

WEST BOYLSTON BOARD OF PARKS COMMISSIONERS

March 5, 2018 7:04 PM

Members Present: Steve Blake, Dave Castagnetti, Gary Flynn, Jeffrey Legendre, Jim Pedone (chair)
Members Absent: none

Guests: Vernon "Butch" Jackson (DPW Director)

Approval of Minutes

- Motion Originator: Steve Blake
- Motion Description: Approve November 6, 2017 minutes.
- Motion Seconded: Gary Flynn
- Motion Discussion: - Motion Approvers/Disapprovers: **All Approved**

Treasure's Report

	FIELD	RECREATION	PRIDE PARK	FERT/PEST
CURRENT BALANCE	\$ 10,247.30	\$ 1.90	\$ 536.37	\$ 6,297.62
BILLS PAID	0.00	\$ 34.75	0.00	0.00
TO BE PAID	\$ 1,344.93	0.00	0.00	0.00
DEPOSITS MADE	0.00	0.00	0.00	-----
TO BE DEPOSITED	\$ 2,171.61	0.00	0.00	-----

The balance of the DPW/Parks account is just under \$300. Steve will review the expenses that have been paid out of that account.

Community Input - none

Parks and Recreation Programs - none

Outstanding Permit Fees/Insurance Certificates/Facility Requests

Major Edward's PTA has requested use of the All-Purpose Field on June 15th (4-9PM), for their end of year event. Steve is concerned with vehicles and such being on the track and field.

- Motion Originator: Steve Blake
- Motion Description: Approve PTA request as submitted.
- Motion Seconded: Jeffrey Legendre
- Motion Discussion: - Motion Approvers/Disapprovers: **All Approved**

The Athletic Director has submitted five request forms (track and AP field, Sr. baseball, "B" field, tennis courts and softball field) for the school's spring sports.

- Motion Originator: Steve Blake
- Motion Description: Approve the school's permit requests, as submitted.
- Motion Seconded: Dave Castagnetti
- Motion Discussion: - Motion Approvers/Disapprovers: **All Approved**

The Woodland courts, which are in poor condition, are not on the request form. Jim will verify if they are using them or not. Steve and Butch will take a look at the court tomorrow.

Parks Facilities/Maintenance Items

- Storage Units - may leave in current location, have not made a decision
- Basketball Court poles need painting - completed
- Goal Posts - completed
- Swing gate by softball field - Steve is working on
- High School Baseball Field netting - Waiting for ground to dry-out
- Remove bubbler at Football Field - has been removed, plastic cover in it's place
- Remove bags around tree's - have been removed

- HS Football Concession stand Stairs / Railings – spring
- Goodale Sign Cleaning – has been cleaned, but faded from sun. Steve did get pricing from Connor Sign to have repairs done, but would be better off to replace it. Discussed that the permit fees can only cover so much and that the parks need to be funded from the town. Jim will put on the agenda of a future meeting for further discussion.
- Fencing at Woodland – was repaired today, Butch will submit invoice to insurance company (MVA claim).
- Lights at courts
 - Motion Originator: Steve Blake
 - Motion Description: Turn lights on Fri-Sun (7:30-10) and on dusk to 10, starting May 15th.
 - Motion Seconded: Gary Flynn
 - Motion Discussion: - Motion Approvers/Disapprovers: **All Approved**
- Catch basin (pool parking lot) – not draining, has been on-going problem. Dave suggested finding the blue prints to the pool, which will have detail of drainage.
- Fertilization program – Jim to check with Town Administrator about having an article on the warrant for funding. Harrell's is planning on the first application being done over April vacation.
- New Items from DPW director
 - Seasonal Employee – Butch has already advertised.
 - Butch is requesting \$12,000 for a new mower.
- Other outstanding items
 - Signs – have been put up, discussed whether softball sign should have read women's softball only.

New Business

- Temporary Senior Center – there had been talk of Woodland being the location for a temporary senior center, but does not seem that it will happen there.

Old Business

- Mixer Fields – Jim will work with the Town Administrator regarding disruption that will occur with the construction at Mixer.
- Open Space & Recreation Master Plan – in progress, nothing new to report.
- Resurface basketball courts – scheduled to have the work done in June, once school is out.
- Woodland Park Improvements – nothing new
- Signs – already discussed

Committee Updates/PFC, Open Space - no reports

Members Requests

- Steve – maintenance issues: dugouts at Townsend Field and the "pump house" at the softball field both need to be painted. The plugs at the gazebo are not working properly and needs a lock (Steve will have Butch take a look at). The backstop at the baseball field needs to be addressed, when the netting is being done. The netting at Woodland is down again.
- Steve – will schedule the port-a-toilets to be delivered on April 1st.
- Steve – wants the golf cart to have plates on it, so it can be driven on the road.
- Jim – email from Town Accountant regarding a new policy regarding cash deposits.
- Jim – there has been discussion on social media regarding an egg hunt being organized. Jim made a post instructing them that a request form would need to be submitted (with insurance cert) and details on how much work went into the event (when it was being done by Jen Breen). Jim asked the other board members for their input, should there be a request form submitted. Sighting the potential for problems to occur, the other members were in agreement with such a request not being approved.

Next Meetings: April 2nd and May 7th

- Motion Originator: Steve Blake
- Motion Description: Adjourn / 8:26
- Motion Seconded: Dave Castagnetti
- Motion Discussion: - Motion Approvers/Disapprovers: **All Approved**

James M. Blake
James M. Blake
Steve Blake

James M. Castagnetti
DATE: 5/7/18