

## WEST BOYLSTON BOARD OF PARKS COMMISSIONERS

December 4, 2017 7:00 PM

Members Present: Steve Blake, Gary Flynn, Dave Castagnetti, Jeffrey Legendre, Jim Pedone (chair)  
Members Absent: none

Guests: Vernon "Butch" Jackson (DPW Director)

### Approval of Minutes

- Motion Originator: Steve Blake
- Motion Description: Approve October 5, 2017 minutes.
- Motion Seconded: Jeff Legendre
- Motion Discussion: - Motion Approvers/Disapprovers: **All Approved**

### Treasure's Report

The recreation account does not have enough funds to pay the director's salary for December. Steve stated that the recreation is part of the town's objectives, and that the funding should come from the town.

- Motion Originator: Jeff Legendre
- Motion Description: To transfer \$600 from field account to recreation account.
- Motion Seconded: Steve Blake
- Motion Discussion: - Motion Approvers/Disapprovers: **All Approved**

### Community Input – none

### Parks and Recreation Programs

Hollie sent an email stating that she is making some progress, but it is going very slow. She is running into issues finding locations to run programs and is frustrated, but determined. Jim did speak with her about possibly changing her pay to be based on a percentage of what she takes in. Jim will speak with Hollie, the Town Administrator and the Board of Selectmen about salary funding. Steve suggested that Jim also looks into funding to be put into the Pride Park account.

### Outstanding Permit Fees/Insurance Certificates/Facility Requests

The facility usage request form for the *In It To End It* event has not been received by the DPW for approval. Jim noted that bouncy houses are not to be placed on the field, due to the irrigation system.

### Parks Facilities/Maintenance Items

Butch has asked that the list be prioritized.

- Storage Units – were on the to-do list, but have been postponed.
- Woodland MVA – discussed which shrubs are to be removed.
- Court poles/Goodale – painting to be done in the spring.
- Goal Posts – mechanic is looking at, to be done in the spring.
- Skating rinks – hoping to start on the end of this week.
- Swing gate/softball field – Butch has asked Patriot Fence for a quote.
- Goodale St. Well – working on the winterization.
- Netting/Sr. BB field – waiting for ground to freeze.
- Bubble/AP field – will work on removing it.
- Bags on new trees – removal has been started, but not completed.
- Stairs/concession stand AP field- top rails need to be repaired and needs a gate (to be done in the spring). A chain and no admittance sign has been put up.
- Goodale Park sign – Steve noted that it needs to be cleaned.
- FY19 budget – Steve asked if Butch was going to the Town Meeting for funding for new lawn mower. Butch stated that the requests need to be submitted by Jan 5<sup>th</sup> and the amount (under \$20,000) would not be a capital expenditure. Steve suggested to Butch that he try to increase

the budget to \$30,000. Butch is trying to get the pay rate for the seasonal employee increased to \$15.00 per hour.

**New Business** - none

**Old Business**

- Open Space & Recreation Master Plan – still in process, not yet completed. Gary has spoken with Vinny Vignally about Mixer being a possible location for a new pool. Jim stated that the board needs to get put on the agenda of a FISP meeting, to discuss Parks considerations at Mixer.
- Project List – Steve has pricing of additional \$250 per court, to have the courts lined for pickle ball (decision does not have to be made until spring). Question was raised whether the additional lines would be an issue with MIAA regulations. Dave pointed out that the board needs to begin to focus on what the plans are for Woodland, which is in need of some up-keep.
- Concession stand at AP field – Steve is still working on getting a quote.
- Signs – Steve has a price of \$125.00 each (does not include the posts). Purchase of the signs can wait until the spring.

**Committee Updates/PFC, Open Space, Rules & Fees**

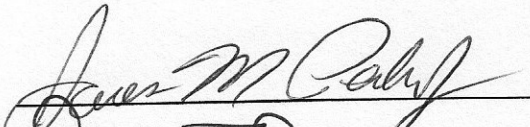

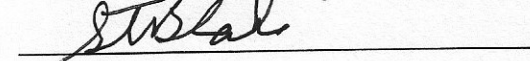
- PFC – no updates
- Open Space – discussed under old business

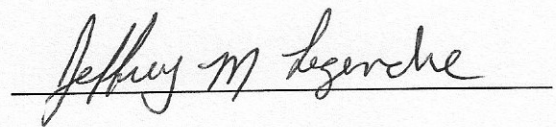
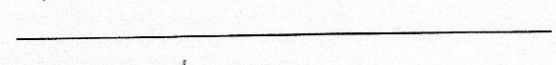
**Members Requests**

- Steve suggested that the board make a donation to the Emma Marrone Memorial Fund in memory of Don Marrone.
  - Motion Originator: Steve Blake
  - Motion Description: To send a \$200 donation and card in memory of Don Marrone.
  - Motion Seconded: Dave Castagnetti
  - Motion Discussion: - Motion Approvers/Disapprovers: **All Approved**

**Next Meetings:** January 8<sup>th</sup> and February 8<sup>th</sup>

- Motion Originator: Jeffrey Legendre
- Motion Description: Adjourn / 8:07
- Motion Seconded: Steve Blake
- Motion Discussion: - Motion Approvers/Disapprovers: **All Approved**

  
  
DATE: 11/16/18