0.00	\$ 33.10	0.00	0.00
TO BE PAID	\$ 1,500.00	\$ 637.57	0.00	0.00
DEPOSITS MADE	0.00	\$ 2,026.50	0.00	0.00
TO BE DEPOSITED	0.00	0.00	0.00	0.00

Outstanding Permit Fees/Insurance Certificates/Facility Requests

- Outstanding fees & certs - Jim to follow-up with school on payment of fall fees.
- Facility Requests – no new, reviewed the 3 that have been approved for the spring.

Old Business

- Practice field (pool site) – Discussed what materials are needed. Steve is working with Mike, putting together cost information to present to CPC for funding request.
- Tennis backboard – to be included in the next CPC funding request.
- Dugouts sr. baseball field – The fencing has been installed, Gary and Steve will meet with Gary's contact and will have information on dugouts for next meeting.
- Mixer Usage – Discussed the need to have the land formally designated for parks use. Jim will look into what parcels are designated for parks and will bring info to next meeting.
- Liability insurance – Jim will follow-up with John regarding the status of this matter.
- Fencing Project – 80% done and has been partially invoiced

- Motion Originator: Bob Dunne
- Motion Description: Sign fencing (Sr.baseball portion) invoice for payment, pending completion and CPC approval.
- Motion Seconded: Gary Flynn
- Motion Discussion: - Motion Approvers/Disapprovers: **All Approved**

- Open Space updating – discussed how the updates need to fit into the board's master plan.

Parks and Recreation Programs – no report, Jen is with the ski club

Parks Facilities/Maintenance Items

- Test drillings for wells – reports received, none of the locations were good for gravel wells. Discussed artesian wells; Steve is getting quotes for price (per foot) to drill.
- Quarterly walk-thru – set date at next meeting.

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- Precast stairs - \$175.00 to have moved, waiting for ground to freeze.
- Refinishing of benches (at gazebo) - on the to do list
- Tree planting program - Mike to forward information on what trees are available to Bob.
- Tennis courts - nets have been removed
- Skating rinks - have been filled, but are not yet frozen

New Business

- Reorganize board - waited until next meeting, when John is in attendance.
- Gate at softball field - also wait to next meeting for John
- Gate at AP field - Steve will look into using material from Sr.BB field to make a gate.

Committee Updates/PFC, Open Space, Rules & Fees

- Rules & regulations - Bob has made the updates to the rules and regulations document and the fee schedule. He will forward them to Karen Pare to have posted on the website.
- PFC and Open Space - engineering firm put together two plans. The board reviewed the draft figures for the suggested phases of the "A" plan. Bob has suggested that BETA Engineering be asked to attend a Parks Commission meeting to discuss the "B" plan. Jim asked what the cost would be to have them come in and put together pricing for plan "B", recommendations for Woodland and Mixer and a pool facility. This would all feed into any input the board would be giving to the Open Space Committee. PFC is scheduled to meet February 4th, should have the finalized pricing and electronic documentation of work done. Bob stated that the intent when the PFC was formed (by the Board of Selectmen) was as a review committee.

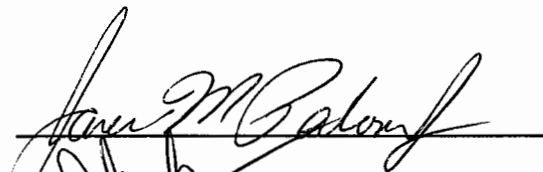
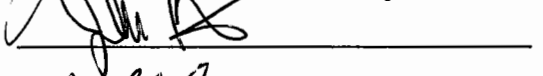

Members Requests

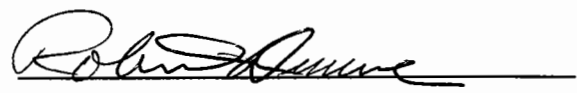
- Town Report - due March 18th, Bob will work on.
- Ceiling fan for gazebo - Gary would like to see one installed.
- BETA Engineering - Bob wants to have BETA attend a meeting, after PFC receives final report.
- FY17 budget - Mike is meeting with Nancy Lucier on Monday to review the DPW budget for next year. Discussed the funds needed to purchase fertilizer (past and future) and the need for the Parks budget to be increased.

Next Meetings: February 8th and March 7th

- Motion Originator: Bob Dunne
- Motion Description: Adjourn / 9:30 PM
- Motion Seconded: Steve Blake
- Motion Discussion:

- Motion Approvers/Disapprovers: **All Approved**



DATE: 3/7/16