

## WEST BOYLSTON BOARD OF PARKS COMMISSIONERS

November 6, 2017 7:00 PM

Members Present: Steve Blake, Gary Flynn, Dave Castagnetti, Jeffrey Legendre, Jim Pedone (chair)  
Members Absent: none

Guests: Hollie Lucht

### Approval of Minutes

- Motion Originator: Dave Castagnetti
- Motion Description: Approve September 12, 2017 minutes
- Motion Seconded: Gary Flynn
- Motion Discussion: - Motion Approvers/Disapprovers: **All Approved**

### Treasure's Report

	FIELD	RECREATION	PRIDE PARK	FERT/PEST
CURRENT BALANCE	\$ 8,918.23	\$ 1,259.93	\$ 2,036.37	\$ 6,297.62
BILLS PAID	0.00	0.00	0.00	0.00
TO BE PAID	0.00	0.00	0.00	0.00
DEPOSITS MADE	\$,4654.00	0.00	0.00	-----
TO BE DEPOSITED	0.00	0.00	0.00	-----

The deposits made are not included in the balance of the field account.

### Community Input

- Dave stated that the 1988 High School football team is having an Hall of Fame induction and would like to put up a plaque.

### Parks and Recreation Programs

Hollie reported on her first month of being the Recreation Director. She has had contact with the Council of Aging, the library, the Town Administrator and Unibank. She has encountered an obstacle with the School Principals not having the time to speak with her. She organized a couple of events, but needs to speak with the school for a space for them to be held. The budget and available funds was discussed, as well as the use of volunteers and when a CORI check would be required. Hollie is trying to put together a ski club at Wachusett and is working on putting together some things for the winter months.

### Outstanding Permit Fees/Insurance Certificates/Facility Requests

The usage request for the In It to End It event has been received. Steve noted that there has been past issues with the bouncy house and questioned whether it was this group or another one. Jim will contact the group to get more information. Steve noted that in the past, groups would come in to discuss their use request. (see last page)

### Parks Facilities/Maintenance Items

- Storage Units – nothing new to report.
- Woodland MVA – shrubs between and above the entrances are to be removed.
- Goodale St. Well – Steve had an electrician come in and the well is now working. Steve noted that the wells need to be winterized (Jim will inform Butch).
- Basketball Court Poles need painting – nothing new to report.
- Goal Posts – the DPW mechanic is looking into.
- Softball Field gate – waiting on quotes.
- New items for DPW
  - removal of bubbler at AP field
  - removing bags from around the new trees
  - Banner on netting at Woodland needs to come down.

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- Signs – quote and draft from Connor Sign - \$125.00 each. Wording needs to be added that additional rules and regulations on website.

#### **Committee Updates/PFC, Open Space, Rules & Fees**

- PFC – no updates
- Open Space – no updates

#### **Members Requests**


- Steve - \$1,980 of Advance Well Drilling invoice need to be paid from Field account.
- Steve – another incident of an unknown group using the softball field for an organized game with umpires.


#### **Facility Request**

- Jim got clarification regarding the In It to End It facility request; they will be having port-a-toilets and a bouncy house. Steve stated that the trucks and bouncy house need to be kept off of the field (beyond the goal posts).
  - Motion Originator: Steve Blake
  - Motion Description: Approve In It to End It request
  - Motion Seconded: Gary Flynn
  - Motion Discussion: - Motion Approvers/Disapprovers: **All Approved**

**Next Meetings:** December 4<sup>th</sup> 2017 and January 8<sup>th</sup> 2018

- Motion Originator: Jeffrey Legendre
- Motion Description: Adjourn / 9:12
- Motion Seconded: Dave Castagnetti
- Motion Discussion: - Motion Approvers/Disapprovers: **All Approved**

  
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Jeffrey M Legendre  
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Steve Blake  
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DATE: 3/5/18  
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- Goodale courts – Dave has suggested adding lines to the tennis courts for pickle ball, as part of the court resurfacing/lining project. Jim questioned whether the lines would interfere with the tennis lines.

- Motion Originator: Gary Flynn
- Motion Description: To investigate adding pickle ball lines to the Goodale tennis courts, as long as they do not interfere and the funds approved for the project will cover the cost.
- Motion Seconded: Dave Castagnetti
- Motion Discussion: - Motion Approvers/Disapprovers: **All Approved**

Steve will look into whether the prevailing wage applies to the project.

- Skating rinks – two rinks need to be put up.
- Invoices paid for from DPW-Parks account

The invoices for the playground mulch were paid for out of the DPW-Parks account. More mulch was purchased than in the past, and formal approval was not given for the purchase.

- Motion Originator: Steve Blake
- Motion Description: To reclass \$1,500 mulch costs to the Pride Park acct.
- Motion Seconded: Dave Castagnetti
- Motion Discussion: - Motion Approvers/Disapprovers: **All Approved**

Steve questioned whether the invoices for the snow blower and tires should have been paid for out of the DPW-Parks account. Steve will look into the invoices. The cost for paint for the fields was discussed. Jim noted that more painting was needed because of league requirements and questioned if the fees are not sufficient because of the paint costs.

- Netting at Sr.BB field – last section is to be installed by the Light Plant. Tim would like to wait for the ground to freeze. Jim will put on the DPW list.
- Other outstanding items
  - Court lights – Jim will double check that the lights are off.
  - Port-a-toilets – all have been removed, except the AP field.
  - Jim met with Town Administrator & DPW Superintendent - regarding last month's meeting. Jim was instructed by Butch that it is the Chairman's responsibility to convey concerns of the board members. Jim noted that he tried to convey that more staff is needed to maintain the parks. The board again discussed the rate of pay for the seasonal employee. Steve will look into the matter with the Town Administrator. Steve asked if Butch is planning on coming to any meetings. Steve stated that he would be willing to serve as liaison between the board and Butch, to discuss what needs to be done. Jim stated that Butch is working on putting together a work order system and a maintenance schedule.

#### **New Business**

- Mixer – Jim is working on getting on the agenda of the FISP meeting to discuss incorporating fields into the proposed project for the Senior Center at Mixer. He would like to have enough room to rebuild the baseball field and possibly a soccer field.

#### **Old Business**

- Open Space & Recreation Master Plan – meeting scheduled for the middle of the month.
- Project List - \$35,000 funding approved to resurface the Goodale basketball courts and seal coating. The work will be done in the spring.
- Concession stand at AP field – Steve working on getting quotes.