



West Boylston Housing Authority

c/o Leominster Housing Authority, Managing Agent
100 Main Street
Leominster, MA 01453
978-537-5300 Fax 978-534-5335

Town Clerk Received:

8/12/2021

NOTICE OF REGULAR MEETING

Submitted by: Benjamin Gold, Executive Director 8/12/2021

The West Boylston Housing Authority will meet on Thursday, August 19th at 4:30 pm. Pursuant to Governor Baker signing into law on June 16, 2021 “An Act Extending Certain COVID-19 Measures Adopted During the State of Emergency” which includes an extension, until April 1, 2022, of the remote meeting provisions of his March 12, 2020 Executive Order Suspending Certain Provisions of the Open Meeting Law Executive Order, the meeting will be held remotely. The public is invited to call in to the meeting via phone. To do so, call the conference line at **1-866-899-4679** and enter the **Access Code 195-135-797** followed by the # sign. The Board Chair will conduct the meeting and instruct the public on the appropriate time and manner for comments.

AGENDA

1. **Meeting Called to Order**
 - a. Roll Call
 - b. Approval of Annual Meeting Minutes – June 17, 2021
 - e. Opportunity for Public Comments
2. **Executive Director Report**
 - a. COVID-19
 - b. Town Appointed Tenant Board Members – Waiver Granted Until 2022
 - c. Juneteenth Independence Day
 - d. MassNAHRO Conference at Sea Crest September 19-22
3. **Financials**
 - a. Approval of June 2021 Financial Report
4. **Administration**
 - a. Modernization/Work Order Report
 - b. State-Aided Housing Report
5. **Unfinished Business** – Any Items Needing Further Discussion
6. **New Business**
 - a. Resolution 2021-10 – Approval of Contract Award, Window Replacement Phase 2, DHCD Fish #305051
 - b. Resolution 2021-11 – Approval of Air Conditioner Policy
 - c. Resolution 2021-12 – Approval of Unrecoverable Quarterly Debt Write-Offs
7. **Other Correspondence**
 - a. PHN 2021-11 End of COVID-19 State of Emergency and LHA Operations
 - b. PHN 2021-12 Agreed Upon Procedures (AUP) Program Updates
 - c. PHN 2021-13 Updates to Performance Management Review
 - d. PHN 2021-14 CHAMP Fair Housing PMR Criteria
 - e. PHN 2021-15 Mandatory Data Reporting
 - f. PHN 2021-16 Board Member Attendance Application Reminders
 - g. PHN 2021-17 Reasonable Accommodation Policy
8. **Motion to Adjourn**