

## WEST BOYLSTON BOARD OF PARKS COMMISSIONERS

February 8, 2022 6:00PM ~ zoom meeting

Members Present: Andrea Allen, Steve Blake, Gary Flynn, Jim Pedone (chair), Paul Scally

Members Absent:

Guests: Kevin Duffy, Todd Smith, Sharon Emond, Katie Denis, Rachel Brown

### Approval of Minutes

- Motion Originator: Gary Flynn
- Motion Description: Approve Oct. 21, 2021 minutes
- Motion Discussion: - Motion Seconded: Steve Blake
- Motion Approvers/Disapprovers: **All Approved**
  
- Motion Originator: Steve Blake
- Motion Description: Approve Nov. 8, 2021 minutes
- Motion Discussion: - Motion Seconded: Gary Flynn
- Motion Approvers/Disapprovers: **All Approved**
  
- Motion Originator: Gary Flynn
- Motion Description: Approve Dec. 13, 2021 minutes
- Motion Discussion: - Motion Seconded: Steve Blake
- Motion Approvers/Disapprovers: **All Approved**
  
- Motion Originator: Steve Blake
- Motion Description: Approve Jan 4, 2022 minutes
- Motion Discussion: - Motion Seconded: Andrea Allen
- Motion Approvers/Disapprovers: **All Approved**

### Treasurer's Report

FIELD revolving	RECREATION revolving	PRIDE PARK revolving	RECREATION appropriation	PRIDE PARK FY2021	DPW/PARKS FY2021	FERTILIZER FY2021
\$19,867.03	\$5,978.34	\$536.37	\$20,915.00	\$330.00	\$220.54	\$1,862.29

### Community Input- none

### Outstanding Permit Fees/Insurance Certificates/Facility Requests

High school sports / submitted by Todd Smith, Athletic Director

- Sr. baseball field / M-F 2:30-6:00 and Sun 9:00-1:00 / 03-21 to 06-17
- Softball & "B" field / M-F 2:30-4:30 and Sat & Sun 9:00-11:00 / 03-21 to 06-17
- Tennis courts / M-F 2:30-5:30 (matches may run past 5:30) / 03-21 to 06-10

- Motion Originator: Andrea Allen
- Motion Description: Approve the middle/high School's requests as submitted.
- Motion Seconded: Steve Blake
- Motion Discussion: - Motion Approvers/Disapprovers: **All Approved**

Central Mass Spartan's / submitted by Todd Smith

- Sr. baseball field / Sat 9-1 & Sun 1-5 / 04-02 to 06-19

- Motion Originator: Steve Blake
- Motion Description: Approve Spartans' request with a fee of \$350.
- Motion Seconded: Andrea Allen
- Motion Discussion: - Motion Approvers/Disapprovers: **All Approved**

### Recreation Director

Sharon reported that the toys-for-tots event that was held in November was a success. There were not any activities during December or January, due to the holiday and covid. She stated that part of her job is to build a community, which she felt was accomplished with the toys-for-tots and the fall festival. There has been feedback from individuals that these events were not ones the Recreation Director should be running and that they are taking away from ones that should/could be offered. Sharon reviewed the programs that she is currently organizing; but stated that she is having issues with (building) space available to hold programs/events. The Celebration Committee wants to see the Easter Egg Hunt held this year and has offered to fund it. Jim stated that the Parks Commission is

here to help the program move forward and has not in the past been involved in what was offered for programs.

### **Parks Facilities/Maintenance Items**

Kevin Duffy DPW Director was in attendance of the meeting. An employee has been appointed to the Parks Lead position. Kevin will look into advertising of the seasonal position.

- "B" field – trench behind outfield fence needs to be loomed and seeded – not done.
- Sr. Baseball field irrigation – is pending. *Already have most of the material. The country club needs to be involved in the project.*
- Fence/netting maintenance-on going.
- Aeration, vibration & seeding (Woodland, AP & practice) – *needs to be done ASAP. Kevin has it on the priority list for the spring.*
- Additional items (new & outstanding)
  - o Sr. Baseball field backstop – Steve to discuss with Paul the work which needs to be done by the DPW.
  - o Storage shed at girls' softball field.
  - o Pride Park project – Kevin stated that the plan is to wait until school is out to begin the work and that he again wanted to voice concern that the project is a little bit beyond the scope of work for a typical DPW.
  - o AP concession stand – project will be done when the weather permits, a trash container will be needed.

### **New Business**

Pride Park phase 2 – Rachel and Katie feel the process of obtaining funds for phase 2 needs to begin now. Jim noted several reasons to not begin the process at this point.

- Motion Originator: Andrea Allen
- Motion Description: to finish the Pride Park project.
- Motion Seconded: Steve Blake
- Motion Discussion: - Motion Approvers/Disapprovers: **All Approved**

### **Old Business**

- PFC Projects/Mixer – meeting with design engineer late this week.
- Pride Park – work will begin once the weather permits. Discussed under DPW.
- AP field concession stand – discussed under DPW. Work will be done when weather permits.
- Sr. Baseball field dugouts – no updates.
- Sr. Baseball field backstop – discussed on DPW
- Sr. baseball score board – all set.

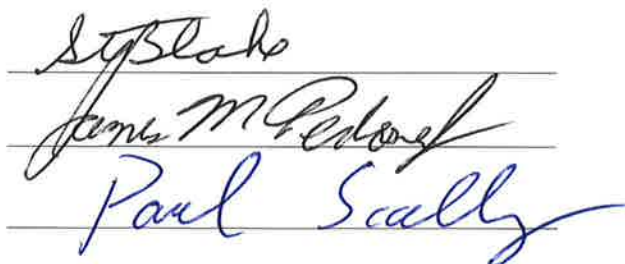
### **Committee Updates/PFC, Open Space** – no updates

- Parks Facility, Open Space, & Community Preservation

### **Members Requests**

### **Next Meetings:** March 8, 2022 at 6:00PM ~ Zoom meeting

- Motion Originator: Andrea Allen
- Motion Description: Adjourn / 7:43
- Motion Seconded: Steve Blake
- Motion Discussion: - Motion Approvers/Disapprovers: **All Approved**



DATE: 5/3/22