

## WEST BOYLSTON BOARD OF PARKS COMMISSIONERS

June 8, 2021 7:00PM (zoom meeting)

Members Present: Andrea Allen, Steve Blake, Gary Flynn, Jim Pedone (chair), Paul Scally

Members Absent:

Guests: Chris Rucho, Sharon Emond

Jim opened the meeting by reading the Governor's statement regarding holding virtual meeting during the Covid-19 pandemic and explained that votes need to be done with a roll-call.

### Approval of Minutes

- Motion Originator: Steve Blake
- Motion Description: Approve April 6, 2021 minutes
- Motion Seconded: Gary Flynn
- Motion Discussion: - Motion Approvers/Disapprovers: **All Approved**

### Treasurer's Report

FIELD revolving	RECREATION revolving	PRIDE PARK revolving	RECREATION appropriation	PRIDE PARK FY2021	DPW/PARKS FY2021	FERTILIZER FY2021
\$11,617.22	\$1,195.45	\$536.37	\$29,000.00	\$2,000.00	\$15.66	\$9,360.58

Two deposits (totaling \$ 3,944.00, school sports and Little Gym) are not included in the field account balance. There is an invoice (\$5,511.60) from Harrell's that has not been paid and one from O'Brien & Sons (\$40.39). Steve will look into purchasing fertilizer and seed to utilize the remaining funds in the fertilizer account.

- Motion Originator: Steve Blake
- Motion Description: To approve to have the Town Administrator authorize and submit Sharon Emond's payroll biweekly.
- Motion Seconded: Gary Flynn
- Motion Discussion: - Motion Approvers/Disapprovers: **All Approved**

### Community Input- none

### Recreation Director

Sharon reported that the craft/talent fair was held on Saturday, with somewhat of a low attendance. She has 18 registrations for a day-of-play (June 21<sup>st</sup>) and is working with the middle school for volunteers. Sharon plans to meet with the Senior Center Director, to see what activities can be organized for the seniors. She has started a walking club on Facebook and has a zumba class scheduled for Saturday.

### Outstanding Permit Fees/Insurance Certificates/Facility Requests

There are two outstanding fees – the Spartans (Jim will look into) and Little League (Chris Rucho will reach out the league's president). Paul has a check from the soccer league (\$2,080).

Jim approved five permits since the board's last meeting - WB Middle/High School - use of the Sr baseball field on June 3<sup>rd</sup> & 4<sup>th</sup> for graduation ceremony, I Love Kick Boxing – use of the common/gazebo on June 13<sup>th</sup> to hold classes, Major Edwards – use of the AP field on June 4<sup>th</sup> for grade 4 spree day, and two from Sharon for recreation events – Pride Park on June 21<sup>st</sup> for day of play and June 12<sup>th</sup> for zumba.

There is a non-permitted group playing soccer at Woodland on Sunday mornings, Andrea will look into.

- Motion Originator: Steve Blake
- Motion Description: Approve **Central Mass Yoga** request for use of the common 11am-noon on six dates to hold classes.
- Motion Seconded: Andrea Allen
- Motion Discussion: - Motion Approvers/Disapprovers: **All Approved**

- Motion Originator: Steve Blake
- Motion Description: Approve **Arteca's Karate Academy's** request for use of Woodland on June 26<sup>th</sup> (noon-4:00) with a fee of \$125.
- Motion Seconded: Andrea Allen
- Motion Discussion: - Motion Approvers/Disapprovers: **All Approved**
  
- Motion Originator: Steve Blake
- Motion Description: Approve **Arteca's Karate Academy's** request for use of Woodland 4:00pm-dusk on twelve dates to hold classes, fee of \$20/person.
- Motion Seconded: Paul Scally
- Motion Discussion: - Motion Approvers/Disapprovers: **All Approved**

#### **Parks Facilities/Maintenance Items**

- "B" field – trench behind outfield fence needs to be loomed and seeded – *not done*.
- Tennis courts nets – need to be attached to poles – *DONE*
- Backboard at tennis courts – white line needs to be painted – *DONE*
- Irrigation – needs to be turned on – *DONE*
- Hornets' nest at softball field – *Steve will check on the status.*
- Sr. Baseball field irrigation – pending. *Gary spoke with Matt Marrone from Wachusett CC, who said to set the date and let him know.*
- Fence/netting maintenance – on going. *Steve stated it is not being done.*
- Home plate and bases at softball and Sr. baseball fields – *DONE*
- Home plate at "B" field – *DONE*
- Pride Park – tire swing repair – *parts have been received. Steve noted that there is another structure that also needs to be repaired.*
- Additional items for DPW/Parks
  - Steve would like to have rain gauges on the sprinkler control boxes. The gauges would be \$300-400 and the work could be done in-house.
  
- Motion Originator: Steve Blake
- Motion Description: Approve purchase of rain gauges
- Motion Seconded: Gary Flynn
- Motion Discussion: - Motion Approvers/Disapprovers: **All Approved**
  
- Soil samples were done for all locations.
- Aerator has been ordered and the new mower is in.
- Request for a skate park at Woodland courts - Jim will speak with Town Administrator for input regarding liability (based on the poor conditions).

#### **New Business**

#### **Old Business**

- Soccer goals/high school field – Paul obtained pricing for galvanized goals \$2,700 (FFA).
  - Motion Originator: Paul Scally
  - Motion Description: approve purchase of goals, per quote.
  - Motion Seconded: Steve Blake
  - Motion Discussion: Steve will get pricing from BSN for coated aluminum goals. Paul withdrew the motion. To be discussed further at next meeting.
  
- PFC Projects/Mixer – *RFP is being finalized to be sent out.*
- Pride Park – *waiting on the surveying results, to proceed with the designs.*
- Trees for Pride Park – *on hold for now.*
- AP field concession stand – *Paul is waiting on pricing to have the roof & fascia done.*
- Sr. Baseball field dugouts – still need to find someone to do work. On hold because of covid.
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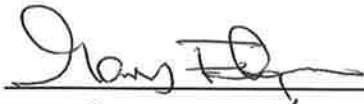


**Committee Updates/PFC, Open Space**

- Parks Facility Committee – discussed under old business.
- Open Space Committee –no update.
- CPC – no update

**Members Requests**

**Next Meetings:** July 13, 2021 7:00 (location TBD)

- Motion Originator: Steve Blake
- Motion Description: Adjourn / 8:14
- Motion Seconded: Andrea Allen
- Motion Discussion: - Motion Approvers/Disapprovers: **All Approved**

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DATE: October 12, 2021